

AGENDA APRIL 2025

Diocese of Coventry Advisory Committee for the Care of Churches

Wednesday 30th April 2025

23rd April 2025

Tim Latham
Secretary

1. APOLOGIES

2. DECLARATIONS OF INTEREST

Members are requested to identify those items on the agenda for which they have an interest to declare in addition to those already identified below:

| | |
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| Simon Bird | Keresley, St Thomas |
| Mark Stewart | Berkswell, St John Baptist |

3. MINUTES OF THE PREVIOUS MEETING

Minutes of the meeting held on Wednesday 12th March 2025 (sent by email)

4. MATTERS ARISING FROM THE MINUTES

**5. DAC NOTIFICATIONS TO NOTE ISSUED SINCE THE LAST MEETING
FOLLOWING DELEGATION TO DAC MEMBERS**

Allesley, All Saints {2024-105222}

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| Proposals | Installation of new Visual Display System |
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| Date issued | 04/03/2025 |
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Attleborough, Holy Trinity {2025-112382}

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| Proposals | CONFIRMATORY FACULTY after granting of interim faculty for repairs to bell beams of tower, as per drawing Z.21.01.P004 by Simon Bird, dated 25/3/25. |
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| Date issued | 09/04/2025 |
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Caldecote, St Theobald and St Chad {2025-111541}

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| Proposals | Various electrical repair works following an EICR Inspection |
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| Date issued | 01/04/2025 |
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Grandborough, St Peter {2025-109799}

Proposals It is proposed to remove the black iron railings which are surrounding the war memorial in the church yard as per "Statement of Significance and Needs"

Date issued 24/03/2025

Idlicote, St James the Great {2024-099299}

Proposals Work to repair turret and install mesh to protect clock, as per specification by Stephen Oliver, dated December 2023.

Date issued 12/03/2025

Leamington Spa, All Saints {2025-112513}

Proposals CONFIRMATORY FACULTY after granting of interim faculty for stonework repairs to the North Transept and Clock Tower, as per specification by Mark Evans, dated December 2024

Date issued 15/04/2025

Mancetter, St Peter {2024-093584}

Proposals To install a kitchen servery in the Bracebridge room, as per specification by Mark Stewart, dated 19/12/24.

Date issued 03/04/2025

Ryton-on-Dunsmore, St Leonard {C7426/2025}

Proposals To remove faulty gutters and down pipe and install with new

Date issued 10/03/2025

Southam, St James {2024-103597}

Proposals Felling of a cherry tree as per 'Application Context.pdf'

Date issued 24/03/2025

Tidmington, Church of the Ascension {2025-110290}

Proposals Repairs to glazing, as per estimate by Norgrove Studios, dated 10/2/25.

Date issued 05/03/2025

Whichford, St Michael {C7449/2025}

Proposals PRIVATE FACULTY: Beauchamp memorial

Date issued 13/03/2025

Whitnash, St Margaret {2025-110712}

Proposals Repair, replacements and enhancements to church audio-visual system, as per "St. M AV Faculty Submission March 2025.pdf" document

Date issued 17/03/2025

Withybrook, All Saints {2025-108522}

Proposals RETROSPECTIVE FACULTY: Moving of wooden screen to allow access to organ and create a vestry area, as per "Application Details" PDF

Date issued 13/03/2025

6. NOTIFICATION OF ADVICE APPLICATIONS

a) Applications

| | | |
|--|--------------------|----------------|
| Astley, St Mary the Virgin {C7475/2025} | Grade: I | CP – 01 |
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Proposals: PRIVATE FACULTY: Matthews memorial

Project architect: No Architect consulted or engaged on the proposals

Contractor:

Total:

No. DAC meetings: 1

Last DAC meeting:

Referred to: Full Committee

DAC is invited to: Consider the application for a Notification of Advice

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| Aston Cantlow, St John Baptist {C7473/2025} | Grade: I | CP – 02 |
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Proposals: PRIVATE FACULTY: Morgan memorial

Project architect: No Architect consulted or engaged on the proposals

Contractor:

Total:

No. DAC meetings: 1

Last DAC meeting:

Referred to: Full Committee

DAC is invited to: Consider the application for a Notification of Advice

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| Berkswell, St John Baptist {C7470/2025} | Grade: I | CP – 03 |
| Proposals: PRIVATE FACULTY: Townsend memorial | | |
| <i>Project architect:</i> | No Architect consulted or engaged on the proposals | |
| <i>Contractor:</i> | | |
| | <i>Total:</i> | |
| <i>No. DAC meetings:</i> 1 | <i>Last DAC meeting:</i> | |
| <i>Referred to:</i> | Full Committee | |
| DAC is invited to: | Consider the application for a Notification of Advice | |
| Chilvers Coton, All Saints {C7472/2025} | Grade: II | CP – 04 |
| Proposals: PRIVATE FACULTY: Bradley memorial | | |
| <i>Project architect:</i> | No Architect consulted or engaged on the proposals | |
| <i>Contractor:</i> | | |
| | <i>Total:</i> | |
| <i>No. DAC meetings:</i> 1 | <i>Last DAC meeting:</i> | |
| <i>Referred to:</i> | Full Committee | |
| DAC is invited to: | Consider the application for a Notification of Advice | |
| Foleshill, St Laurence {2025-112691} | Grade: II* | |
| Proposals: RETROSPECTIVE FACULTY: Regularisation of existing ABCR and permission for extension | | |
| <i>Project architect:</i> | No Architect consulted or engaged on the proposals | |
| <i>Contractor:</i> | | |
| | <i>Total:</i> | |
| <i>No. DAC meetings:</i> 1 | <i>Last DAC meeting:</i> | |
| <i>Referred to:</i> | Katie Cross | |
| DAC is invited to: | Consider the application for a Notification of Advice | |
| Foleshill, St Paul {2025-111146} | Grade: II | |
| Proposals: Permanent removal of 4 rows of pews after TMRO trial | | |
| <i>Project architect:</i> | No Architect consulted or engaged on the proposals | |
| <i>Contractor:</i> | | |
| | <i>Total:</i> | |
| <i>No. DAC meetings:</i> 1 | <i>Last DAC meeting:</i> | |
| <i>Referred to:</i> | Katie Cross | |
| DAC is invited to: | Consider the application for a Notification of Advice | |

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| Kenilworth, St Nicholas {2025-109242} | Grade: I | |
| Proposals: To install a planter outside the church with signage on the sides and to lay 9 12x12" plaques in the church yard as part of Kenilworth Revealed (Warwick District Council / Kenilworth Town Council Augmented Reality Project) | | |
| <i>Project architect:</i> | No Architect consulted or engaged on the proposals | |
| <i>Contractor:</i> | | |
| | <i>Total:</i> | |
| <i>No. DAC meetings:</i> 1 | <i>Last DAC meeting:</i> | |
| <i>Referred to:</i> | Tim Cockell Nick Reading Godfrey Armitage | |
| DAC is invited to: | Consider the application for a Notification of Advice | |
| Kenilworth, St Nicholas {C7480/2025} | Grade: I | CP – 05 |
| Proposals: PRIVATE FACULTY: Peach memorial | | |
| <i>Project architect:</i> | No Architect consulted or engaged on the proposals | |
| <i>Contractor:</i> | | |
| | <i>Total:</i> | |
| <i>No. DAC meetings:</i> 1 | <i>Last DAC meeting:</i> | |
| <i>Referred to:</i> | Full Committee | |
| DAC is invited to: | Consider the application for a Notification of Advice | |
| Keresley, St Thomas {C7461/2025} | Grade: II | CP – 06 |
| Proposals: PRIVATE FACULTY: Hurst memorial | | |
| <i>Project architect:</i> | No Architect consulted or engaged on the proposals | |
| <i>Contractor:</i> | | |
| | <i>Total:</i> | |
| <i>No. DAC meetings:</i> 1 | <i>Last DAC meeting:</i> | |
| <i>Referred to:</i> | Full Committee | |
| DAC is invited to: | Consider the application for a Notification of Advice | |
| Keresley, St Thomas {C7469/2025} | Grade: II | CP – 07 |
| Proposals: PRIVATE FACULTY: Mobbs memorial | | |
| <i>Project architect:</i> | No Architect consulted or engaged on the proposals | |
| <i>Contractor:</i> | | |
| | <i>Total:</i> | |
| <i>No. DAC meetings:</i> 1 | <i>Last DAC meeting:</i> | |
| <i>Referred to:</i> | Full Committee | |
| DAC is invited to: | Consider the application for a Notification of Advice | |

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| Lillington, St Mary Magdalene {2025-111900} | Grade: II | |
| Proposals: Replacement of fixed seating and font relocation | | |
| <i>Project architect:</i> | No Architect consulted or engaged on the proposals | |
| <i>Contractor:</i> | | |
| | <i>Total:</i> | |
| <i>No. DAC meetings:</i> | 1 | <i>Last DAC meeting:</i> |
| <i>Referred to:</i> | Brian Russell Mark Evans | |
| DAC is invited to: | Consider the application for a Notification of Advice | |
| Long Compton, St Peter and St Paul {2025-108225} | Grade: I | |
| Proposals: Removal of loose potentially hazardous render from one elevation of the tower | | |
| <i>Project architect:</i> | No Architect consulted or engaged on the proposals | |
| <i>Contractor:</i> | | |
| | <i>Total:</i> | |
| <i>No. DAC meetings:</i> | 1 | <i>Last DAC meeting:</i> |
| <i>Referred to:</i> | Mark Stewart | |
| DAC is invited to: | Consider the application for a Notification of Advice | |
| Salford Priors, St Matthew {C7467/2025} | Grade: I | CP – 08 |
| Proposals: PRIVATE FACULTY: Brookhouse memorial | | |
| <i>Project architect:</i> | No Architect consulted or engaged on the proposals | |
| <i>Contractor:</i> | | |
| | <i>Total:</i> | |
| <i>No. DAC meetings:</i> | 1 | <i>Last DAC meeting:</i> |
| <i>Referred to:</i> | Full Committee | |
| DAC is invited to: | Consider the application for a Notification of Advice | |
| Salford Priors, St Matthew {2025-112068} | Grade: I | |
| Proposals: Churchyard improvements | | |
| <i>Project architect:</i> | No Architect consulted or engaged on the proposals | |
| <i>Contractor:</i> | | |
| | <i>Total:</i> | |
| <i>No. DAC meetings:</i> | 1 | <i>Last DAC meeting:</i> |
| <i>Referred to:</i> | David Lowe Brian Russell Mark Stewart | |
| DAC is invited to: | Consider the application for a Notification of Advice | |

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| Sherbourne, All Saints {2025-108850} | | Grade: II* |
| Proposals: Addition of accessible WC, washbasin and baby changing area to current vestry | | |
| <i>Project architect:</i> | No Architect consulted or engaged on the proposals | |
| <i>Contractor:</i> | | |
| | <i>Total:</i> | |
| <i>No. DAC meetings:</i> | 2 | <i>Last DAC meeting:</i> 25/10/2023 |
| <i>Referred to:</i> | Site Visit Mark Stewart Chris Patrick VS (C&LS) | |
| DAC is invited to: | Consider the application for a Notification of Advice | |
| South Leamington, St John Baptist {2025-109614} | | Grade: II* |
| Proposals: Rewiring of the electrics in church | | |
| <i>Project architect:</i> | No Architect consulted or engaged on the proposals | |
| <i>Contractor:</i> | | |
| | <i>Total:</i> | |
| <i>No. DAC meetings:</i> | 1 | <i>Last DAC meeting:</i> |
| <i>Referred to:</i> | Heather Loosemore | |
| DAC is invited to: | Consider the application for a Notification of Advice | |
| Whitnash, St Margaret {2025-112698} | | Grade: II |
| Proposals: To create a new garden of remembrance in the churchyard extension | | |
| <i>Project architect:</i> | No Architect consulted or engaged on the proposals | |
| <i>Contractor:</i> | | |
| | <i>Total:</i> | |
| <i>No. DAC meetings:</i> | 1 | <i>Last DAC meeting:</i> |
| <i>Referred to:</i> | Brian Russell | |
| DAC is invited to: | Consider the application for a Notification of Advice | |

7. ADDITIONAL CASES

- a) Applications submitted after the agenda deadline (separate list)

8. LIST B APPLICATIONS

a) Applications issued

Ansley, St Lawrence {2025-111029}

Proposals **Replace a set of churchyard gates**

Date issued **19/03/2025**

Coundon, St George {2025-110260}

Proposals **Replacement of fluorescent lighting in church hall with LED fittings**

Date issued **07/04/2025**

Coventry, St Anne and All Saints {2025-109980}

Proposals **Like for Like repainting of Upper Room (small room used for Sunday School room) and Tower Room**

Date issued **03/04/2025**

Keresley, St Thomas {2025-111861}

Proposals **Replace Current Toilet Light with motion sensor LED**

Date issued **03/04/2025**

Kineton, St Peter {2025-110978}

Proposals **The felling of 3 trees in St Peter's main Churchyard**

Date issued **01/04/2025**

Kineton, St Peter {2025-110982}

Proposals **Plant replacement Lime tree**

Date issued **01/04/2025**

Kineton, St Peter {2025-110983}

Proposals **Routine minor works to trees in St Peters main churchyard**

Date issued **01/04/2025**

Kineton, St Peter {2025-112088}

Proposals **Lifting crowns on lime trees**

Date issued **02/04/2025**

Kinwarton, St Mary the Virgin {2025-111525}

Proposals The felling of a tree diseased tree

Date issued 01/04/2025

9. GENERAL MATTERS

a) Quinquennial Inspection Reports received

| Church | Architect | Inspection Date | Report Received | Report complies with Scheme? |
|--|--------------------|------------------------|------------------------|-------------------------------------|
| Binley, St Bartholomew | Steven Matthews | 04/03/2025 | 11/03/2025 | Yes |
| Bulkington, St James | Simon Bird | 29/11/2024 | 10/03/2025 | No - 6 weeks |
| Coventry, St Anne and All Saints | Adrian Mathias | 19/02/2025 | 15/04/2025 | Yes |
| Exhall (Alcester Deanery), St Giles | Steven Matthews | 08/04/2025 | 17/04/2025 | Yes |
| Farnborough, St Botolph | Steven Matthews | 25/02/2025 | 11/03/2025 | Yes |
| Fletchamstead, St James | Steven Matthews | 11/03/2025 | 17/03/2025 | Yes |
| Walton d'Eivile, St James | Steven Matthews | 11/03/2025 | 11/04/2025 | Yes |
| Wyken Croft, St Mary Magdalene | Steven Matthews | 01/04/2025 | 07/04/2025 | Yes |

b) Advisers' Reports to be sent to PCCs

i) Heathcote, no dedication

CP – 09

Heating Report by Peter Bemrose

DAC is invited to Authorise the Reports for dispatch to PCCs

10. ANY OTHER BUSINESS

To be notified to the Secretary not less than three working days before the meeting.

11. DATE OF FUTURE MEETINGS

Wednesday 11th June 2025 at 2pm

Wednesday 23rd July 2025 at 2pm

Tuesday 29th July – DAC TOUR

Wednesday 3rd September 2025 at 2pm

Wednesday 22nd October 2025 at 2pm

Wednesday 10th December 2025 at 2pm

