

AGENDA JUNE 2025

Diocese of Coventry Advisory Committee for the Care of Churches

Wednesday 11th June 2025

2nd June 2025

Tim Latham
Secretary

1. APOLOGIES

2. DECLARATIONS OF INTEREST

Members are requested to identify those items on the agenda for which they have an interest to declare in addition to those already identified below:

None

3. MINUTES OF THE PREVIOUS MEETING

Minutes of the meeting held on Wednesday 30th April 2025 (sent by email)

4. MATTERS ARISING FROM THE MINUTES

**5. DAC NOTIFICATIONS TO NOTE ISSUED SINCE THE LAST MEETING
FOLLOWING DELEGATION TO DAC MEMBERS**

Ansley, St Lawrence {2025-114395}

Proposals **To replace the lime mortar with cement between the blue bricks of the ground gutters as per "specification.docx".**

Date issued **23/05/2025**

Ansley, St Lawrence {2025-114398}

Proposals **Fell tulip tree**

Date issued **27/05/2025**

Astley, St Mary the Virgin {C7475/2025}

Proposals **PRIVATE FACULTY: Matthews memorial**

Date issued **30/04/2025**

Aston Cantlow, St John Baptist {C7473/2025}

Proposals PRIVATE FACULTY: Morgan memorial

Date issued 30/04/2025

Berkswell, St John Baptist {C7470/2025}

Proposals PRIVATE FACULTY: Townsend memorial

Date issued 30/04/2025

Canley, St Stephen {2024-100352}

Proposals Replace rotting toilet windows, replace flooring in main body of church and side room and create cupboard at back of church as per "Outline.pdf" and quotes from Midland Flooring 16/05/2024, Muntoni Property Ltd, 18/06/2024 and FLR group

Date issued 30/04/2025

Chilvers Coton, All Saints {C7472/2025}

Proposals PRIVATE FACULTY: Bradley memorial

Date issued 30/04/2025

Coventry, Holy Trinity {2023-082160}

Proposals Installation of screens and AV desk as per Novum quotation originally dated 27/05/2022 and "36-109 Holy Trinity, Coventry - Proposed Video System Installation - Existing Site Photos-compressed (2)" by BHB Architects, January 2025.

Date issued 19/05/2025

Emscote, All Saints {2025-112507}

Proposals Placing of an icon in the lady chapel, as per "Applicaton details" document and supporting images.

Date issued 01/05/2025

Foleshill, St Paul {2025-111146}

Proposals Make permanent the TMRO 2024-00476. Please see attached "Foleshill Pew Removal" for supporting evidence

Date issued 01/05/2025

Kenilworth, St Nicholas {2025-109242}

Proposals To install a planter outside the church with signage on the sides and to lay 9 12x12" plaques in the churchyard, as part of Kenilworth Revealed (Warwick District Council/Kenilworth Town Council Augmented Reality Project), as per "Kenilworth Revealed - Project Outline (1)" and "Application details" documents

Date issued 01/05/2025

Kenilworth, St Nicholas {C7480/2025}

Proposals PRIVATE FACULTY: Peach memorial

Date issued 30/04/2025

Keresley, St Thomas {C7461/2025}

Proposals PRIVATE FACULTY: Hurst memorial

Date issued 30/04/2025

Keresley, St Thomas {C7469/2025}

Proposals PRIVATE FACULTY: Mobbs memorial

Date issued 30/04/2025

Long Compton, St Peter and St Paul {2025-108225}

Proposals Removal of loose potentially hazardous render from one elevation of the tower, as per specification by Simon Bird, dated March 2025.

Date issued 01/05/2025

Salford Priors, St Matthew {2025-112068}

Proposals Improvements to churchyard as per Statement of Need and related documentation

Date issued 23/05/2025

Salford Priors, St Matthew {C7467/2025}

Proposals PRIVATE FACULTY: Brookhouse memorial

Date issued 30/04/2025

Sherbourne, All Saints {2025-108850}

Proposals We petition the Court for a faculty to authorise the installation of a WC, washbasin and baby changing area in the current vestry, as per specification by Steven Matthews, dated 6/3/25.

Date issued 21/05/2025

Shottery, St Andrew {2024-107078}

Proposals The installation of Audio Visual Equipment as per AV quotation from Novum of 24th November 2024, wiring quotation from Richard Holmes of 13th November 2023 and desk quotation from Fullers Finer Furniture of 1st December 2022

Date issued 13/05/2025

Walsgrave-on-Sowe, St Mary {2024-100292}

Proposals Install new AV systems in the worship space and lobby as per Noise Boys quotation, 9th June 2023

Date issued 02/06/2025

Warwick, St Mary {2025-114535}

Proposals CONFIRMATORY FACULTY after interim faculty for repairs to drainage, as per "Method Statement for works on foul drains at St Mary.pdf" document and "Application details.pdf" document

Date issued 20/05/2025

6. NOTIFICATION OF ADVICE APPLICATIONS

a) Applications

Alcester, St Nicholas {C7491/2025}	Grade: II*	CP – 01
---	-----------------------	----------------

Proposals: PRIVATE FACULTY: Thompson memorial

Project architect: No Architect consulted or engaged on the proposals

Contractor:

Total:

No. DAC meetings: 1

Last DAC meeting:

Referred to: Full Committee

DAC is invited to: Consider the application for a Notification of Advice

Allesley, All Saints {2025-112012}	Grade: I	
Proposals: Back fill collapsed graves in lower churchyard		
<i>Project architect:</i>	No Architect consulted or engaged on the proposals	
<i>Contractor:</i>		
	<i>Total:</i>	
<i>No. DAC meetings:</i> 1	<i>Last DAC meeting:</i>	
<i>Referred to:</i>	Chris Patrick Mark Stewart	
DAC is invited to:	Consider the application for a Notification of Advice	
Alveston, St James {C7490/2025}	Grade: II	CP – 02
Proposals: PRIVATE FACULTY: Hewlett memorial		
<i>Project architect:</i>	No Architect consulted or engaged on the proposals	
<i>Contractor:</i>		
	<i>Total:</i>	
<i>No. DAC meetings:</i> 1	<i>Last DAC meeting:</i>	
<i>Referred to:</i>	Full Committee	
DAC is invited to:	Consider the application for a Notification of Advice	
Bedworth, All Saints {2025-108555}	Grade: II*	
Proposals: Insulation for ceilings of Lower Vestry/Studio and upstairs offices		
<i>Project architect:</i>	No Architect consulted or engaged on the proposals	
<i>Contractor:</i>		
	<i>Total:</i>	
<i>No. DAC meetings:</i> 1	<i>Last DAC meeting:</i>	
<i>Referred to:</i>	Mark Evans	
DAC is invited to:	Consider the application for a Notification of Advice	

Butler's Marston, St Peter and St Paul {C7384/2024}	Grade: II*	CP – 03
--	-----------------------	----------------

Proposals: Major internal reordering project comprising removal of all pews in nave and chancel, new heating, lighting and AV systems, replacement of floors, and introduction of kitchenette, new glazed doors, west end gallery and ringing floor in tower, new meeting room in base of tower, acoustic curtains between nave/chancel, and ringing floor/nave.

External works comprise extension of WC building in churchyard, improvement of external lighting and paths, addition of storage space and repairs to boundary wall.

And fabric repairs to the building (likely a separate Faculty application)

<i>Project architect:</i>	Architect in process of being appointed					
<i>Contractor:</i>						
						<i>Total:</i>
<i>No. DAC meetings:</i>	2					<i>Last DAC meeting:</i> 04/12/2024
<i>Referred to:</i>	Full Committee	Site Visit	HE	SPAB	VS (C&LS)	CBC
<i>DAC is invited to:</i>	Approve draft report					

Claverdon, St Michael and All Angels {2025-114917}	Grade: II
---	----------------------

Proposals: Installation of a memorial plaque to commemorate four Claverdon men who died in the First World War but who are not recognised on the main memorial plaque

<i>Project architect:</i>	No Architect consulted or engaged on the proposals				
<i>Contractor:</i>					
					<i>Total:</i>
<i>No. DAC meetings:</i>	1				<i>Last DAC meeting:</i>
<i>Referred to:</i>	Brian Russell	Nick Reading			
<i>DAC is invited to:</i>	Consider the application for a Notification of Advice				

Gaydon, St Giles {2024-101896}	Grade: II
---	----------------------

Proposals: Remove electronic organ which is no longer working and cannot be repaired

<i>Project architect:</i>	No Architect consulted or engaged on the proposals				
<i>Contractor:</i>					
					<i>Total:</i>
<i>No. DAC meetings:</i>	1				<i>Last DAC meeting:</i>
<i>Referred to:</i>	Nigel Allcoat				
<i>DAC is invited to:</i>	Consider the application for a Notification of Advice				

Great Aine, St Mary Magdalen {2025-112179}		Grade: II	
Proposals: RETROSPECTIVE FACULTY: Removal of small diseased Rowan tree			
Project architect:		No Architect consulted or engaged on the proposals	
Contractor:		Total: _____	
No. DAC meetings: 1		Last DAC meeting:	
Referred to:		David Lowe	
DAC is invited to:		Consider the application for a Notification of Advice	
Hartshill, Holy Trinity {C7492/2025}		Grade: II	CP – 04 CP – 05
Proposals: Heating and major refurbishment			
Project architect:		No Architect consulted or engaged on the proposals	
Contractor:		Total: _____	
No. DAC meetings: 1		Last DAC meeting:	
Referred to:		Full Committee	
DAC is invited to:		Consider a site visit	
Stretton-on-Dunsmore, All Saints {C7509/2025}		Grade: II*	CP – 06
Proposals: PRIVATE FACULTY: Busby memorial			
Project architect:		No Architect consulted or engaged on the proposals	
Contractor:		Total: _____	
No. DAC meetings: 1		Last DAC meeting:	
Referred to:		Full Committee	
DAC is invited to:		Consider the application for a Notification of Advice	

Wilmcote, St Andrew {C7225/2024}	Grade: II	CP – 07 CP – 08
---	----------------------------	----------------------------------

- Proposals:** Reordering comprising:
1. Removal of the upstands along front of choir pews (adapted from older pews)
 2. Creation of a larger area of flexible space at the West end of the church by removing 2 pews from west end of south side, and 1 pew from west end of north side.
 3. Introduction of a small servery at west end of south side
 4. Recarpeting of new flexible area

<i>Project architect:</i>	No Architect consulted or engaged on the proposals		
<i>Contractor:</i>			
		<i>Total:</i>	
<i>No. DAC meetings:</i>	2	<i>Last DAC meeting:</i>	06/03/2024
<i>Referred to:</i>	Full Committee		
<i>DAC is invited to:</i>	Consider a site visit		

Wixford, St Milburga {2025-114908}	Grade: II*
---	-----------------------------

- Proposals:** Redress the beadwork to the north and west faces of the bell turret. Redress the lead flashing at the west end of the secret gutter between the chapel, north slope, and the eve, south slope

<i>Project architect:</i>	No Architect consulted or engaged on the proposals		
<i>Contractor:</i>			
		<i>Total:</i>	
<i>No. DAC meetings:</i>	1	<i>Last DAC meeting:</i>	
<i>Referred to:</i>	Simon Bird		
<i>DAC is invited to:</i>	Consider the application for a Notification of Advice		

7. ADDITIONAL CASES

- a) Applications submitted after the agenda deadline (separate list)

8. LIST B APPLICATIONS

- a) Applications issued

Keresley, St Thomas {2025-114086}

Proposals Replacement of Galilee Room light from timer to motion sensor

Date issued 21/05/2025

Meriden, St Laurence {2025-111934}

Proposals **Repairs to Church brick perimeter wall**

Date issued 01/05/2025

Pillerton Hersey, St Mary {2025-110809}

Proposals **Repositioning and repointing buttress stones**

Date issued 01/05/2025

Rugby, St Andrew {2025-110589}

Proposals **Lighting upgrade to the NE and West tower spiral stairs**

Date issued 02/06/2025

Rugby, St Andrew {2025-114125}

Proposals **Upgrade internet access from copper to fibre**

Date issued 22/05/2025

Ryton-on-Dunsmore, St Leonard {2025-112756}

Proposals **To replace the trims on top of the pews that are infested with woodworm**

Date issued 07/05/2025

Whitnash, St Margaret {2025-112680}

Proposals **Installation Of Benches In Churchyard Extension**

Date issued 01/05/2025

9. GENERAL MATTERS

a) Quinquennial Inspection Reports received

Church	Architect	Inspection Date	Report Received	Report complies with Scheme?
Keresley, St Thomas	Simon Bird	28/05/2025	29/05/2025	Yes
Wyken Croft, Risen Christ	Steven Matthews	15/04/2025	30/04/2025	Yes

10. ANY OTHER BUSINESS

To be notified to the Secretary not less than three working days before the meeting.

11. DATE OF FUTURE MEETINGS

Wednesday 23rd July 2025 at 2pm

Tuesday 29th July – DAC TOUR

Wednesday 3rd September 2025 at 2pm

Wednesday 22nd October 2025 at 2pm

Wednesday 10th December 2025 at 2pm