

MINUTES APRIL 2025

Diocese of Coventry Advisory Committee for the Care of Churches

Minutes of a meeting held on Wednesday 30th April 2025

11th June 2025

Tim Latham
Secretary

- Present:** Revd. Tim Cockell (Chair)
Mr G Armitage Mr P Bemrose Mr S Bird
Mr K Chambers Revd. K Cross Mr M Evans
Mr N Reading Ven Dr B Russell
- Apologies:** Mr C Baker Mr M Glasgow Mr C Patrick
Mr B Sinclair Mr M Stewart
- In attendance:** Mr T Latham (DAC Secretary)
Mr M Seabourne (Assistant DAC Secretary)
Dr C Strachan (Church Buildings Development and Projects Officer)
Mr S Davenport (Director of Operations)
Mr C Angus (Net Zero Carbon Project Officer)

15/25 OPENING PRAYER

The Chair opened the meeting with prayer.

16/25 DECLARATIONS OF INTEREST

Simon Bird	Kenilworth, St Nicholas
	Keresley, St Thomas
Tim Cockell	Emscote, All Saints
Katie Cross	Aston Cantlow, St John Baptist
Mark Stewart	Berkswell, St John Baptist

17/25 MINUTES OF THE PREVIOUS MEETING

Minutes of the meeting held on 12th March 2025 were agreed.

18/25 NOTIFICATION OF ADVICE APPLICATIONS

a) Applications

**Astley, St Mary the Virgin
{C7475/2025}**

**Grade:
I**

Proposals: PRIVATE FACULTY: Matthews memorial

Decision: Recommend

ACTION: Notification of Recommendation

**Aston Cantlow, St John Baptist
{C7473/2025}**

**Grade:
I**

Proposals: PRIVATE FACULTY: Morgan memorial

Decision: No objection

Conditions: That the memorial is laid flat

Advice: The memorial could not be unqualifiedly recommended as the deceased is not buried in an area for the burial of cremated remains.

ACTION: Notification of No Objection

**Berkswell, St John Baptist
{C7470/2025}**

**Grade:
I**

Proposals: PRIVATE FACULTY: Townsend memorial

Comments: Recommend

ACTION: Notification of Recommendation

**Chilvers Coton, All Saints
{C7472/2025}**

**Grade:
II**

Proposals: PRIVATE FACULTY: Bradley memorial

Decision: No objection

Advice: The memorial could not be unqualifiedly recommended because the previous memorial was, removed, damaged and disposed of without the Chancellor's consent.

ACTION: Notification of No Objection

**Emscote, All Saints
{2025-112507}**

**Grade:
Unlisted**

Proposals: Placing of an icon in the lady chapel

Comments: Brian Russell

Decision: Recommend

ACTION: Notification of Recommendation

Foleshill, St Laurence {2025-112691}	Grade: II*
<p>Proposals: RETROSPECTIVE FACULTY: Regularisation of existing ABCR and permission for extension</p> <p><i>Comments:</i> Katie Cross</p> <p><i>Delegated to:</i> Katie Cross</p>	
<p>ACTION: Letter to PCC; Notification of Recommendation upon receipt of acceptable information</p>	
Foleshill, St Paul {2025-111146}	Grade: II
<p>Proposals: Permanent removal of 4 rows of pews after TMRO trial</p> <p><i>Comments:</i> Katie Cross</p> <p><i>Decision:</i> Recommend</p>	
<p>ACTION: Notification of Recommendation</p>	
Kenilworth, St Nicholas {2025-109242}	Grade: I
<p>Proposals: To install a planter outside the church with signage on the sides and to lay 9 12x12" plaques in the church yard as part of Kenilworth Revealed (Warwick District Council / Kenilworth Town Council Augmented Reality Project)</p> <p><i>Comments:</i> Godfrey Armitage, Tim Cockell, Nick Reading</p> <p><i>Decision:</i> Recommend</p>	
<p>ACTION: Notification of Recommendation</p>	
Kenilworth, St Nicholas {C7480/2025}	Grade: I
<p>Proposals: PRIVATE FACULTY: Peach memorial</p> <p><i>Comments:</i> Recommend</p>	
<p>ACTION: Notification of Recommendation</p>	
Keresley, St Thomas {C7461/2025}	Grade: II
<p>Proposals: PRIVATE FACULTY: Hurst memorial</p> <p><i>Decision:</i> Recommend</p>	
<p>ACTION: Notification of Recommendation</p>	

Keresley, St Thomas
{C7469/2025}

Grade:
II

Proposals: PRIVATE FACULTY: Mobbs memorial

Decision: Recommend

ACTION: Notification of Recommendation

Leamington Spa, Holy Trinity
{2025-110109}

Grade:
II

Proposals: Heating system replacement. New WCs and servery.
Meeting space refurbishment.

Comments: Peter Bemrose, Tim Cockell, Nick Reading

Delegated to: Peter Bemrose, Tim Cockell, Nick Reading

ACTION: Letter to PCC;
Notification of Recommendation upon receipt of
acceptable information

Lillington, St Mary Magdalene
{2025-111900}

Grade:
II

Proposals: Replacement of fixed seating and font relocation

Comments: Mark Evans, Brian Russell

Delegated to: Mark Evans, Brian Russell

ACTION: Letter to PCC;
Notification of Recommendation upon receipt of
acceptable information

Long Compton, St Peter and St Paul
{2025-108225}

Grade:
I

Proposals: Removal of loose potentially hazardous render from one
elevation of the tower

Comments: Mark Stewart

Decision: Recommend

Conditions: That the work should be carried out at the direction of the church
architect

ACTION: Notification of Recommendation

Salford Priors, St Matthew
{C7467/2025}

Grade:
I

Proposals: PRIVATE FACULTY: Brookhouse memorial

Decision: No objection

Conditions: That both images are of solid black engraving

Advice: The memorial could not be unqualifiedly recommended as the deceased will not be buried in an area for the burial of cremated remains.

ACTION: Notification of No Objection

Salford Priors, St Matthew
{2025-112068}

Grade:
I

Proposals: Churchyard improvements

Comments: David Lowe, Brian Russell, Mark Stewart

Delegated to: David Lowe, Brian Russell, Mark Stewart

ACTION: Letter to PCC;
Notification of Recommendation upon receipt of acceptable information

Sherbourne, All Saints
{2025-108850}

Grade:
II*

Proposals: Addition of accessible WC, washbasin and baby changing area to current vestry

Comments: Chris Patrick, Mark Stewart

Delegated to: Chris Patrick, Mark Stewart

ACTION: Letter to PCC;
Notification of Recommendation upon receipt of acceptable information

South Leamington, St John Baptist
{2025-109614}

Grade:
II*

Proposals: Rewiring of the electrics in church

Comments: Heather Loosemore

Delegated to: Heather Loosemore

ACTION: Letter to PCC;
Notification of Recommendation upon receipt of acceptable information

**Whitnash, St Margaret
{2025-112698}**

**Grade:
II**

Proposals: To create a new garden of remembrance in the churchyard extension

Comments: Brian Russell

Delegated to: Brian Russell

ACTION: Letter to PCC;
Notification of Recommendation upon receipt of acceptable information

19/25 LIST B APPLICATIONS

Ansley, St Lawrence {2025-111029}

Proposals Replace a set of churchyard gates

Date issued 19/03/2025

Coundon, St George {2025-110260}

Proposals Replacement of fluorescent lighting in church hall with LED fittings

Date issued 07/04/2025

Coventry, St Anne and All Saints {2025-109980}

Proposals Like for Like repainting of Upper Room (small room used for Sunday School room) and Tower Room

Date issued 03/04/2025

Keresley, St Thomas {2025-111861}

Proposals Replace Current Toilet Light with motion sensor LED

Date issued 03/04/2025

Kineton, St Peter {2025-110978}

Proposals The felling of 3 trees in St Peter's main Churchyard

Date issued 01/04/2025

Kineton, St Peter {2025-110982}

Proposals Plant replacement Lime tree

Date issued 01/04/2025

Kineton, St Peter {2025-110983}

Proposals **Routine minor works to trees in St Peters main churchyard**

Date issued 01/04/2025

Kineton, St Peter {2025-112088}

Proposals **Lifting crowns on lime trees**

Date issued 02/04/2025

Kinwarton, St Mary the Virgin {2025-111525}

Proposals **The felling of a tree diseased tree**

Date issued 01/04/2025

20/25 GENERAL MATTERS

a) Quinquennial Inspection Reports received

Church	Architect	Inspection Date	Report Received	Report complies with Scheme?
Binley, St Bartholomew	Steven Matthews	04/03/2025	11/03/2025	Yes
Bulkington, St James	Simon Bird	29/11/2024	10/03/2025	No - 6 weeks
Coventry, St Anne and All Saints	Adrian Mathias	19/02/2025	15/04/2025	Yes
Exhall (Alcester Deanery), St Giles	Steven Matthews	08/04/2025	17/04/2025	Yes
Farnborough, St Botolph	Steven Matthews	25/02/2025	11/03/2025	Yes
Fletchamstead, St James	Steven Matthews	11/03/2025	17/03/2025	Yes
Walton d'Eivile, St James	Steven Matthews	11/03/2025	11/04/2025	Yes
Wyken Croft, St Mary Magdalene	Steven Matthews	01/04/2025	07/04/2025	Yes

b) Advisers' Reports to be sent to PCCs

i) Heathcote, no dedication

Heating Report by Peter Bemrose

ACTION Authorise the Reports for dispatch to PCCs

c) Quinquennial Architect

Consider DAC advice for Heather Boxhall

ACTION Advise that Heather Boxhall is suitable to inspect all churches, except major churches

21/25 DATE OF FUTURE MEETINGS

Wednesday 11th June 2025 at 2pm

Wednesday 23rd July 2025 at 2pm

Tuesday 29th July – DAC TOUR

Wednesday 3rd September 2025 at 2pm

Wednesday 22nd October 2025 at 2pm

Wednesday 10th December 2025 at 2pm