

MINUTES MARCH 2025

Diocese of Coventry Advisory Committee for the Care of Churches

Minutes of a meeting held on Wednesday 12th March 2025

30th April 2025

Tim Latham
Secretary

Present:	Revd. Tim Cockell (Chair)		
	Mr N Allcoat	Mr G Armitage	Mr C Baker
	Mr P Bemrose	Mr K Chambers	Revd. K Cross
	Ven Dr B Russell		
Apologies:	Mr S Bird	Mr M Evans	Mr M Glasgow
	Mr N Reading	Mr B Sinclair	Mr M Stewart
In attendance:	Mr T Latham (DAC Secretary)		
	Mr M Seabourne (Assistant DAC Secretary)		
	Dr C Strachan (Church Buildings Development and Projects Officer)		
	Mr S Davenport (Director of Operations)		
	Mr C Angus (Net Zero Carbon Project Officer)		

8/25 OPENING PRAYER

The Chair opened the meeting with prayer.

9/25 DECLARATIONS OF INTEREST

Mark Evans Leamington Spa, All Saints

10/25 MINUTES OF THE PREVIOUS MEETING

Minutes of the meeting held on 29th January 2025 were agreed.

11/25 NOTIFICATION OF ADVICE APPLICATIONS

a) Applications

Bedworth, All Saints
{2025-110695}

Grade:
II*

Proposals: The upgrading of the lights in All Saints Church

Comments: Heather Loosemore

Delegated to: Heather Loosemore

ACTION: Letter to PCC;
Notification of Recommendation upon receipt of
acceptable information

Copston Magna, St John
{C7448/2025}

Grade:
II

Proposals: Parish Churchyard Policy

ACTION: No Action

Halford, Our Blessed Lady St Mary
{2025-110460}

Grade:
II*

Proposals: Retrospective Faculty for the repair of an external,
graveyard wall

Comments: Mark Evans

Delegated to: Mark Evans

ACTION: Letter to PCC;
Notification of Recommendation upon receipt of
acceptable information

Idlicote, St James the Great
{2024-099299}

Grade:
II*

Proposals: Work to repair turret and install mesh to protect clock

Comments: Nick Reading

Decision: Recommend

ACTION: Notification of Recommendation

**Leamington Spa, All Saints
{2022-076316}**

**Grade:
II***

Proposals: Make safe a partially collapsed table tomb

Comments: Simon Bird, Chris Patrick

Advice: The PCC should correspond with Warwick District Council about their responsibility to manage the churchyard, which includes management of these historic tombs.

Delegated to: Simon Bird, Chris Patrick

ACTION: Letter to PCC;
Notification of Recommendation upon receipt of acceptable information

**Leamington Spa, Holy Trinity
{C6729/2021}**

**Grade:
II**

Proposals:

1. Removal of pews
2. Installation of servery in north aisle
3. Installation of WC at West end of north aisle
4. Relocation of font
5. Reorganisation of meeting room space in north west corner, including inserting glazed screens into north transept arcade
6. Installation of new ASHP heating system in nave.

ACTION: Letter to PCC;
Send site visit report to PCC

**Leamington Spa, St Mary
{2025-109702}**

**Grade:
II**

Proposals: Repair and clean the war memorial in the car park

Comments: Mark Evans

Further info: Mark Evans

ACTION: Letter to PCC;
Notification of Recommendation upon receipt of acceptable information

**Stratford-upon-Avon, Holy Trinity
{C7436/2025}**

**Grade:
I**

Proposals:

1. Construction of large extension on south side of church to create flexible meeting space, kitchen and song school
2. Demolition and rebuilding/incorporation of listed bier house (details TBC)

Further info: Statements of Significance and Need required before a site visit can be arranged

ACTION: Letter to PCC

**Whichford, St Michael
{C7449/2025}**

**Grade:
I**

Proposals: PRIVATE FACULTY: Beauchamp memorial

Decision: No objection

Advice: The application could not be unqualifiedly recommended because the original memorial was removed and disposed of without the Chancellor's consent.

ACTION: Notification of No Objection

**Withybrook, All Saints
{2025-108522}**

**Grade:
II***

Proposals: RETROSPECTIVE FACULTY: Moving of wooden screen to allow access to organ

Comments: Mark Evans

Decision: No objection

Advice: The application could not be unqualifiedly recommended because the works were undertaken without the Chancellor's consent.

ACTION: Notification of No Objection

12/25 LIST B APPLICATIONS

Bedworth, All Saints {2025-109168}

Proposals Pollarding 3 trees between All Saints and the health centre

Date issued 24/02/2025

Bedworth, All Saints {2025-109377}

Proposals Installation of Microphones for Live Streaming and Recording

Date issued 20/02/2025

Coventry, St Anne and All Saints {2025-109093}

Proposals Like for like repair of ceiling and wall outside toilet area in church

Date issued 25/02/2025

Honiley, St John Baptist {2025-109487}

Proposals Replace existing lights in ringing chamber with emergency lighting as recommended in recent risk assessment by bell ringers

Date issued 26/02/2025

Lillington, St Mary Magdalene {2023-092762}

Proposals **Maintenance of churchyard boundary wall**

Date issued 25/02/2025

Preston Bagot, All Saints {2024-107808}

Proposals **Minor Maintenance works recommended by 2024 Quinquennial inspection report**

Date issued 29/01/2025

Priors Marston, St Leonard {2025-108156}

Proposals **Repair to Buttress (external) on the North Wall**

Date issued 23/01/2025

Priors Marston, St Leonard {2025-108160}

Proposals **Repair to the fractured South-West Window**

Date issued 23/01/2025

Rugby, St Andrew {2025-108176}

Proposals **Replace old fluorescent fittings with LED during approved lamp relocation**

Date issued 23/01/2025

13/25 GENERAL MATTERS

a) Quinquennial Inspection Reports received

Church	Architect	Inspection Date	Report Received	Report complies with Scheme?
Bulkington, St James	Simon Bird	29/11/2024	10/03/2025	No - 6 weeks late
Farnborough, St Botolph	Steven Matthews	25/02/2025	11/03/2025	Yes
Ladbroke, All Saints	Andrew Salter	23/10/2024	03/03/2025	No - 10 weeks & 5 days late
Westwood, St John Baptist	Steven Matthews	18/02/2025	25/02/2025	Yes

14/25 DATE OF FUTURE MEETINGS

Wednesday 30th April 2025 at 2pm

Wednesday 11th June 2025 at 2pm

Wednesday 23rd July 2025 at 2pm

Tuesday 29th July – DAC TOUR

Wednesday 3rd September 2025 at 2pm

Wednesday 22nd October 2025 at 2pm

Wednesday 10th December 2025 at 2pm