

AGENDA DECEMBER 2023

Diocese of Coventry Advisory Committee for the Care of Churches

Wednesday 06 December 2023

27 November 2023

Tim Latham
Secretary

1. APOLOGIES

2. DECLARATIONS OF INTEREST

Members are requested to identify those items on the agenda for which they have an interest to declare in addition to those already identified below:

Simon Bird	Weddington, St James
Mark Evans	Leamington Spa, All Saints
Mark Stewart	Warwick, St Mary

3. MINUTES OF THE PREVIOUS MEETING

Minutes of the meeting held on Wednesday 25 October 2023 (sent by email)

4. MATTERS ARISING FROM THE MINUTES

**5. DAC NOTIFICATIONS TO NOTE ISSUED SINCE THE LAST MEETING
FOLLOWING DELEGATION TO DAC MEMBERS**

Bishop's Tachbrook, St Chad {2023-085493}

Proposals **CONFIRMATORY FACULTY after granting of interim faculty to replace the boiler, as per quote by Rheams dated 22/09/23**

Date issued 09/11/2023

Chilvers Coton, All Saints {C7125/2023}

Proposals **PRIVATE FACULTY: Jewkes memorial**

Date issued 26/10/2023

Coventry, Holy Trinity {2023-091319}

Proposals **To replace hoppers and downpipes at 4 locations as detailed in Brownhill Haywood Brown report dated 18/10/23**

Date issued 08/11/2023

Foleshill, St Laurence {2023-089267}

Proposals Remedial electrical works as per quote by ECN Electrical Ltd. dated 14/7/23

Date issued 26/10/2023

Foleshill, St Laurence {2023-090619}

Proposals Repair works to the current lightning protection installation, as per quote by PTSG Electrical Services Ltd. dated 12/9/23

Date issued 26/10/2023

Haselor, St Mary and All Saints {2023-089305}

Proposals Repairs to cracks in the mower shed, as per structural report by Robert Smith Associates Ltd dated 20/10/22

Date issued 27/10/2023

Kenilworth, St John {2022-079022}

Proposals The proposal is to replace the south roof slope of the nave as per "St Johns Kenilworth Roof 2 replacement Revised spec".pdf dated July 2023

Date issued 17/11/2023

Leamington Spa, All Saints {2023-087945}

Proposals CONFIRMATORY FACULTY following the granting of an Interim faculty for stonework removal from tower corona, as per drawing by Mark Evans Architect dated August 2023

Date issued 07/11/2023

Leamington Spa, All Saints {2023-090971}

Proposals RETROSPECTIVE FACULTY for erection of the wayfinding sign, as per supporting images.

Date issued 27/10/2023

Leamington Spa, St Paul {2023-085974}

Proposals We have been looking at improving the lighting for the dias and chancel as per "St Paul's Leamington Spa Faculty application - Lighting Upgrade (revised August 2023).docx.pdf"

Date issued 23/10/2023

Leek Wootton, All Saints {2023-088747}

Proposals **Installation of water butt, as per "Applicaton Document",
attached images and plan**

Date issued 26/10/2023

Newbold-on-Stour, St David {2023-081760}

Proposals **Removal of pews and introduction of chairs, as per Statement
of needs and supporting images**

Date issued 27/10/2023

Pillerton Hersey, St Mary {2023-089838}

Proposals **To dig exploratory trench at south west corner of Tower to
ascertain method of underpinning needed due to subsidence,
as per structural report by Frank W. Haywood and Associates
dated 9/11/22**

Date issued 26/10/2023

Ratley, St Peter ad Vincula {2023-088299}

Proposals **Replacement of damaged and broken rainwater goods, and the
downward extension of one (short) pipe to improve water
removal**

Date issued 21/11/2023

Warwick, St Mary {2023-091090}

Proposals **GRP louvre panels were removed and not replaced by the
telecoms licensee so temporary installation of protection to
the eight openings with "Galebreaker" is sought, as per
"2023.10.16 proposals.pdf". Following the expiry of the license
on 25th September 2025, the removal of the Galebreaker and
the reinstatement of oak louvres all in accordance with the
faculty dated 13 July 2004.**

Date issued 31/10/2023

Warwick, St Nicholas {2023-083203}

Proposals **New West doors**

Date issued 24/11/2023

6. NOTIFICATION OF ADVICE APPLICATIONS

a) Applications

Alcester, St Nicholas {2023-089801}	Grade: II*	CP – 01
Proposals: To install a Digital Organ for general Church use		
<i>Project architect:</i> No Architect consulted or engaged on the proposals		
<i>Contractor:</i> _____		
<i>Total:</i> _____		
<i>No. DAC meetings:</i> 2 <i>Last DAC meeting:</i> 25/10/2023		
<i>Referred to:</i> Nigel Allcoat		
<i>DAC is invited to:</i> Consider the application for a Notification of Advice		
Bedworth, All Saints {2023-092066}	Grade: II*	
Proposals: Removable secondary glazing to lower vestry (office) and main office		
<i>Project architect:</i> No Architect consulted or engaged on the proposals		
<i>Contractor:</i> _____		
<i>Total:</i> _____		
<i>No. DAC meetings:</i> 1 <i>Last DAC meeting:</i>		
<i>Referred to:</i> Ben Sinclair		
<i>DAC is invited to:</i> Consider the application for a Notification of Advice		
Eastern Green, St Andrew {C7069/2023}	Grade: Local	CP – 02
Proposals: PRIVATE FACULTY: Davis memorial		
<i>Project architect:</i> No Architect consulted or engaged on the proposals		
<i>Contractor:</i> _____		
<i>Total:</i> _____		
<i>No. DAC meetings:</i> 2 <i>Last DAC meeting:</i> 26/07/2023		
<i>Referred to:</i> Full Committee		
<i>DAC is invited to:</i> Note the Chancellor's Statement of Reasons		
Great Alne, St Mary Magdalen {C7048/2023}	Grade: II	CP – 03
Proposals: PRIVATE FACULTY: Stanley memorial		
<i>Project architect:</i> No Architect consulted or engaged on the proposals		
<i>Contractor:</i> _____		
<i>Total:</i> _____		
<i>No. DAC meetings:</i> 2 <i>Last DAC meeting:</i> 07/06/2023		
<i>Referred to:</i> Full Committee		
<i>DAC is invited to:</i> Note the Chancellor's Statement of Reasons		

Hampton Lucy, St Peter ad Vincula {C6996/2023}	Grade: I	CP – 04
Proposals: Installation of WC into North porch, and installation of servery into South aisle.		
<i>Project architect:</i> Mark Balkham		
<i>Contractor:</i> _____		
<i>Total:</i> _____		
<i>No. DAC meetings:</i> 5 <i>Last DAC meeting:</i> 25/10/2023		
<i>Referred to:</i> Site Visit		
<i>DAC is invited to:</i> Note the correspondence from the Victorian Society		
Leamington Spa, All Saints {2023-090991}	Grade: II*	
Proposals: Churchyard Regeneration & Labyrinth		
<i>Project architect:</i> No Architect consulted or engaged on the proposals		
<i>Contractor:</i> _____		
<i>Total:</i> _____		
<i>No. DAC meetings:</i> 1 <i>Last DAC meeting:</i>		
<i>Referred to:</i> David Lowe Simon Bird Chris Patrick Tim Cockell		
<i>DAC is invited to:</i> Consider the application for a Notification of Advice		
Long Itchington, Holy Trinity {2023-087065}	Grade: II*	
Proposals: Servery Project - to provide facilities to allow the church to grow its work in the community warm hubs and community gatherings		
<i>Project architect:</i> No Architect consulted or engaged on the proposals		
<i>Contractor:</i> _____		
<i>Total:</i> _____		
<i>No. DAC meetings:</i> 1 <i>Last DAC meeting:</i>		
<i>Referred to:</i> Mark Evans		
<i>DAC is invited to:</i> Consider the application for a Notification of Advice		
Ufton, St Michael and All Angels {2023-091985}	Grade: II*	
Proposals: Removal of spruce tree		
<i>Project architect:</i> No Architect consulted or engaged on the proposals		
<i>Contractor:</i> _____		
<i>Total:</i> _____		
<i>No. DAC meetings:</i> 1 <i>Last DAC meeting:</i>		
<i>Referred to:</i> David Lowe		
<i>DAC is invited to:</i> Consider the application for a Notification of Advice		

Warwick, St Mary
{2023-091278}

Grade:
I

Proposals: Repair to Tower - East Window

Project architect: No Architect consulted or engaged on the proposals

Contractor:

Total: _____

No. DAC meetings: 1

Last DAC meeting:

Referred to: Nick Reading Paul Platt

DAC is invited to: Consider the application for a Notification of Advice

Weddington, St James
{2023-090114}

Grade:
II

Proposals: Installation of AV equipment

Project architect: No Architect consulted or engaged on the proposals

Contractor:

Total: _____

No. DAC meetings: 1

Last DAC meeting:

Referred to: Brough Skingley

DAC is invited to: Consider the application for a Notification of Advice

Whitchurch, St Mary
{2023-092266}

Grade:
II*

Proposals: Repositioning of iron hurdle boundary fence

Project architect: No Architect consulted or engaged on the proposals

Contractor:

Total: _____

No. DAC meetings: 1

Last DAC meeting:

Referred to: Nick Reading Chris Patrick Tim Cockell

DAC is invited to: Consider the application for a Notification of Advice

b) Site visits

Baginton, St John Baptist
{C7063/2023}

Grade:
I

CP – 05

Proposals: Installation of WC and servery at West end of North aisle, and glazing the north arcade to create the Lucy Price room.

Project architect: Peter Sheen

Contractor:

Total: _____

No. DAC meetings: 3

Last DAC meeting: 13/09/2023

Referred to: Site Visit

DAC is invited to: Support the recommendations of the report on the site visit, 25 November 2023.

7. ADDITIONAL CASES

- a) Applications submitted after the agenda deadline (separate list)

8. LIST B APPLICATIONS

- a) Applications issued

Ansley, St Lawrence {2023-090843}

Proposals Notice and document container (connected to application 2023-090844 for collection box)

Date issued 23/10/2023

Ansley, St Lawrence {2023-090844}

Proposals Insert offertory box in Annexe wall (connected to application 2023-090843 for notice and document container)

Date issued 23/10/2023

Emscote, All Saints {2023-090763}

Proposals Addition of Solar Panels on the church roof

Date issued 28/10/2023

Newbold-on-Stour, St David {2021-067362}

Proposals Introduction of two benches to the churchyard

Date issued 27/10/2023

Rugby, St Andrew {2023-090412}

Proposals Installation of Defibrillator on exterior of church

Date issued 17/10/2023

Whitnash, St Margaret {2023-090950}

Proposals The felling of dead and dying trees in the churchyard extension

Date issued 27/10/2023

Wolston, St Margaret {2023-089000}

Proposals Install speakers on wall

Date issued 17/10/2023

b) Applications received

Coventry, Holy Trinity {2022-073296}	Grade: I
Proposals: Installation of a defibrillator on an outside wall of the church	
<i>Project architect:</i> No Architect consulted or engaged on the proposals	
<i>Contractor:</i>	
<i>Total:</i>	
<i>No. DAC meetings:</i> 1	<i>Last DAC meeting:</i>
<i>Referred to:</i> Mark Evans	
<i>DAC is invited to:</i> Consider the application for a Notification of Advice	

9. GENERAL MATTERS

a) Quinquennial Inspection Reports received

Church	Architect	Inspection Date	Report Received	Report complies with Scheme?
Bedworth, All Saints	John Dodson	28/04/2022	15/11/2023	No - 81 weeks late
Berkswell, St John Baptist	Mark King	02/11/2023	24/11/2023	Yes
Meriden, St Laurence	Stephen Oliver	20/10/2023	22/11/2023	Yes
Shilton, St Andrew	William Assheton	14/09/2023	27/10/2023	Yes

b) Quinquennial Architect

Consider DAC advice for Gabriella Smith

10. ANY OTHER BUSINESS

To be notified to the Secretary not less than three working days before the meeting.

11. DATE OF FUTURE MEETINGS

Wednesday 24th January 2024 at 2pm

Wednesday 6th March 2024 at 2pm

Wednesday 24th April 2024 at 2pm

Wednesday 12th June 2024 at 2pm

Wednesday 24th July 2024 at 2pm

Wednesday 4th September 2024 at 2pm

Wednesday 23rd October 2024 at 2pm

Wednesday 4th December 2024 at 2pm