

MINUTES JANUARY 2024

Diocese of Coventry Advisory Committee for the Care of Churches

Minutes of a meeting held on Wednesday 24 January 2024

04 March 2024

Tim Latham
Secretary

- Present:** Revd. Tim Cockell (Chair)
Mr G Armitage Mr P Bemrose Mr S Bird
Mr K Chambers Mr M Evans Mr N Reading
Mr B Skingley
- Apologies:** Mr N Allcoat Mr C Baker Mr B Sinclair
Mr M Stewart
- In attendance:** Mr T Latham (DAC Secretary)
Mr M Seabourne (Assistant DAC Secretary)
Dr C Strachan (Church Buildings Development and Projects Officer)
Mr S Davenport (Director of Operations)

1/24 **OPENING PRAYER**

Tim Cockell opened the meeting with prayer.

2/24 **DECLARATIONS OF INTEREST**

Godfrey Armitage	Finham, St Martin in the Fields
Simon Bird	Whichford, St Michael
	Wolvey, St John Baptist
Mark Evans	Alveston, St James

3/24 **MINUTES OF THE PREVIOUS MEETING**

Minutes of the meeting held on 6th December 2023 were agreed.

4/24 NOTIFICATION OF ADVICE APPLICATIONS

a) Applications

Alveston, St James {2023-088034} Grade: II

Proposals: Installation of solar panel and battery storage system

Comments: Nick Reading, Brough Skingley

Delegated to: Nick Reading, Brough Skingley

ACTION: Letter to PCC; Notification of Recommendation upon receipt of acceptable information

Alveston, St James {C7170/2023} Grade: II

Proposals: PRIVATE FACULTY: Lewis memorial

Delegated to: Tim Cockell

ACTION: Letter to PCC; Notification of Recommendation upon receipt of acceptable information

Ball Hill (Coventry), St Margaret of Antioch {2023-092660} Grade: Unlisted

Proposals: Quinquennial Report 14 October 2023 recommended urgent roof and downpipes works for areas over hospitality area, 'kairos' office space, kitchen, toilets, hallway

Comments: Simon Bird

Delegated to: Simon Bird

ACTION: Letter to PCC; Notification of Recommendation upon receipt of acceptable information

Clifford Chambers, St Helen {2024-093731} Grade: II*

Proposals: Rehanging of five largest bells and improvement to main bellframe

Comments: Keith Chambers

Decision: Recommend

ACTION: Notification of Recommendation

Coundon, St George
{2023-083016}

Grade:
Unlisted

Proposals: Change of use of some of the back garden lawn and borders to vegetable growing, greenhouse, as part of a missional community to encourage a community garden project

Comments: Godfrey Armitage, David Lowe

Delegated to: Godfrey Armitage, David Lowe

ACTION: Letter to PCC;
Notification of Recommendation upon receipt of acceptable information

Finham, St Martin in the Fields
{2023-092763}

Grade:
Unlisted

Proposals: Refurbishment of hall kitchen and toilets after flood damage

Comments: Mark Stewart

Decision: Recommend

Conditions: That any necessary permissions are obtained from the Local Authority before works commence

ACTION: Notification of Recommendation

Finham, St Martin in the Fields
{2024-093440}

Grade:
Unlisted

Proposals: Removal of redundant concrete shed

Comments: Nick Reading

Decision: Recommend

ACTION: Notification of Recommendation

Keresley, St Thomas
{C7174/2023}

Grade:
II

Proposals: PRIVATE FACULTY: Tinkler memorial

Decision: Recommend

Conditions: That the word "Dandad" is inscribed in inverted commas

ACTION: Notification of Recommendation

**North Radford, St Francis of Assisi
{2023-092502}**

**Grade:
Unlisted**

Proposals: Rewiring of St Francis church

Comments: Brough Skingley

Delegated to: Brough Skingley

**ACTION: Letter to PCC;
Notification of Recommendation upon receipt of
acceptable information**

**Rugby, St Oswald (New Bilton), St Oswald
{2023-093258}**

**Grade:
Unlisted**

Proposals: Re-ordering of Nave and Chancel

Comments: Tim Cockell, Mark Evans, Brough Skingley

Delegated to: Tim Cockell, Mark Evans, Brough Skingley

**ACTION: Letter to PCC;
Notification of Recommendation upon receipt of
acceptable information**

**Stoke (Coventry), St Michael
{C7178/2023}**

**Grade:
II***

Proposals: PRIVATE FACULTY: Haywood memorial

Decision: No object

Advice: The memorial could not be unqualifiedly recommended, as the committee could not fully support the expansion of the footprint of the memorial

ACTION: Notification of No Objection

**Stratford-upon-Avon, Holy Trinity
{2023-093257}**

**Grade:
I**

Proposals: Install Oak Platform/Steps replacing MDF Platform/Steps

Comments: Mark Stewart

Delegated to: Mark Stewart

**ACTION: Letter to PCC;
Notification of Recommendation upon receipt of
acceptable information**

**Whichford, St Michael
{C7183/2024}**

**Grade:
I**

Proposals: Reordering works comprising:

1. Removal and disposal of pews in North aisle
2. Installation of castors on the pews in the nave
3. Replacement of pew platforms with level floor
4. Reopening of Stourton door in North aisle
5. Possible introduction of small cupboard servery into west end of North aisle.

In relation to the Reading room:

1. Adaptation of church path to provide ramped access to the Reading Room
2. Alteration of door to improve access
3. Improvements to Reading room (Kitchen, WC, heating/insulation)

ACTION: No action

**Wolvey, St John Baptist
{C7172/2023}**

**Grade:
II***

Proposals: PRIVATE FACULTY: Wiggins memorial

Delegated to: Tim Cockell

ACTION: Letter to PCC;
Notification of Recommendation upon receipt of acceptable information

b) Site visits

**Walsgrave-on-Sowe, St Mary
{C7173/2023}**

**Grade:
II***

Proposals: Various projects

ACTION: Report dispatched to PCC

5/24

LIST B APPLICATIONS

Arrow, The Holy Trinity {2023-092445}

Proposals Planting 2x apple trees in churchyard as part of Forest Church/Christingle project.

Date issued 11/12/2023

Cubbington, St Mary {2023-092519}

Proposals Bellpad replacement

Date issued 30/11/2023

Hartshill, Holy Trinity {2023-092363}

Proposals Repair cracks at rear of church, identified in the Quinquennial report, and point up with lime mortar

Date issued 18/12/2023

Shottery, St Andrew {2023-092558}

Proposals Replacement of Noticeboard

Date issued 30/11/2023

6/24 GENERAL MATTERS

a) Quinquennial Inspection Reports received

Church	Architect	Inspection Date	Report Received	Report complies with Scheme?
Leamington Spa, St Paul	Mark Stewart	17/10/2023	06/12/2023	Yes

b) Advisors Reports to be sent to PCCs

i) Bilton, St Mark

Heating Report by Peter Bemrose

ACTION Report authorised for dispatch to PCCs

7/24 DATE OF FUTURE MEETINGS

Wednesday 6th March 2024 at 2pm

Wednesday 24th April 2024 at 2pm

Wednesday 12th June 2024 at 2pm

Wednesday 24th July 2024 at 2pm

Wednesday 11th September 2024 at 2pm

Wednesday 23rd October 2024 at 2pm

Wednesday 4th December 2024 at 2pm