

MINUTES MARCH 2024

Diocese of Coventry Advisory Committee for the Care of Churches

Minutes of a meeting held on Wednesday 06 March 2024

23 April 2024

Tim Latham
Secretary

- Present:** Revd. Tim Cockell (Chair)
 Mr N Allcoat Mr G Armitage Mr C Baker
 Mr P Bemrose Mr S Bird Mr K Chambers
 Mr M Evans Mr N Reading Mr M Stewart
- Apologies:** Mr P Platt Mr B Sinclair Mr B Skingley
- In attendance:** Mr T Latham (DAC Secretary)
 Mr M Seabourne (Assistant DAC Secretary)
 Dr C Strachan (Church Buildings Development and Projects Officer)
 Mr S Davenport (Director of Operations)
 Rev K Cross (Rector of Alcester Minster)

8/24 OPENING PRAYER

Tim Cockell opened the meeting with prayer.

9/24 DECLARATIONS OF INTEREST

Godfrey Armitage	Finham, St Martin in the Fields
Mark Evans	Tile Hill, St Oswald
	Wood End, St Chad
Mark Stewart	Mancetter, St Peter

10/24 MINUTES OF THE PREVIOUS MEETING

Minutes of the meeting held on 24th January 2024 were agreed.

11/24 NOTIFICATION OF ADVICE APPLICATIONS

a) Applications

Berkswell, St John Baptist {C7195/2024}	Grade: I
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Proposals: PRIVATE FACULTY: Calderbank memorial

Advice: The application could not be unqualifiedly recommended, as silver lettering is not permitted under the churchyard regulations.

ACTION: Notification of No Objection

Brailes, St George
{2024-094019}

Grade:
I

Proposals: Replacing the Heating Boiler

Comments: Peter Bemrose

Decision: Recommend

ACTION: Notification of Recommendation

Chilvers Coton, All Saints
{2023-093157}

Grade:
II

Proposals: Replacement of AV Screens

Comments: Brough Skingley

Decision: Recommend

ACTION: Notification of Recommendation

Coventry, Holy Trinity
{2024-093596}

Grade:
I

Proposals: Alterations to rear car parking area

Comments: Chris Patrick, Simon Bird

Decision: No Recommend

ACTION: Notification of No Recommendation

Finham, St Martin in the Fields
{2024-094073}

Grade:
Unlisted

Proposals: Repairs to damp gable wall, rainwater system and redecorations etc

Comments: Mark Stewart

Delegated to: Mark Stewart

ACTION: Letter to PCC;
Notification of Recommendation upon receipt of acceptable information

Lighthorne, St Laurence
{2023-092739}

Grade:
II

Proposals: Proposed sale of surplus pews

Comments: Tim Cockell

Decision: Recommend

ACTION: Notification of Recommendation

Mancetter, St Peter
{2024-093584}

Grade:
I

Proposals: Replace heating and install a kitchen servery in the Bracebridge room

Comments: Nick Reading, Peter Bemrose

Delegated to: Nick Reading, Peter Bemrose

ACTION: Letter to PCC;
Notification of Recommendation upon receipt of acceptable information

Marton, St Esprit
{C7219/2024}

Grade:
II*

Proposals: Removal of organ and reordering of organ chamber

Comments:

Delegated to:

ACTION: No action

Newbold-on-Avon, St Botolph
{2023-092063}

Grade:
I

Proposals: RETROSPECTIVE FACULTY: Repair of East window

Comments: Ben Sinclair

Delegated to: Ben Sinclair

ACTION: Letter to PCC;
Notification of No Objection upon receipt of acceptable information

South Leamington, St John Baptist
{2023-089013}

Grade:
II*

Proposals: Replacing current rood cross and accompanying figures with a finer set designed by Gilbert Scott

Delegated to: Tim Cockell

ACTION: Letter to PCC;
Notification of Recommendation upon receipt of acceptable information

**Tile Hill, St Oswald
{2023-089224}**

**Grade:
II**

Proposals: Replacement of interior fire doors, installation of sign and TV

Comments: Simon Bird

Delegated to: Simon Bird

ACTION: Letter to PCC;
Notification of Recommendation upon receipt of acceptable information

**Warwick, St Paul
{2024-095153}**

**Grade:
II**

Proposals: Replacement of projector and screen with two wall mounted TV screens

Delegated to: Brough Skingley, Heather Loosemore

ACTION: Letter to PCC;
Notification of Recommendation upon receipt of acceptable information

b) Site visits

**Walsgrave-on-Sowe, St Mary
{C7173/2023}**

**Grade:
II***

Proposals: Various projects

ACTION: Report dispatched to PCC

12/24 LIST B APPLICATIONS

Allesley, All Saints {2023-092755}

Proposals Surveying, repointing, repair and replacement of existing masonry on spire

Date issued 31/01/2024

Ball Hill (Coventry), St Margaret of Antioch {2023-092660}

Proposals Quinquennial Report 14 October 2023 recommended urgent roof and downpipes works for areas over hospitality area, 'kairos' office space, kitchen, toilets, hallway

Date issued 05/02/2024

Ball Hill (Coventry), St Margaret of Antioch {2024-094425}

Proposals Installation of sound equipment, hearing loop and screens for improved AV system in church

Date issued 31/01/2024

Bilton, St Mark {2024-094635}

Proposals Introduction of new bench to the churchyard the same as the newly installed bench.

Date issued 07/02/2024

Brailes, St George {2024-093726}

Proposals Planting of a a tiny cherry tree in the churchyard

Date issued 01/02/2024

Coventry, St Anne and All Saints {2023-090148}

Proposals Installation of sound equipment, hearing loop and screens for improved AV system in church

Date issued 05/02/2024

Foleshill, St Laurence {2018-028686}

Proposals Fitting of 2 wall mounted speaker brackets

Date issued 05/02/2024

Leamington Spa, St Mark {2024-094992}

Proposals Replacement external noticeboard

Date issued 22/02/2024

Newbold-on-Stour, St David {2023-092173}

Proposals Introduction of bench

Date issued 22/01/2024

13/24 GENERAL MATTERS

a) Quinquennial Inspection Reports received

Church	Architect	Inspection Date	Report Received	Report complies with Scheme?
Coughton, St Peter	Steven Matthews	30/01/2024	08/02/2024	Yes
Sambourne, The Mission Church	Steven Matthews	12/01/2024	25/01/2024	Yes
Willoughby, St Nicholas	Mark Evans	09/02/2024	18/02/2024	Yes

b) Quinquennial Architect

Consider DAC advice for Philip Waghorn

ACTION Advise that Gabriella Smith is suitable to inspect all churches

14/24 DATE OF FUTURE MEETINGS

Wednesday 24th April 2024 at 2pm

Wednesday 12th June 2024 at 2pm

Wednesday 24th July 2024 at 2pm

Thursday 30^h July 2024 – DAC TOUR (TBC)

Wednesday 11th September 2024 at 2pm

Wednesday 23rd October 2024 at 2pm

Wednesday 4th December 2024 at 2pm