

AGENDA DECEMBER 2024

Diocese of Coventry Advisory Committee for the Care of Churches

Wednesday 04 December 2024

25 November 2024

Tim Latham
Secretary

1. APOLOGIES

2. DECLARATIONS OF INTEREST

Members are requested to identify those items on the agenda for which they have an interest to declare in addition to those already identified below:

Mark Evans North Radford, St Francis of Assisi
 Willoughby, St Nicholas

3. MINUTES OF THE PREVIOUS MEETING

Minutes of the meeting held on Wednesday 04 September 2024 (sent by email)

4. MATTERS ARISING FROM THE MINUTES

**5. DAC NOTIFICATIONS TO NOTE ISSUED SINCE THE LAST MEETING
FOLLOWING DELEGATION TO DAC MEMBERS**

Alcester, St Nicholas {2024-104517}

**Proposals To replace church garden storage sheds, as per Statement of
 Need**

Date issued 25/10/2024

Alveston, St James {2023-088034}

**Proposals Installation of solar panels and battery storage as per "pv-
 battery installation St James' Alveston - summary", GreenAct,
 29th November 2023 and "On-Roof Mounting Scheme - jul24",
 Schletter, July 2024.**

Date issued 22/10/2024

Bishop's Tachbrook, St Chad {C7360/2024}

Proposals PRIVATE FACULTY: Reason memorial

Date issued 27/11/2024

Chapelfields (Coventry), St Mary Magdalen {2024-097412}

Proposals Fresco Painting in the Apse, as per quote by Aiden Hart Icons Ltd dated 1/2/24

Date issued 25/10/2024

Church Lawford, St Peter {2024-102443}

Proposals Installation of two automatic clock winders, as per quote by Bygone Times dated 21/10/23

Date issued 25/10/2024

Fenny Compton, St Peter and St Clare {2024-099617}

Proposals Replacement of lead roof, after theft of lead, with terne-coated stainless steel, as per specification by Steven Matthews dated 30/10/18 and quote by Warren & Neale Roofing & Conservation Ltd dated (revised) 19/12/23

Date issued 25/10/2024

Fillongley, St Mary and All Saints {2024-103802}

Proposals To allow the erection of temporary structures in the churchyard, as per supporting documents and images

Date issued 31/10/2024

North Radford, St Francis of Assisi {2024-094180}

Proposals CONFIRMATORY FACULTY for works undertaken after granting of interim faculty. Repair of roofs, as per reports by Proteus

Date issued 24/10/2024

Rugby, St George {2022-072996}

Proposals RETROSPECTIVE FACULTY: Planting a silver birch

Date issued 25/10/2024

Stoneleigh, St Mary {C7363/2024}

Proposals **PRIVATE FACULTY: Allcock memorial**

Date issued 25/10/2024

Walsgrave-on-Sowe, St Mary {2024-099800}

Proposals **Replacement of signage with new branded signs, as per "Plan to replace existing signage_ (1)" PDF**

Date issued 25/10/2024

6. NOTIFICATION OF ADVICE APPLICATIONS

a) Applications

**Allesley, All Saints
{2024-105222}**

Grade:
I

Proposals: **Installation of new Visual Display System**

Project architect: No Architect consulted or engaged on the proposals

Contractor:

Total:

No. DAC meetings: 1

Last DAC meeting:

Referred to: Brough Skingley

DAC is invited to: Consider the application for a Notification of Advice

Butler's Marston, St Peter and St Paul {C7384/2024}	Grade: II*	CP – 01 CP – 02
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Proposals: Major internal reordering project comprising removal of all pews in nave and chancel, new heating, lighting and AV systems, replacement of floors, and introduction of kitchenette, new glazed doors, west end gallery and ringing floor in tower, new meeting room in base of tower, acoustic curtains between nave/chancel, and ringing floor/nave.

External works comprise extension of WC building in churchyard, improvement of external lighting and paths, addition of storage space and repairs to boundary wall.

And fabric repairs to the building (likely a separate Faculty application)

<i>Project architect:</i>	Architect in process of being appointed	
<i>Contractor:</i>		
	<i>Total:</i>	
<i>No. DAC meetings:</i>	1	<i>Last DAC meeting:</i>
<i>Referred to:</i>	Full Committee	
<i>DAC is invited to:</i>	Volunteer for site visit	

Chilvers Coton, All Saints {C7380/2024}	Grade: II	CP – 03
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Proposals: PRIVATE FACULTY: Parsons memorial

<i>Project architect:</i>	No Architect consulted or engaged on the proposals	
<i>Contractor:</i>		
	<i>Total:</i>	
<i>No. DAC meetings:</i>	1	<i>Last DAC meeting:</i>
<i>Referred to:</i>	Full Committee	
<i>DAC is invited to:</i>	Consider the application for a Notification of Advice	

Coventry, Holy Trinity {C7383/2024}	Grade: I	CP – 04 CP – 05
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Proposals: Ajustment/Removal of pews for wheelchair access

<i>Project architect:</i>	No Architect consulted or engaged on the proposals	
<i>Contractor:</i>		
	<i>Total:</i>	
<i>No. DAC meetings:</i>	1	<i>Last DAC meeting:</i>
<i>Referred to:</i>	Full Committee	
<i>DAC is invited to:</i>	PCC request for pre-application advice	

Lighthorne, St Laurence {2024-104309}	Grade: II
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Proposals: Installation of new tenor bell as per documentation by John Taylor & Co dated 18/9/2024

<i>Project architect:</i>	No Architect consulted or engaged on the proposals
<i>Contractor:</i>	
	<i>Total:</i>
<i>No. DAC meetings:</i>	1
	<i>Last DAC meeting:</i>
<i>Referred to:</i>	Keith Chambers
DAC is invited to:	Consider the application for a Notification of Advice

North Radford, St Francis of Assisi {2024-104907}	Grade: Unlisted
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Proposals: RETROSPECTIVE FACULTY: Redirect kitchen water to waste pipe

<i>Project architect:</i>	No Architect consulted or engaged on the proposals
<i>Contractor:</i>	
	<i>Total:</i>
<i>No. DAC meetings:</i>	1
	<i>Last DAC meeting:</i>
<i>Referred to:</i>	Simon Bird
DAC is invited to:	Consider the application for a Notification of Advice

Old Milverton, St James {C7053/2023}	Grade: II	CP – 06
		CP – 07
		CP – 08
		CP – 09

Proposals: Construction of an extension on the West side of the church, and installation of a WC at the base of the tower

<i>Project architect:</i>	Rodney Melville Associates
<i>Contractor:</i>	
	<i>Total:</i>
<i>No. DAC meetings:</i>	4
	<i>Last DAC meeting:</i> 12/06/2024
<i>Referred to:</i>	Full Committee
DAC is invited to:	PCC request for pre-application advice

Rugby, Watts Lane (Local Authority) Cemetery {C7373/2024}	Grade:	CP – 10
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Proposals: PRIVATE FACULTY: Memorial testing carried out by the Local Authority

<i>Project architect:</i>	No Architect consulted or engaged on the proposals	
<i>Contractor:</i>		
	<i>Total:</i> _____	
<i>No. DAC meetings:</i>	1	<i>Last DAC meeting:</i>
<i>Referred to:</i>	Full Committee	
DAC is invited to:	Consider the application for a Notification of Advice	

Shottery, St Andrew {2024-107078}	Grade:	II
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Proposals: Audio Visual Equipment

<i>Project architect:</i>	No Architect consulted or engaged on the proposals	
<i>Contractor:</i>		
	<i>Total:</i> _____	
<i>No. DAC meetings:</i>	1	<i>Last DAC meeting:</i>
<i>Referred to:</i>	Brough Skingley	
DAC is invited to:	Consider the application for a Notification of Advice	

Whitnash, St Margaret {C7369/2024}	Grade:	CP – 11
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Proposals: PRIVATE FACULTY: Bailey memorial

<i>Project architect:</i>	No Architect consulted or engaged on the proposals	
<i>Contractor:</i>		
	<i>Total:</i> _____	
<i>No. DAC meetings:</i>	1	<i>Last DAC meeting:</i>
<i>Referred to:</i>	Full Committee	
DAC is invited to:	Consider the application for a Notification of Advice	

Willoughby, St Nicholas {2024-104718}	Grade:	II*
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Proposals: Formation of a ramped universal access

<i>Project architect:</i>	No Architect consulted or engaged on the proposals	
<i>Contractor:</i>		
	<i>Total:</i> _____	
<i>No. DAC meetings:</i>	1	<i>Last DAC meeting:</i>
<i>Referred to:</i>	Simon Bird SPAB HE CBC	
DAC is invited to:	Consider the application for a Notification of Advice	

7. ADDITIONAL CASES

- a) Applications submitted after the agenda deadline (separate list)

8. LIST B APPLICATIONS

- a) Applications issued

Allesley, All Saints {2024-103208}

Proposals Planting of 5 trees to mark burials in Woodland Graveyard

Date issued 08/11/2024

Allesley, All Saints {2024-104207}

Proposals Pollarding of branches

Date issued 17/10/2024

Bilton, St Mark {2024-105314}

Proposals Felling of dead / dying trees

Date issued 08/11/2024

Bilton, St Mark {2024-105465}

Proposals Removal of dead or dying branches from trees and the removal of a broken branch from another

Date issued 18/11/2024

Foleshill, St Paul {2024-099303}

Proposals The replacement of 2 existing fluorescent tube light fittings with 4 fittings suitable for low energy LED lamps in the choir vestry

Date issued 17/10/2024

Leamington Spa, St Mary {2024-101789}

Proposals Paint five external doors of church in same colour as present

Date issued 17/10/2024

Newbold-on-Stour, St David {2024-097811}

Proposals Sanding and polishing and repairs to parquet floor

Date issued 17/10/2024

Offchurch, St Gregory {2024-103539}

Proposals **Removal of a dead Horse chestnut tree from the churchyard**

Date issued 18/11/2024

Southam, St James {2024-104884}

Proposals **Roofing works**

Date issued 04/11/2024

9. GENERAL MATTERS

a) Quinquennial Inspection Reports received

Church	Architect	Inspection Date	Report Received	Report complies with Scheme?
Honiley, St John Baptist	Stephen Oliver	18/09/2024	29/11/2024	No - 1 week late
Leamington Spa, All Saints	Mark Evans	28/10/2024	14/11/2024	Yes

b) Advisers' Reports to be sent to PCCs

i) Charlecote, St Leonard

Heating Report by Peter Bemrose

DAC is invited to Authorise the Reports for dispatch to PCCs

c) National Churchyard Memorial Regulations

CP – 12
CP – 13
CP – 14
CP – 15
CP – 16

DAC is invited to Comment on new regulations to be fed back to the Chancellor

10. ANY OTHER BUSINESS

To be notified to the Secretary not less than three working days before the meeting.

11. DATE OF FUTURE MEETINGS

Wednesday 29th January 2025 at 2pm

Wednesday 12th March 2025 at 2pm

Wednesday 30th April 2025 at 2pm

Wednesday 11th June 2025 at 2pm

Wednesday 23rd July 2025 at 2pm

Tuesday 29th July or Tuesday 5th August – DAC TOUR

Wednesday 3rd September 2025 at 2pm

Wednesday 22nd October 2025 at 2pm

Wednesday 10th December 2025 at 2pm