

MINUTES OCTOBER 2024

Diocese of Coventry Advisory Committee for the Care of Churches

Minutes of a meeting held on Wednesday 23 October 2024

02 December 2024

Tim Latham
Secretary

Present:	Mr M Evans (Chair)		
	Mr G Armitage	Mr C Baker	Mr P Bemrose
	Mr S Bird	Mr M Glasgow	Mr N Reading
	Ven Dr B Russell	Mr B Skingley	Mr M Stewart
Apologies:	Mr N Allcoat	Revd. Tim Cockell	Mr K Chambers
	Rev K Cross	Mr C Patrick	Mr B Sinclair
In attendance:	Mr T Latham (DAC Secretary)		
	Mr M Seabourne (Assistant DAC Secretary)		
	Dr C Strachan (Church Buildings Development and Projects Officer)		
	Mr S Davenport (Director of Operations)		
	Mr C Angus (Net Zero Carbon Project Officer)		

45/24 OPENING PRAYER

Brian Russell opened the meeting with prayer.

46/24 DECLARATIONS OF INTEREST

Simon Bird	Church Lawford, St Peter Rugby, St George
Mark Evans	Willenhall, St John the Divine
Tim Latham	Styvechale, St James
Mark Stewart	Styvechale, St James

47/24 MINUTES OF THE PREVIOUS MEETING

Minutes of the meeting held on 4th September 2024 were agreed.

48/24 NOTIFICATION OF ADVICE APPLICATIONS

a) Applications

Alcester, St Nicholas
{2024-104517}

Grade:
II*

Proposals: To Replace Church Garden Storage Sheds

Comments: Mark Stewart

Decision: Recommend

Conditions: That the shed is painted in a colour sympathetic to the colour of the stone of the church building

ACTION: Notification of Recommendation

Beaudesert, St Nicholas
{2024-103518}

Grade:
I

Proposals: Erect a compost bin near the north wall of the church

Comments: Simon Bird

Delegated to: Simon Bird

ACTION: Letter to PCC;
Notification of Recommendation upon receipt of acceptable information

Bishop's Tachbrook, St Chad
{C7360/2024}

Grade:
I

Proposals: PRIVATE FACULTY: Reason memorial

Delegated to: Tim Cockell

ACTION: Letter to PCC;
Notification of Recommendation upon receipt of acceptable information

Chapelfields (Coventry), St Mary Magdalen
{2024-097412}

Grade:
Unlisted

Proposals: Fresco Painting in the Apse

Comments: Mark Evans

Decision: Recommend

Conditions: That before the works commence, a technician from Keim visits the church and agrees the specification of the paint to be used by the contractor

ACTION: Notification of Recommendation

Church Lawford, St Peter
{2024-102443}

Grade:
II

Proposals: Automatic clock winder

Comments: Paul Platt

Decision: Recommend

ACTION: Notification of Recommendation

Coventry, St Anne and All Saints
{2024-101405}

Grade:
Unlisted

Proposals: RETROSPECTIVE FACULTY: Replace Fire Alarm system

Comments: Brough Skingley

Further info: The system must be signed off by the Fire Officer and Building Regulations

Delegated to: Brough Skingley

ACTION: Letter to PCC;
Notification of Recommendation upon receipt of acceptable information

Fenny Compton, St Peter and St Clare
{2024-099617}

Grade:
II*

Proposals: Roofing Works

Comments: Nick Reading

Decision: Recommend

Conditions: That any necessary permissions are obtained from the Local Authority before works commence

ACTION: Notification of Recommendation

Fillongley, St Mary and All Saints
{2024-103802}

Grade:
II*

Proposals: Erect temporary structures in churchyard including a poppy cascade

Comments: Mark Evans

Decision: Recommend

Conditions: 1. That the PCC carry out a risk assessment
2. That a new faculty is sought after five years

ACTION: Notification of Recommendation

Kenilworth, St John
{2024-103511}

Grade:
II*

Proposals: Re- surface vestry flat roof

Comments: Nick Reading

Further info: Architect's drawing

Delegated to: Nick Reading

ACTION: Letter to PCC;
Notification of Recommendation upon receipt of
acceptable information

Leamington Spa, St Mark
{2024-100803}

Grade:
II*

Proposals: Installation of lighting power and control cables to the
chancel

Comments: Heather Loosemore

Delegated to: Heather Loosemore

ACTION: Letter to PCC;
Notification of Recommendation upon receipt of
acceptable information

Luddington, All Saints
{2024-102824}

Grade:
II

Proposals: Addition of a wall at the entrance to the churchyard

Comments: Mark Evans

Delegated to: Mark Evans

ACTION: Letter to PCC;
Notification of Recommendation upon receipt of
acceptable information

Rugby, St George
{2022-072996}

Grade:
Unlisted

Proposals: RETROSPECTIVE FACULTY: Planting a silver birch

Comments: David Lowe

Decision: No object

Advice: The application could not be unqualifiedly recommended, as the
works were undertaken without the Chancellor's consent

ACTION: Notification of No Objection

Stoneleigh, St Mary
{C7363/2024}

Grade:
I

Proposals: PRIVATE FACULTY: Allcock memorial

Decision: Recommend

ACTION: Notification of Recommendation

Styvechale, St James
{2024-103886}

Grade:
II

Proposals: Replacement of projector and screen with monitors

Comments: Simon Bird, Brough Skingley

Delegated to: Simon Bird, Brough Skingley

ACTION: Letter to PCC;
Notification of Recommendation upon receipt of
acceptable information

Walsgrave-on-Sowe, St Mary
{2024-099800}

Grade:
II*

Proposals: Replacement of signage with new branded signs, as per
"Plan to replace existing signage_ (1)" PDF

Comments: Nick Reading

Decision: Recommend

Conditions: That any necessary permissions are obtained from the Local
Authority before works commence

ACTION: Notification of Recommendation

Willenhall, St John the Divine
{2024-103375}

Grade:
II

Proposals: RETROSPECTIVE FACULTY: Tree felling

Comments: David Lowe

Delegated to: David Lowe

ACTION: Letter to PCC;
Notification of No Objection upon receipt of
acceptable information

49/24 LIST B APPLICATIONS

Ansley, St Lawrence {2024-095194}

Proposals Paint/protect the external woodwork of the church and
churchyard

Date issued 24/09/2024

Ashow, The Assumption of our Lady {2024-101604}

Proposals Crown reduction and shaping of Yew Tree

Date issued 13/09/2024

Bedworth, All Saints {2024-101523}

Proposals Installation of additional fire alarm sensor

Date issued 13/09/2024

Finham, St Martin in the Fields {2024-099440}

Proposals Redecorate the woodwork on the dormer windows

Date issued 24/09/2024

Stratford-upon-Avon, Holy Trinity {2024-103025}

Proposals Introduction of new chasubles

Date issued 01/10/2024

Tile Hill, St Oswald {2023-089222}

Proposals Redecoration of the narthex/church entrance hall and replacement of floor

Date issued 09/10/2024

50/24 GENERAL MATTERS

a) Quinquennial Inspection Reports received

Church	Architect	Inspection Date	Report Received	Report complies with Scheme?
Claverdon, St Michael and All Angels	Steven Matthews	28/08/2024	05/09/2024	Yes
Preston Bagot, All Saints	Steven Matthews	04/09/2024	13/09/2024	Yes
Sutton-under-Brailes, St Thomas a Becket	Steven Matthews	10/09/2024	18/09/2024	Yes
Tysoe, Assumption of the Blessed Virgin Mary	Steven Matthews	17/09/2024	25/09/2024	Yes
Warwick, St Paul	Philip Waghorn	20/06/2024	01/10/2024	No - Six weeks late

b) Advisers' Reports to be sent to PCCs

i) Southam, St James

Heating Report by Peter Bemrose

ACTION Report authorised for dispatch to PCC

51/24 DATE OF FUTURE MEETINGS

Wednesday 4th December 2024 at 2pm

2025

Wednesday 29th January 2025 at 2pm

Wednesday 12th March 2025 at 2pm

Wednesday 30th April 2025 at 2pm

Wednesday 11th June 2025 at 2pm

Wednesday 23rd July 2025 at 2pm

Tuesday 29th July or Tuesday 5th August – DAC TOUR

Wednesday 3rd September 2025 at 2pm

Wednesday 22nd October 2025 at 2pm

Wednesday 10th December 2025 at 2pm