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[](https://www.google.com/url?sa=i&url=https%3A%2F%2Fwww.churchofengland.org%2Fmore%2Fmedia-centre%2Flogo-and-visual-identity&psig=AOvVaw1WYhgr4hktL-bTu8wA0Vzp&ust=1576705265143000&source=images&cd=vfe&ved=0CAIQjRxqFwoTCMCCj_zSveYCFQAAAAAdAAAAABAD)

# PERSONAL DETAILS

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Surname (Including Preferred Title)** | |  | | | |
| **Forename(s)** | |  | **Known As (not**  **nickname)** | |  |
| **Address (Inc. Postcode)** | |  | | | |
| **Home Telephone No:** | |  | | | |
| **Daytime Telephone No:** | |  | | | |
| **Mobile Telephone No:** | |  | | | |
| **E-Mail Address** | |  | | | |
| **Do you hold a current Driving Licence** | | **YES ☐ NO ☐** | | | |
| EDUCATION AND TRAINING | | | | | |
| **Secondary Education – Name(s) of**  **School(s)** |  | | | | |
|  |  | | | | |
| **University/College and other**  **Further Education and Training** | **Type of Course and Subjects Studied** | | | **Qualifications** | |
|  |  | | |  | |

St Giles Church, Exhall

APPLICATION FORM

**Growing Faith Family Link Worker**

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| **Membership of Professional Bodies or other qualifications** |
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| --- | --- | --- | --- |
| EMPLOYMENT | | | |
| **Details of present or last employer** | | | |
| **Name** |  | | |
| **Address** |  | | |
| **Dates** |  | | |
| **Position / Job Title** |  | **Salary** |  |
| **Main duties and responsibilities** |  | | |
| **Reason for leaving** |  | | |
|  | | | |
| **Details of previous employers (in date order)** | | | |
| **Name** |  | | |
| **Address** |  | | |
| **Dates** |  | | |
| **Position / Job Title** |  | **Salary** |  |
| **Main duties and responsibilities** |  | | |
| **Reason for leaving** |  | | |
|  | | | |
| **Details of previous employers (in date order)** | | | |
| **Name** |  | | |
| **Address** |  | | |
| **Dates** |  | | |
| **Position / Job Title** |  | **Salary** |  |
| **Main duties and responsibilities** |  | | |
| **Reason for leaving** |  | | |
|  | | | |
| **Details of previous employers (in date order)** | | | |
| **Name** |  | | |
| **Address** |  | | |
| **Dates** |  | | |
| **Position / Job Title** |  | **Salary** |  |
| **Main duties and responsibilities** |  | | |
| **Reason for leaving** |  | | |

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| --- |
| **Please describe your interest and experience in working with children and families. We tell us how**  **you would apply this experience to this role. (Max 200 words)** |
|  |
|  |
| **This role has a strong pioneering thread running through it. Pioneers are people able to see a new**  **future, and have the skills and gifts needed to make that a reality. Please share what excites you about pioneering and why you would be well suited to do this. (Max 200 words)** |
|  |

|  |  |
| --- | --- |
| **The successful applicant needs to be able to create a culture that recognises and welcomes the capacity of children and young people to transform schools, churches and the world. What experience**  **do you have in doing this and how would you approach doing this in this role. (Max 200 words)** | |
|  | |
|  | |
| **What notice are you required to give?** |  |
|  |  |
| **Part of this role will be supporting the Inclusion Team at All Saints School. What are the key challenges facing primary school inclusion teams and what strengths and ideas do you bring to support the school team. (Max**  **200 words)** | |
|  | |

# REFERENCES

|  |  |  |  |
| --- | --- | --- | --- |
| **Please give two references other than your present employer, friends or relatives (obtain their permission first)** | | | |
| **Name** |  | **Name** |  |
| **Address** |  | **Address** |  |
| **Email** |  | **Email** |  |
| **Occupation** |  | **Occupation** |  |

PRESENT EMPLOYER

|  |  |  |
| --- | --- | --- |
| **Name** |  | |
| **Address** |  | |
| **Email** |  | |
| **Occupation** |  | |
| **May we approach for a reference now?** | | **YES ☐ NO ☐** |

**Please note: No appointment will be made without first taking up references.**

# JOB APPLICANT PRIVACY NOTICE

**The Parochial Church Council of St Giles, Exhall** (‘we’ or ‘us’) provide this notice to make job applicants aware of our policies relating to the processing of personal data in accordance with the Data Protection Act 1998 as amended, replaced, re-enacted or consolidated from time to time (including without limitation the General Data Protection Regulation (EU) 2016/679 and any national laws which relate to the processing of personal data (‘Data Protection Legislation’) references to ‘Personal Data’ and ‘Sensitive Personal Data’ within this notice shall be references to those terms as defined in Data Protection Legislation.

## Personal Data

We ask for Personal Data from job applicants and applicants for positions including CVs and any ancillary information provided as part of your application to assist with our recruitment processes. Any Personal Data about you which is obtained by us during the application process (including any information obtained directly from you or from third parties such as your referees or as part of pre-employment checks) or as part of pre-employment checks may be retained and used by us for the purposes of considering your suitability for employment, conducting appropriate checks and as otherwise reasonably required for our legitimate interests and compliance with applicable law.

If your application is successful, and you subsequently become employed by us, the information described above will form part of your personnel file. If we do not employ you, we may still retain for up to 1 year so that we can consider you for future roles.

## Sensitive Personal Data

You may also supply us with Sensitive Personal Data including but not limited to data relating to your racial or ethnic origin, religious or similar beliefs, physical or mental health and sexual orientation by completing our equal opportunities monitoring form. This information is gathered for equality of opportunity monitoring purposes and is anonymised**.** The provision of such Sensitive Personal Data by you is entirely voluntary.

If you have any medical condition or disability which may require special facilities or support at interview we will only use this information for the purpose of providing any necessary adjustments in accordance with equality legislation, to ensure compliance with employment law and making decisions regarding your fitness for work.

## Staff Privacy Policy

For further information on how your information is used, including disclosure to third parties, how we maintain security of your information and your rights to access the information we hold about you, please request a copy of our Staff Privacy Policy.

If offered the position you will be asked to present original documentation confirming your right to work in the United Kingdom prior to the commencement of your employment.

Are you free to remain and work in the UK with no current immigration restrictions? YES ☐ NO ☐

|  |  |
| --- | --- |
| **Signature** |  |
| **Date** |  |