

AGENDA JANUARY 2025

Diocese of Coventry Advisory Committee for the Care of Churches

Wednesday 29 January 2025

20 January 2025

Tim Latham
Secretary

1. APOLOGIES

2. DECLARATIONS OF INTEREST

Members are requested to identify those items on the agenda for which they have an interest to declare in addition to those already identified below:

Simon Bird Keresley, St Thomas
 Withybrook, All Saints

3. MINUTES OF THE PREVIOUS MEETING

Minutes of the meeting held on Wednesday 04 December 2024 (sent by email)

4. MATTERS ARISING FROM THE MINUTES

**5. DAC NOTIFICATIONS TO NOTE ISSUED SINCE THE LAST MEETING
FOLLOWING DELEGATION TO DAC MEMBERS**

Beaudesert, St Nicholas {2024-103518}

**Proposals Erection of a compost bin in the churchyard, as per "Compost
bin tech drawing V2" and "Location photos".**

Date issued 16/12/2024

Bishop's Tachbrook, St Chad {C7360/2024}

Proposals PRIVATE FACULTY: Reason memorial

Date issued 27/11/2024

Chilvers Coton, All Saints {C7380/2024}

Proposals PRIVATE FACULTY: Parsons memorial

Date issued 17/12/2024

Hillmorton, St John Baptist {2024-101587}

Proposals Replacing the existing electric heating system as per "EHS - Hillmorton" quote, prepared by Electric Heating solutions dated 22/06/2023

Date issued 12/12/2024

Kenilworth, St John {2024-103511}

Proposals Resurfacing the vestry roof following leak, as per "Vestryroof quote Sept 24" by Coventry Roofing Centre and "St Johns Vestry Roof"

Date issued 11/12/2024

Lighthorne, St Laurence {2024-104309}

Proposals Installation of new tenor bell as per documentation by John Taylor & Co dated 18/9/2024

Date issued 16/12/2024

Napton-on-the-Hill, St Lawrence {2024-103929}

Proposals Refurbishment of broken window panel and leading surround in south transept of church, as per quote by The Art of Glass, dated 10/9/24

Date issued 13/12/2024

North Radford, St Francis of Assisi {2024-104907}

Proposals RETROSPECTIVE FACULTY: Redirect kitchen water to waste pipe

Date issued 16/01/2025

Rugby, Watts Lane (Local Authority) Cemetery {C7373/2024}

Proposals PRIVATE FACULTY: Memorial testing carried out by the Local Authority

Date issued 05/12/2024

Salford Priors, St Matthew {C7387/2024}

Proposals PRIVATE FACULTY: Kay memorial

Date issued 05/12/2024

South Leamington, St John Baptist {2024-095433}

Proposals We are seeking to update our current lighting system with a modern, flexible, LED system as per "Leamington Spa Cover rev2.pdf", quotation from AJ Electrics, dated 19/9/24

Date issued 17/12/2024

Warwick, St Mary {2024-107278}

Proposals A temporary electrical solution applied to the clock while raising funds for the full mechanical refurbishment, as per "St Mary's Warwick - Quotations.pdf" by Smith of Derby dated 21/10/24

Date issued 10/12/2024

Whitnash, St Margaret {C7369/2024}

Proposals PRIVATE FACULTY: Bailey memorial

Date issued 07/01/2025

Willoughby, St Nicholas {2024-104718}

Proposals Formation of a ramped universal access, as per specification by Mark Evans dated October 2024 and drawings 217C E01, 217C P01, 217C P02, 217C P03

Date issued 05/12/2024

6. NOTIFICATION OF ADVICE APPLICATIONS

a) Applications

| | | |
|---|--------------------|----------------|
| Kenilworth, St Nicholas {C7409/2025} | Grade: I | CP – 01 |
|---|--------------------|----------------|

Proposals: PRIVATE FACULTY: Blake memorial

Project architect: No Architect consulted or engaged on the proposals

Contractor:

Total:

No. DAC meetings: 1

Last DAC meeting:

Referred to: Full Committee

DAC is invited to: Consider the application for a Notification of Advice

| | | |
|---|--|--------------------------|
| Keresley, St Thomas {C7395/2024} | Grade: II | CP – 02 |
| Proposals: PRIVATE FACULTY: Fardon memorial | | |
| <i>Project architect:</i> | No Architect consulted or engaged on the proposals | |
| <i>Contractor:</i> | | |
| | <i>Total:</i> | |
| <i>No. DAC meetings:</i> | 1 | <i>Last DAC meeting:</i> |
| <i>Referred to:</i> | Full Committee | |
| <i>DAC is invited to:</i> | Consider the application for a Notification of Advice | |
| Radford, St Nicholas {C7394/2024} | Grade: Unlisted | CP – 03 |
| Proposals: PRIVATE FACULTY: Onions memorial | | |
| <i>Project architect:</i> | No Architect consulted or engaged on the proposals | |
| <i>Contractor:</i> | | |
| | <i>Total:</i> | |
| <i>No. DAC meetings:</i> | 1 | <i>Last DAC meeting:</i> |
| <i>Referred to:</i> | Full Committee | |
| <i>DAC is invited to:</i> | Consider the application for a Notification of Advice | |
| Wasperton, St John Baptist {2025-108107} | Grade: II | |
| Proposals: Investigatory works to the Bell Turret | | |
| <i>Project architect:</i> | No Architect consulted or engaged on the proposals | |
| <i>Contractor:</i> | | |
| | <i>Total:</i> | |
| <i>No. DAC meetings:</i> | 1 | <i>Last DAC meeting:</i> |
| <i>Referred to:</i> | Nick Reading | |
| <i>DAC is invited to:</i> | Consider the application for a Notification of Advice | |
| Whitnash, St Margaret {C7406/2025} | Grade: II | CP – 04 |
| Proposals: PRIVATE FACULTY: Merriman memorial | | |
| <i>Project architect:</i> | No Architect consulted or engaged on the proposals | |
| <i>Contractor:</i> | | |
| | <i>Total:</i> | |
| <i>No. DAC meetings:</i> | 1 | <i>Last DAC meeting:</i> |
| <i>Referred to:</i> | Full Committee | |
| <i>DAC is invited to:</i> | Consider the application for a Notification of Advice | |

7. ADDITIONAL CASES

- a) Applications submitted after the agenda deadline (separate list)

8. LIST B APPLICATIONS

- a) Applications issued

Arrow, The Holy Trinity {2024-107560}

Proposals Replacement of decayed plaster with limebased render in sw corner of church

Date issued 23/12/2024

Coventry, Holy Trinity {2024-105523}

Proposals Modifications to candle holders

Date issued 14/01/2025

Eastern Green, St Andrew {2024-108080}

Proposals To fix a card reader on the wall of the church

Date issued 07/01/2025

Haselor, St Mary and All Saints {2024-107602}

Proposals External Stonework Repairs

Date issued 20/12/2024

Hatton, Holy Trinity {2024-104732}

Proposals Replace and update lighting with LED

Date issued 14/01/2025

Kineton, St Peter {2024-107054}

Proposals Introduction of 3 Notice Boards in the North Transept

Date issued 17/12/2024

Marton, St Esprit {2024-107833}

Proposals Boundary Wall Gate Pier Repair

Date issued 17/12/2024

North Radford, St Francis of Assisi {2024-105245}

Proposals Sanding and repaint the Lady Chapel and Kitchen

Date issued 13/12/2024

Shipston-on-Stour, St Edmund {2024-105210}

Proposals Plant a tree in churchyard in memory of recent churchwarden

Date issued 03/12/2024

9. GENERAL MATTERS

a) Quinquennial Inspection Reports received

| Church | Architect | Inspection Date | Report Received | Report complies with Scheme? |
|---|------------------|------------------------|------------------------|--|
| Barcheston, St Martin | Gabriella Smith | 13/09/2024 | 06/12/2024 | No - 4 weeks late |
| Chapelfields (Coventry), St Mary Magdalen | Dhiran Vagdia | 06/10/2023 | 03/12/2024 | No - No summary of recommendations, no plan, no DAC checklist and 1 year, 3 months & 23 days late. |
| Honiley, St John Baptist | Stephen Oliver | 18/09/2024 | 29/11/2024 | No - 1 week late |
| Studley, Nativity of the Blessed Virgin Mary | John Middleton | 17/11/2023 | 16/12/2024 | No - 1 year and 1 month late, no checklist |

10. ANY OTHER BUSINESS

To be notified to the Secretary not less than three working days before the meeting.

11. DATE OF FUTURE MEETINGS

Wednesday 29th January 2025 at 2pm

Wednesday 12th March 2025 at 2pm

Wednesday 30th April 2025 at 2pm

Wednesday 11th June 2025 at 2pm

Wednesday 23rd July 2025 at 2pm

Tuesday 29th July or Tuesday 5th August – DAC TOUR

Wednesday 3rd September 2025 at 2pm

Meeting No.: 935

Wednesday 22nd October 2025 at 2pm

Wednesday 10th December 2025 at 2pm