

AGENDA JULY 2024

Diocese of Coventry Advisory Committee for the Care of Churches

Wednesday 24 July 2024

16 July 2024

Tim Latham
Secretary

1. **APOLOGIES**
2. **DECLARATIONS OF INTEREST**

Members are requested to identify those items on the agenda for which they have an interest to declare in addition to those already identified below:

Simon Bird	Keresley, St Thomas Rugby, St George Wolston, St Margaret
Mark Evans	Willoughby, St Nicholas

3. **MINUTES OF THE PREVIOUS MEETING**
Minutes of the meeting held on Wednesday 12 June 2024 (sent by email)
4. **MATTERS ARISING FROM THE MINUTES**
5. **DAC NOTIFICATIONS TO NOTE ISSUED SINCE THE LAST MEETING
FOLLOWING DELEGATION TO DAC MEMBERS**

Ball Hill (Coventry), St Margaret of Antioch {2024-099059}

Proposals A "Community Green Growthers" project as per "Garden Plan.pdf"

Date issued 19/06/2024

Barcheston, St Martin {2023-092555}

Proposals RETROSPECTIVE FACULTY for replacement of rotten bell tower wooden floor, as per "SF final bill for flooring 1.23.pdf"

Date issued 18/06/2024

Bedworth, All Saints {2024-100372}

Proposals CONFIRMATORY FACULTY for works done after the granting of an Interim Faculty from the Chancellor for the temporarily installation of 40 staging decks and speakers on stands for a family event as per "Performance of Milesians - Faculty Application"

Date issued 09/07/2024

Bilton, St Mark {C7272/2024}

Proposals PRIVATE FACULTY: Sharpe memorial

Date issued 13/06/2024

Bishop's Tachbrook, St Chad {2023-092814}

Proposals To rehang the bell with a new headstock, support bolts and new canon straps, as per option one of quote from Taylor's of Loughborough

Date issued 09/07/2024

Chesterton, St Giles {2024-099158}

Proposals Memorial plaque to be put on a new bench to be donated and maintained by the Chesterton Parish Council with inscription to read "In loving memory of Milly and Alf Crump", as per "Church+perspective.pdf"

Date issued 03/07/2024

Cheylesmore, Christ Church {2024-097619}

Proposals Phase II of environmental improvements to Christ Church Community Centre: replacement of office and kitchen windows, as per "Application Details" document and drawings

Date issued 19/06/2024

Foleshill, St Paul {2024-099549}

Proposals Kitchen refit as per "Application Details.pdf"

Date issued 03/07/2024

Foleshill, St Paul {2024-099554}

Proposals EICR remedial works, as per "Application details" document and quote by Coventry Electrical dated 8/5/24

Date issued 02/07/2024

Kenilworth, St Nicholas {C7264/2024}

Proposals PRIVATE FACULTY: Swift/Wood memorial

Date issued 13/06/2024

Keresley, St Thomas {2024-098346}

Proposals Repair of roof of Galilee Room to repair and prevent further water ingress

Date issued 08/07/2024

Keresley, St Thomas {C7261/2024}

Proposals PRIVATE FACULTY: Talbot memorial

Date issued 13/06/2024

Leamington Hastings, All Saints {2024-096816}

Proposals The repair of an heraldic stained glass panel in the west window as per "Aldridge Glass LH methodology.pdf"

Date issued 27/06/2024

Leek Wootton, All Saints {2023-090891}

Proposals RETROSPECTIVE FACULTY for installation of a scaffold pole handrail in tower, as per pictures and "Application details" document

Date issued 17/06/2024

Newbold-on-Avon, St Botolph {2023-092063}

Proposals RETROSPECTIVE FACULTY for repair of East window, as per specification and report by Nick Bayliss, and accompanying photographs.

Date issued 07/06/2024

Rugby, St Andrew {2024-097794}

Proposals Cleaning of External Stonework Around the North and West Porches, as per "Cleaning Method" document

Date issued 18/06/2024

Southam, St James {C7270/2024}

Proposals PRIVATE FACULTY: Shearsby memorial

Date issued 19/06/2024

Stratford-upon-Avon, Holy Trinity {2024-098340}

Proposals Restoration of Historic painting Rehang in St Peter's Chapel rather than Nave. Facsimile to be hung in former location, as per conservation report by Stewart Meese dated 6/5/24 and "Application details" document.

Date issued 18/06/2024

Wolvey, St John Baptist {C7172/2023}

Proposals PRIVATE FACULTY: Wiggins memorial

Date issued 13/06/2024

Wood End, St Chad {2024-098294}

Proposals To remove old, unworking, electronic organ and associated speakers from the church, as per "Organ removal" PowerPoint presentation

Date issued 07/06/2024

6. NOTIFICATION OF ADVICE APPLICATIONS

a) Applications

**Finham, St Martin in the Fields
{2024-099340}**

**Grade:
Unlisted**

Proposals: Install blinds on the dormer windows south side of church

Project architect: No Architect consulted or engaged on the proposals

Contractor:

Total: _____

No. DAC meetings: 1

Last DAC meeting:

Referred to: Mark Stewart

DAC is invited to: Consider the application for a Notification of Advice

Keresley, St Thomas {C7174/2023}	Grade: II	CP – 01
Proposals: PRIVATE FACULTY: Tinkler memorial		
<i>Project architect:</i> No Architect consulted or engaged on the proposals		
<i>Contractor:</i>		
<i>Total:</i> _____		
<i>No. DAC meetings:</i> 2		
<i>Last DAC meeting:</i> 24/01/2024		
<i>Referred to:</i> Full Committee		
<i>DAC is invited to:</i> Note the Chancellor's Statement of Reasons		
Oxhill, St Laurence {2024-099987}	Grade: I	CP – 02 CP – 03
Proposals: Reordering phase 1		
<i>Project architect:</i> Steven Matthews		
<i>Contractor:</i>		
<i>Total:</i> _____		
<i>No. DAC meetings:</i> 1		
<i>Last DAC meeting:</i>		
<i>Referred to:</i> Simon Bird Peter Bemrose Nigel Allcoat		
<i>DAC is invited to:</i> Consider the application for a Notification of Advice		
Rugby, St Andrew {2024-099843}	Grade: II*	
Proposals: Refurbishment of Blue and White Altar Frontal and Superfrontal		
<i>Project architect:</i> No Architect consulted or engaged on the proposals		
<i>Contractor:</i>		
<i>Total:</i> _____		
<i>No. DAC meetings:</i> 1		
<i>Last DAC meeting:</i>		
<i>Referred to:</i> Tim Cockell		
<i>DAC is invited to:</i> Consider the application for a Notification of Advice		
Stoke (Coventry), St Michael {C7178/2023}	Grade: II*	CP – 04
Proposals: PRIVATE FACULTY: Haywood memorial		
<i>Project architect:</i> No Architect consulted or engaged on the proposals		
<i>Contractor:</i>		
<i>Total:</i> _____		
<i>No. DAC meetings:</i> 2		
<i>Last DAC meeting:</i> 24/01/2024		
<i>Referred to:</i> Full Committee		
<i>DAC is invited to:</i> Note the Chancellor's Statement of Reasons		

Willoughby, St Nicholas {2024-100196}	Grade: II*	CP – 05
---	----------------------	----------------

Proposals: Create a new baptistry window

<i>Project architect:</i> Mark Evans		
<i>Contractor:</i>		
		<i>Total:</i> _____
<i>No. DAC meetings:</i> 1		<i>Last DAC meeting:</i>
<i>Referred to:</i> Ben Sinclair Tim Cockell Nick Reading		
DAC is invited to: Consider the application for a Notification of Advice		

Wolston, St Margaret {2024-098730}	Grade: I	
--	--------------------	--

Proposals: Mount TV monitor on rear wall

<i>Project architect:</i> No Architect consulted or engaged on the proposals		
<i>Contractor:</i>		
		<i>Total:</i> _____
<i>No. DAC meetings:</i> 1		<i>Last DAC meeting:</i>
<i>Referred to:</i> Brough Skingley		
DAC is invited to: Consider the application for a Notification of Advice		

b) Site visits

Marston, St Esprit {C7219/2024}	Grade: II*	
---	----------------------	--

Proposals: Nave and chancel reordering

<i>Project architect:</i> No Architect consulted or engaged on the proposals		
<i>Contractor:</i>		
		<i>Total:</i> _____
<i>No. DAC meetings:</i> 2		<i>Last DAC meeting:</i> 06/03/2024
<i>Referred to:</i> Full Committee		
DAC is invited to: Support the recommendations of the site visit report, 03/07/2024		

Salford Priors, St Matthew {C7311/2024}	Grade: I	CP – 07
--	---------------------	----------------

Proposals: Development of churchyard for missional engagement activities, including:

1. Erection of a timber shelter/classroom in the west part of the churchyard
2. Installation of small-scale signage to create a nature/reflection walk
3. Introduction of a small labyrinth via low-level planting
4. Introduction of a bird hide screen for bird watching and as a space for private prayer and reflection

<i>Project architect:</i>	No Architect consulted or engaged on the proposals	
<i>Contractor:</i>		<i>Total:</i> _____
<i>No. DAC meetings:</i>	1	<i>Last DAC meeting:</i>
<i>Referred to:</i>	Full Committee	
DAC is invited to:	Support the recommendations of the site visit report, 08/07/2024	

7. ADDITIONAL CASES

a) Applications submitted after the agenda deadline (separate list)

8. LIST B APPLICATIONS

a) Applications issued

Bedworth, All Saints {2023-084723}

Proposals Repair of a low wall in the graveyard

Date issued 04/07/2024

Coventry, St Anne and All Saints {2024-098249}

Proposals Replacement of lighting in lower hall with low energy lamps

Date issued 13/06/2024

Frankton, St Nicholas {2024-098349}

Proposals Addition of under pew heaters to 4 more rows of pews (installed in 1872) in the chancel

Date issued 05/06/2024

Tidmington, Church of the Ascension {2024-099519}

Proposals **Minor repointing and consolidation of stonework, as specified in Quinquennial report**

Date issued 04/07/2024

Weddington, St James {2024-099272}

Proposals **Replacement of broken bench**

Date issued 04/07/2024

Wootton Wawen, St Peter {2024-099358}

Proposals **Repair of Brass Cross**

Date issued 04/07/2024

9. GENERAL MATTERS

a) Quinquennial Inspection Reports received

Church	Architect	Inspection Date	Report Received	Report complies with Scheme?
Baginton, St John Baptist	Steven Matthews	11/06/2024	20/06/2024	Yes
Harbury, All Saints	Sarah Baldwin	06/04/2024	06/06/2024	Yes
Leamington Spa, St Mark	Steven Matthews	11/06/2024	20/06/2024	Yes
Whichford, St Michael	Simon Bird	12/04/2024	26/06/2024	No - Two weeks late

b) Advisers' Reports to be sent to PCCs

i) Warwick, St Nicholas **CP – 08**

Heating Report by Peter Bemrose

DAC is invited to Authorise the Reports for dispatch to PCCs

10. ANY OTHER BUSINESS

To be notified to the Secretary not less than three working days before the meeting.

Meeting No.: 931

11. DATE OF FUTURE MEETINGS

Tuesday 30th July – DAC TOUR

Wednesday 4th September 2024 at 2pm

Wednesday 23rd October 2024 at 2pm

Wednesday 4th December 2024 at 2pm