

MINUTES JANUARY 2025

Diocese of Coventry Advisory Committee for the Care of Churches

Minutes of a meeting held on Wednesday 29th January 2025

11th March 2025

Tim Latham
Secretary

Present:	Revd. Tim Cockell (Chair)		
	Mr G Armitage	Mr C Baker	Mr S Bird
	Revd. K Cross	Mr M Evans	Mr M Glasgow
	Mr N Reading	Ven Dr B Russell	Mr M Stewart
Apologies:	Mr N Allcoat	Mr P Bemrose	Mr K Chambers
	Mr C Patrick	Mr B Skingley	Mr B Sinclair
In attendance:	Mr T Latham (DAC Secretary)		
	Mr M Seabourne (Assistant DAC Secretary)		
	Dr C Strachan (Church Buildings Development and Projects Officer)		
	Mr S Davenport (Director of Operations)		
	Mr C Angus (Net Zero Carbon Project Officer)		

1/25 OPENING PRAYER

The Chair opened the meeting with prayer.

2/25 DECLARATIONS OF INTEREST

Simon Bird	Keresley, St Thomas
	Withybrook, All Saints

3/25 MINUTES OF THE PREVIOUS MEETING

Minutes of the meeting held on 4th December 2024 were agreed.

4/25 NOTIFICATION OF ADVICE APPLICATIONS

a) Applications

Ashow, The Assumption of our Lady
{2024-107956}

Grade:
I

Proposals: Making good internal plasterwork, repointing of exterior stonework and extension of rainwater goods

Comments: Mark Evans

Delegated to: Mark Evans

ACTION: Letter to PCC;
Notification of Recommendation upon receipt of acceptable information

Kenilworth, St Nicholas
{C7409/2025}

Grade:
I

Proposals: PRIVATE FACULTY: Blake memorial

Decision: Recommend

ACTION: Notification of Recommendation

Keresley, St Thomas
{C7395/2024}

Grade:
II

Proposals: PRIVATE FACULTY: Fardon memorial

Decision: No object

Advice: The memorial could not be unqualifiedly recommended because polished granite and gold lettering are not permitted under the churchyard regulations.

ACTION: Notification of No Objection

Radford, St Nicholas
{C7394/2024}

Grade:
Unlisted

Proposals: PRIVATE FACULTY: Onions memorial

Decision: No object

Advice: The memorial could not be unqualifiedly recommended because polished granite and gold lettering are not permitted under the churchyard regulations.

ACTION: Notification of No Objection

Rugby, St Andrew
{2025-108217}

Grade:
II*

Proposals: RETROSPECTIVE FACULTY: Kitchen, heating and lighting works

Comments: Mark Evans, Heather Loosemore, Peter Bemrose

Delegated to: Heather Loosemore

ACTION: Letter to PCC;
Notification of Recommendation upon receipt of acceptable information

Wasperton, St John Baptist
{2025-108107}

Grade:
II

Proposals: Investigatory works to the Bell Turret

Comments: Nick Reading

Delegated to: Nick Reading

ACTION: Letter to PCC;
Notification of Recommendation upon receipt of acceptable information

Whitnash, St Margaret
{C7406/2025}

Grade:
II

Proposals: PRIVATE FACULTY: Merriman memorial

Further info:

1. The dimensions of the proposed stone and the location of the flower vase
2. Why was this design chosen?
3. Other examples of memorials of this type in the churchyard
4. Where in the churchyard will this be located?

Delegated to: Tim Cockell

ACTION: Letter to PCC;
Notification of Recommendation upon receipt of acceptable information

5/25 LIST B APPLICATIONS

Arrow, The Holy Trinity {2024-107560}

Proposals Replacement of decayed plaster with limebased render in sw corner of church

Date issued 23/12/2024

Coventry, Holy Trinity {2024-105523}

Proposals Modifications to candle holders

Date issued 14/01/2025

Eastern Green, St Andrew {2024-108080}

Proposals To fix a card reader on the wall of the church

Date issued 07/01/2025

Haselor, St Mary and All Saints {2024-107602}

Proposals External Stonework Repairs

Date issued 20/12/2024

Hatton, Holy Trinity {2024-104732}

Proposals Replace and update lighting with LED

Date issued 14/01/2025

Kineton, St Peter {2024-107054}

Proposals Introduction of 3 Notice Boards in the North Transept

Date issued 17/12/2024

Marton, St Esprit {2024-107833}

Proposals Boundary Wall Gate Pier Repair

Date issued 17/12/2024

North Radford, St Francis of Assisi {2024-105245}

Proposals Sanding and repaint the Lady Chapel and Kitchen

Date issued 13/12/2024

Shipston-on-Stour, St Edmund {2024-105210}

Proposals Plant a tree in churchyard in memory of recent churchwarden

Date issued 03/12/2024

6/25 GENERAL MATTERS

a) Quinquennial Inspection Reports received

Church	Architect	Inspection Date	Report Received	Report complies with Scheme?
Barcheston, St Martin	Gabriella Smith	13/09/2024	06/12/2024	No - 4 weeks late
Chapelfields (Coventry), St Mary Magdalen	Dhiran Vagdia	06/10/2023	03/12/2024	No - No summary of recommendations, no plan, no DAC checklist and 1 year, 3 months & 23 days late.
Honiley, St John Baptist	Stephen Oliver	18/09/2024	29/11/2024	No - 1 week late
Studley, Nativity of the Blessed Virgin Mary	John Middleton	17/11/2023	16/12/2024	No - 1 year and 1 month late, no checklist

7/25 DATE OF FUTURE MEETINGS

Wednesday 12th March 2025 at 2pm

Wednesday 30th April 2025 at 2pm

Wednesday 11th June 2025 at 2pm

Wednesday 23rd July 2025 at 2pm

Tuesday 29th July – DAC TOUR

Wednesday 3rd September 2025 at 2pm

Wednesday 22nd October 2025 at 2pm

Wednesday 10th December 2025 at 2pm