

# MINUTES SEPTEMBER 2024

## Diocese of Coventry Advisory Committee for the Care of Churches

### Minutes of a meeting held on Wednesday 04 September 2024

21 October 2024

Tim Latham  
Secretary

- Present:** Revd. Tim Cockell (Chair)  
Mr N Allcoat                      Mr P Bemrose                      Mr S Bird  
Mr K Chambers                      Ven Dr B Russell                      Mr B Skingley
- Apologies:** Mr G Armitage                      Mr C Baker                      Rev K Cross  
Mr M Evans                      Mr N Reading                      Mr B Sinclair  
Mr M Stewart
- In attendance:** Mr T Latham (DAC Secretary)  
Mr M Seabourne (Assistant DAC Secretary)  
Dr C Strachan (Church Buildings Development and Projects Officer)  
Mr S Davenport (Director of Operations)  
Mr C Angus (Net Zero Carbon Project Officer)

#### 37/24      **OPENING PRAYER**

Tim Cockell opened the meeting with prayer.

#### 38/24      **DECLARATIONS OF INTEREST**

Simon Bird	Rugby, St George
Katie Cross	Great Alne, St Mary Magdalen
Mark Evans	Canley, St Stephen
Brian Russell	Stratford, Holy Trinity
Mark Stewart	Berkswell, St John Baptist

#### 39/24      **MINUTES OF THE PREVIOUS MEETING**

Minutes of the meeting held on 24<sup>th</sup> July 2024 were agreed.

#### 40/24      **APPOINTMENTS**

Colin Angus was appointed an officer of the DAC.

41/24 NOTIFICATION OF ADVICE APPLICATIONS

a) Applications

**Ansley, St Lawrence**  
{C7329/2024}

**Grade:**  
II\*

**Proposals:** PRIVATE FACULTY: Gaskin memorial

**Further info:** A better drawing, a simplified design would be welcomed, context for the image and examples of the stonemason's work.

**Delegated to:** Tim Cockell

**ACTION:** Letter to Registry;  
Notification of Recommendation upon receipt of acceptable information

**Bedworth, All Saints**  
{2024-098448}

**Grade:**  
II\*

**Proposals:** Insulation for office ceilings

**Comments:** Mark Evans

**Delegated to:** Mark Evans

**ACTION:** Letter to PCC;  
Notification of Recommendation upon receipt of acceptable information

**Berkswell, St John Baptist**  
{C7332/2024}

**Grade:**  
I

**Proposals:** PRIVATE FACULTY: Westlake memorial

**Decision:** Recommend

**ACTION:** Notification of Recommendation

**Bishop's Tachbrook, St Chad**  
{2023-088195}

**Grade:**  
I

**Proposals:** Installation of porch door

**Comments:** Marks Evans

**Delegated to:** Marks Evans

**ACTION:** Letter to PCC;  
Notification of Recommendation upon receipt of acceptable information

**Burton Hastings, St Botolph** **Grade:**  
II\*  
{2024-094033}

**Proposals:** RETROSPECTIVE FACULTY: Improvement and enlargement of the Garden of Remembrance

*Comments:* Tim Cockell, David Lowe

*Delegated to:* Katie Cross, David Lowe, Mark Stewart

**ACTION:** Letter to PCC;  
Notification of No Objection upon receipt of acceptable information

**Canley, St Stephen** **Grade:**  
Unlisted  
{2024-100352}

**Proposals:** New Flooring throughout sanctuary and side room addition of a dividing wall, creating a walk in cupboard at back of the sanctuary. Replace 3 broken/rotting windows

*Comments:* Mark Stewart

*Delegated to:* Mark Stewart

**ACTION:** Letter to PCC;  
Notification of Recommendation upon receipt of acceptable information

**Coventry, St Anne and All Saints** **Grade:**  
Unlisted  
{2024-101511}

**Proposals:** RETROSPECTIVE FACULTY: Installation of icon blinds by St. Veronika's Romanian Orthodox Church in lower hall

*Comments:* Tim Cockell

*Decision:* Recommend

**ACTION:** Notification of Recommendation

**Grandborough, St Peter** **Grade:**  
II\*  
{2024-101788}

**Proposals:** Repair and Restoration of Caen stone reredos

*Comments:* Brian Russell, Simon Bird

*Decision:* Recommend

**ACTION:** Notification of Recommendation

**Great Ane, St Mary Magdalen** **Grade:**  
II  
{2024-101173}

**Proposals:** Replace rotten shed

*Comments:* Nick Reading

*Decision:* Recommend

**ACTION:** Notification of Recommendation

**Great Ane, St Mary Magdalen** **Grade:**  
II  
{2024-101164}

**Proposals:** Install replacement oil tank

*Comments:* Peter Bemrose

*Delegated to:* Peter Bemrose

**ACTION:** Letter to PCC;  
Notification of Recommendation upon receipt of  
acceptable information

**Hillmorton, St John Baptist** **Grade:**  
II\*  
{2024-101587}

**Proposals:** Replacement of heating system

*Comments:* Peter Bemrose

*Delegated to:* Peter Bemrose

**ACTION:** Letter to PCC;  
Notification of Recommendation upon receipt of  
acceptable information

**Kineton, St Peter** **Grade:**  
II\*  
{2024-101569}

**Proposals:** Repair vestry roof and make good internal plaster and  
decoration

*Comments:* Nick Reading

*Decision:* Recommend

**ACTION:** Notification of Recommendation

**Marton, St Esprit** **Grade:**  
II\*  
{C7219/2024}

**Proposals:** Nave and chancel reordering

*Correspondence:* Church Buildings Council

**ACTION:** No Action

**Rugby, St George  
{2024-101911}**

**Grade:  
Unlisted**

**Proposals:** Removal and disposal of redundant pews

*Comments:* Katie Cross, Nick Reading

*Delegated to:* Katie Cross, Nick Reading

**ACTION:** Letter to PCC;  
Notification of Recommendation upon receipt of  
acceptable information

**Stratford-upon-Avon, Holy Trinity  
{2024-101271}**

**Grade:  
I**

**Proposals:** Installation of a Mechanical Hoist for Chandelier

*Comments:* Simon Bird

*Delegated to:* Simon Bird

**ACTION:** Letter to PCC;  
Notification of Recommendation upon receipt of  
acceptable information

**Tysoe, Assumption of the Blessed Virgin Mary  
{C7334/2024}**

**Grade:  
I**

**Proposals:** PRIVATE FACULTY: Frost memorial

*Delegated to:* Tim Cockell

**ACTION:** Letter to Registry;  
Notification of Recommendation upon receipt of  
acceptable information

**Wasperton, St John Baptist  
{2024-101335}**

**Grade:  
II**

**Proposals:** Essential repair, conservation and consolidation of Bell  
Turret and Spirelet

*Comments:* Nick Reading

*Delegated to:* Nick Reading

**ACTION:** Letter to PCC;  
Notification of Recommendation upon receipt of  
acceptable information

**Wellesbourne, St Peter {2024-099761}** **Grade: II\***

**Proposals:** CONFIRMATORY FACULTY for works granted under Interim Faculty as per "Poppy Cascade Statement of Need". Permission is also requested for a further five years

**Comments:** Mark Stewart  
**Delegated to:** Mark Stewart

**ACTION:** Letter to PCC;  
Notification of Recommendation upon receipt of acceptable information

**Wolvey, St John Baptist {C7172/2023}** **Grade: II\***

**Proposals:** PRIVATE FACULTY: Wiggins memorial

**Correspondence:** Chancellor

**ACTION:** No Action

**42/24 LIST B APPLICATIONS**

**Ball Hill (Coventry), St Margaret of Antioch {2024-101217}**

**Proposals** Repairs to Outlet & Downpipe to Valley Gutter to North-east of Chancel per Adrian Matthias schedule July 2024

Date issued 29/07/2024

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**Bubbenhall, St Giles {2024-099351}**

**Proposals** Repairs to graveyard wall

Date issued 22/07/2024

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**Coventry, St Anne and All Saints {2024-098311}**

**Proposals** Install small electric wall heater in rear storage room in lower hall

Date issued 22/07/2024

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**Coventry, St Anne and All Saints {2024-099146}**

**Proposals** Repair and or replace C1 Downpipe on a like-for-like basis

Date issued 22/07/2024

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**Eastern Green, St Andrew {2024-100394}**

**Proposals** Rebuild and repoint external wall. Wall was damage due to a car collision

Date issued 03/08/2024

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**Frankton, St Nicholas {2024-100736}**

**Proposals** New notice board

Date issued 05/08/2024

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**Rugby, St George {2024-096423}**

**Proposals** Planting trees to support being Eco church, improve landscape, encourage wildlife

Date issued 07/08/2024

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**43/24 GENERAL MATTERS**

**a) Quinquennial Inspection Reports received**

<b>Church</b>	<b>Architect</b>	<b>Inspection Date</b>	<b>Report Received</b>	<b>Report complies with Scheme?</b>
Burmington, St Barnabas and St Nicholas	Gabriella Smith	14/03/2024	01/08/2024	No - 20 weeks late
Southam, St James	Bryan Martin	18/07/2024	12/08/2024	Yes
Wolvey, St John Baptist	Simon Bird	03/05/2024	30/07/2024	No - 4 weeks late

**44/24 DATE OF FUTURE MEETINGS**

Wednesday 23<sup>rd</sup> October 2024 at 2pm

Wednesday 4<sup>th</sup> December 2024 at 2pm

**2025**

Wednesday 29th January 2025 at 2pm

Wednesday 12th March 2025 at 2pm

Wednesday 30th April 2025 at 2pm

Wednesday 11th June 2025 at 2pm

Wednesday 23rd July 2025 at 2pm

**Tuesday 29th July or Tuesday 5th August – DAC TOUR**

Meeting No.: 932

Wednesday 3rd September 2025 at 2pm

Wednesday 22nd October 2025 at 2pm

Wednesday 10th December 2025 at 2pm