

MINUTES October 2023

Diocese of Coventry Advisory Committee for the Care of Churches

Minutes of a meeting held on Wednesday 25 October 2023

05 December 2023

Tim Latham
Secretary

- Present:** Revd. Tim Cockell (Chair)
Mr N Allcoat Mr G Armitage Mr P Bemrose
Mr M Evans Mr C Patrick Mr B Skingley
Mr M Stewart
- Apologies:** Mr C Baker Mr S Bird Mr K Chambers
Mr N Reading Mr B Sinclair
- In attendance:** Mr T Latham (DAC Secretary)
Mr M Seabourne (Assistant DAC Secretary)
Dr C Strachan (Church Buildings Development and Projects Officer)
Mr S Davenport (Director of Operations)

47/23 **OPENING PRAYER**

Tim Cockell opened the meeting with prayer.

48/23 **DECLARATIONS OF INTEREST**

Mark Stewart Warwick, St Mary

49/23 **MINUTES OF THE PREVIOUS MEETING**

Minutes of the meeting held on 13th September 2023 were agreed.

50/23 NOTIFICATION OF ADVICE APPLICATIONS

a) Applications

Alcester, St Nicholas
{2023-089801}

Grade:
II*

Proposals: To install a Digital Organ for general Church use

Comments: Nigel Allcoat

ACTION: Letter to PCC;
Return to another meeting

Chapelfields (Coventry), St Mary Magdalen
{2023-088526}

Grade:
Unlisted

Proposals: Installation of stand and votive candle holder for
Chapelfields Icon of Christ

Comments: Tim Cockell

Delegated to: Tim Cockell

ACTION: Letter to PCC;
Notification of Recommendation upon receipt of
acceptable information

Chilvers Coton, All Saints
{C7125/2023}

Grade:
II

Proposals: PRIVATE FACULTY: Jewkes memorial

Decision: No objection

Advice: The memorial could not be unqualifiedly recommended because
polished granite is not permitted under the churchyard
regulations

ACTION: Notification of No Objection

Coughton, St Peter
{2021-058538}

Grade:
I

Proposals: RETROSPECTIVE FACULTY: Installation of permanent PA
system

Comments: Brough Skingley

Decision: No Objection

ACTION: Letter to PCC;
Notification of Recommendation upon receipt of
acceptable information

Foleshill, St Laurence
{2023-089267}

Grade:
II*

Proposals: Remedial electrical works following Electrical Inspection Condition Report

Comments: Brough Skingley

Decision: Recommend

ACTION: Notification of Recommendation

Foleshill, St Laurence
{2023-090622}

Grade:
II*

Proposals: Installation of air source heat pump

Comments: Peter Bemrose

Delegated to: Peter Bemrose

ACTION: Letter to PCC;
Notification of Recommendation upon receipt of acceptable information

Foleshill, St Laurence
{2023-090619}

Grade:
II*

Proposals: Repair works to the current lightning protection installation

Comments: Mark Evans

Decision: Recommend

ACTION: Notification of Recommendation

Haselor, St Mary and All Saints
{2023-089305}

Grade:
II*

Proposals: Mower shed repair

Comments: Mark Stewart

Decision: Recommend

ACTION: Notification of Recommendation

Leamington Spa, All Saints
{2023-090971}

Grade:
II*

Proposals: RETROSPECTIVE FACULTY: Wayfinding sign - ref abandoned application 2022-077554

Comments: Mark Stewart

Decision: No Objection

Advice: The application could not be unqualifiedly recommended, as work was done without the Chancellor's consent

ACTION: Notification of No Objection

Leek Wootton, All Saints **Grade:**
II
{2023-090891}

Proposals: RETROSPECTIVE FACULTY: Introduction of a handrail in the tower staircase

Comments: Simon Bird

Delegated to: Simon Bird

ACTION: Letter to PCC;
Notification of Recommendation upon receipt of acceptable information

Leek Wootton, All Saints **Grade:**
II
{2023-088747}

Proposals: Installation of water butt

Comments: Mark Evans

Decision: Recommend

ACTION: Notification of Recommendation

Napton-on-the-Hill, St Lawrence **Grade:**
II*
{2023-089592}

Proposals: Introduction of infra-red electrical appliances to supplement existing church heating

Comments: Peter Bemrose

Delegated to: Peter Bemrose

ACTION: Letter to PCC;
Notification of Recommendation upon receipt of acceptable information

Newbold-on-Stour, St David **Grade:**
II
{2023-081760}

Proposals: Removal of pews and introduction of chairs as per Statement of needs.

Correspondence: Victorian Society

Comments: Tim Cockell, Nick Reading

Decision: Recommend

ACTION: Notification of Recommendation

Pillerton Hersey, St Mary **Grade:**
II*
{2023-089838}

Proposals: To dig exploratory trench to ascertain underpinning

Comments: Chris Patrick, Nick Reading

Decision: Recommend

ACTION: Notification of Recommendation

Radford, St Nicholas **Grade:**
LOCAL
{C7124/2023}

Proposals: PRIVATE FACULTY: Bettridge memorial

Decision: No Objection

Conditions: That the memorial is honed and not polished

Advice: The memorial could not be unqualifiedly recommended because the Committee were of the opinion that the flower vase should be removed to keep the footprint of the memorial as small as possible

ACTION: Notification of No Objection

Stratford-upon-Avon, Holy Trinity **Grade:**
I
{2023-089822}

Proposals: RETROSPECTIVE FACULTY: Installation of AV at Holy Trinity

Comments: Brough Skingley

Delegated to: Brough Skingley

ACTION: Letter to PCC;
Notification of Recommendation upon receipt of acceptable information

Warwick, St Mary **Grade:**
I
{2023-091090}

Proposals: RETROSPECTIVE FACULTY: Temporary tower protection

Comments: Simon Bird

Delegated to: Simon Bird

ACTION: Letter to PCC;
Notification of Recommendation upon receipt of acceptable information

Warwick, St Nicholas **Grade:**
I
{2023-083203}

Proposals: New West doors

Comments: Mark Evans

Delegated to: Mark Evans

ACTION: Letter to PCC;
Notification of Recommendation upon receipt of
acceptable information

Warwick, St Paul **Grade:**
II
{2023-089589}

Proposals: Replace the lighting

Comments: Heather Loosemore

Delegated to: Heather Loosemore

ACTION: Letter to PCC;
Notification of Recommendation upon receipt of
acceptable information

Wolston, St Margaret **Grade:**
I
{2023-091211}

Proposals: Tiling of Lady Chapel floor

Comments: Tim Cockell, Mark Evans

Delegated to: Mark Evans

ACTION: Letter to PCC;
Notification of Recommendation upon receipt of
acceptable information

b) Site visits

Hampton Lucy, St Peter ad Vincula **Grade:**
I
{C6996/2023}

Proposals: Installation of WC into North porch and installation of
servery into South aisle.

ACTION: Report dispatched to PCC

Sherbourne, All Saints **Grade:**
II*
{C7118/2023}

Proposals: Install an accessible WC in the vestry and a clergy vestry
into the West end of the North aisle

ACTION: Report dispatched to PCC

51/23 LIST B APPLICATIONS

Berkswell, St John Baptist {2023-089435}

Proposals Install a bell ringing simulator into church bell tower

Date issued 29/09/2023

Leamington Spa, St Mark {2023-089703}

Proposals New altar frontal

Date issued 29/09/2023

Leek Wootton, All Saints {2023-088643}

Proposals Installation of noticeboard on external wall of church

Date issued 29/09/2023

Leek Wootton, All Saints {2023-088746}

Proposals Installation of cycle racks

Date issued 29/09/2023

North Radford, St Francis of Assisi {2023-088726}

Proposals Install a new Wifi network

Date issued 14/09/2023

Southam, St James {2023-084749}

Proposals Tree works

Date issued 05/09/2023

Southam, St James {2023-088118}

Proposals Tree felling

Date issued 05/09/2023

Stockton, St Michael and All Angels {2022-074085}

Proposals Repairs to an 8-metre section of the northern Churchyard wall which adjoins 2 neighbouring properties.

Date issued 29/09/2023

52/23 GENERAL MATTERS

a) Quinquennial Inspection Reports received

Church	Architect	Inspection Date	Report Received	Report complies with Scheme?
Ball Hill (Coventry), St Margaret of Antioch	Adrian Mathias	14/08/2023	10/10/2023	Yes
Leamington Spa, Holy Trinity	Mark Evans	15/08/2023	22/09/2023	Yes
Styvechale, St James	Mark Stewart	12/10/2023	16/10/2023	Yes
Wootton Wawen, St Peter	Steven Matthews	19/09/2023	27/09/2023	Yes

b) Advisors Reports to be sent to PCCs

i) Foleshill, St Laurence

Heating Report by Peter Bemrose

ACTION Report dispatched to PCC

53/23 ANY OTHER BUSINESS

To be notified to the Secretary not less than three working days before the meeting.

54/23 DATE OF FUTURE MEETINGS

Wednesday 6th December 2023 at 2pm

Wednesday 24th January 2024 at 2pm

Wednesday 6th March 2024 at 2pm

Wednesday 24th April 2024 at 2pm

Wednesday 12th June 2024 at 2pm

Wednesday 24th July 2024 at 2pm

Wednesday 11th September 2024 at 2pm

Wednesday 4th December 2024 at 2pm