

AGENDA JUNE 2022

Diocese of Coventry Advisory Committee for the Care of Churches

Wednesday 10 June 2022

31 May 2022

Tim Latham
Secretary

- 1. **APOLOGIES**
- 2. **DECLARATIONS OF INTEREST**

Members are requested to identify those items on the agenda for which they have an interest to declare in addition to those already identified below:

Mark Evans	Willenhall, St John the Divine
Peter Walker	Bidford-on-Avon, St Laurence
	Temple Grafton, St Andrew
	Wixford, St Milburga

- 3. **MINUTES OF THE PREVIOUS MEETING**

Minutes of the meeting held on Thursday 28 April 2022 (sent by email)

- 4. **MATTERS ARISING FROM THE MINUTES**

- 5. **DAC NOTIFICATIONS TO NOTE ISSUED SINCE THE LAST MEETING
FOLLOWING DELEGATION TO DAC MEMBERS**

Chapelfields (Coventry), St Mary Magdalen {2022-070558}

Proposals Installation of an Icon as per supporting images

Date issued 03/05/2022

Corley, No Dedication {C6853/2022}

Proposals PRIVATE FACULTY: Yates memorial

Date issued 03/05/2022

Exhall (Alcester Deanery), St Giles {C6836/2022}

Proposals Clock mechanism repair and clean and dial restoration

Date issued 03/05/2022

Ladbroke, All Saints {2022-071407}

Proposals **Underground investigation by buttresses as described in the structural engineer's document 2144S-SK-02 version P02, dated 23.03.2022**

Date issued 06/05/2022

Leek Wootton, All Saints {2021-058701}

Proposals **Heating system renovation**

Date issued 03/05/2022

Lillington, St Mary Magdalene {2022-069578}

Proposals **Felling and removal of Cherry Laurel tree and the mulching/stump grinding of root system as per quote by Dorian R. Fox (Midland Tree Surgeons) dated 4/2/22**

Date issued 03/05/2022

Moreton Morrell, Holy Cross {2022-071566}

Proposals **RETROSPECTIVE FACULTY for works carried out without Chancellor's consent: retain the Rainbow bench colour as per photographs and events timeline.**

Date issued 04/05/2022

Offchurch, St Gregory {C6850/2022}

Proposals **PRIVATE FACULTY: Hartog Memorial**

Date issued 04/05/2022

Temple Grafton, St Andrew {2022-070464}

Proposals **Safety screen, chimney rebuild, stonework and plumbing repairs**

Date issued 05/05/2022

Wellesbourne, St Peter {2022-072856}

Proposals **New storage cupboard and barrier matting as per attached drawing and plan.**

Date issued 30/05/2022

Westwood, St John Baptist {2022-068499}

Proposals **To replace the flat roof on the extension at the church**

Date issued 26/05/2022

Wixford, St Milburga {2021-064130}

Proposals Additional of a plaque reading In loving memory of Roger Blundell to previous faculty application for a cherry tree. Approx size 15 cms x 10 cms

Date issued 05/05/2022

Wolston, St Margaret {2022-070816}

Proposals Disposal of choir pews which were obtained by the church in 1975. Since the re-ordering and new floor in 2020 the is no longer room for these in their previous location and no obvious alternative location inside the church. They have not been used as pews for over 20 years.

Details in the supporting document "Choir pews Statement of Need"

Date issued 05/05/2022

6. NOTIFICATION OF ADVICE APPLICATIONS

a) Applications

**Bidford-on-Avon, St Laurence
{2022-073408}**

**Grade:
II**

Proposals: Repairs to Tower Roof and Gutter

Project architect: Steven Matthews

Contractor:

Total: _____

No. DAC meetings: 1

Last DAC meeting:

Referred to: Mark Evans

DAC is invited to: Consider the application for a Notification of Advice

**Hatton, Holy Trinity
{C6870/2022}**

**Grade: CP – 01
II***

Proposals: PRIVATE FACULTY: Colledge Memorial

Project architect: No Architect consulted or engaged on the proposals

Contractor:

Total: _____

No. DAC meetings: 1

Last DAC meeting:

Referred to: Full Committee

DAC is invited to: Consider the application for a Notification of Advice

Idlicote, St James the Great {C6869/2022}	Grade: II*	CP – 02
Proposals: RETROSPECTIVE PRIVATE FACULTY: Eckersley Memorial		
<i>Project architect:</i> No Architect consulted or engaged on the proposals		
<i>Contractor:</i> _____		
<i>Total:</i> _____		
<i>No. DAC meetings:</i> 1 <i>Last DAC meeting:</i>		
<i>Referred to:</i> Full Committee		
DAC is invited to: Consider the application for a Notification of Advice		
Shottery, St Andrew {2022-072655}	Grade: II	
Proposals: Installation of small marble memorial plaque in church		
<i>Project architect:</i> No Architect consulted or engaged on the proposals		
<i>Contractor:</i> _____		
<i>Total:</i> _____		
<i>No. DAC meetings:</i> 1 <i>Last DAC meeting:</i>		
<i>Referred to:</i> Mark Stewart		
DAC is invited to: Consider the application for a Notification of Advice		
Southam, St James {2022-071345}	Grade: I	
Proposals: Excavation of churchyard by boundary wall		
<i>Project architect:</i> No Architect consulted or engaged on the proposals		
<i>Contractor:</i> _____		
<i>Total:</i> _____		
<i>No. DAC meetings:</i> 1 <i>Last DAC meeting:</i>		
<i>Referred to:</i> Chris Patrick		
DAC is invited to: Consider the application for a Notification of Advice		
South Leamington, St John Baptist {2020-057384}	Grade: II*	
Proposals: To fell 8-trees (sketch plan, photographs, planning permission and district council report attached as documents)		
<i>Project architect:</i> Stephen Oliver		
<i>Contractor:</i> _____		
<i>Total:</i> _____		
<i>No. DAC meetings:</i> 2 <i>Last DAC meeting:</i> 21/01/2021		
<i>Referred to:</i> David Lowe Archdeacon Pastor Nick Reading		
DAC is invited to: Consider the application for a Notification of Advice		

Stoke (Coventry), St Michael {2020-056713}	Grade: II*
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Proposals: Roofing works

<i>Project architect:</i> No Architect consulted or engaged on the proposals	
<i>Contractor:</i>	
	<i>Total:</i> _____
<i>No. DAC meetings:</i> 1	<i>Last DAC meeting:</i>
<i>Referred to:</i> Simon Bird	
DAC is invited to: Consider the application for a Notification of Advice	

Willenhall, St John the Divine {2022-072111}	Grade: II
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Proposals: RETROSPECTIVE FACULTY: Installation of new drainage out back of hall

<i>Project architect:</i> No Architect consulted or engaged on the proposals	
<i>Contractor:</i>	
	<i>Total:</i> _____
<i>No. DAC meetings:</i> 1	<i>Last DAC meeting:</i>
<i>Referred to:</i> Nick Reading	
DAC is invited to: Consider the application for a Notification of Advice	

b) Site Visits

Stratford-upon-Avon, Holy Trinity {C6802/2022}	Grade: I	CP – 03
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Proposals: South Atrium development

<i>Project architect:</i> Stephen Oliver	
<i>Contractor:</i>	
	<i>Total:</i> _____
<i>No. DAC meetings:</i> 2	<i>Last DAC meeting:</i> 10/03/2022
<i>Referred to:</i> Mark Evans Full Committee	
DAC is invited to: Support the recommendations of the report on the site visit, 6 April 2022.	

7. LIST B APPLICATIONS

a) Approvals granted since the last meeting

Bilton, St Mark {2022-072080}

Proposals Installation of Bird Boxes in the churchyard

Date issued 28/05/2022

Hampton Lucy, St Peter ad Vincula {2022-069126}

Proposals **Removal of tree in churchyard**

Date issued 30/05/2022

Hampton Lucy, St Peter ad Vincula {2022-071075}

Proposals **Tree works**

Date issued 28/05/2022

8. GENERAL MATTERS

a) Quinquennial Inspection Reports received

Church	Architect	Inspection Date	Report Received	Report complies with Scheme?
Brinklow, St John Baptist	Steven Matthews	14/04/2022	27/04/2022	Yes
Burton Hastings, St Botolph	Steven Matthews	26/04/2022	28/04/2022	Yes
Willenhall, St John the Divine	Mark Evans	23/05/2022	30/05/2022	Yes

b) DAC Meetings

i) Next meeting location (David Knight in attendance)

ii) September date

c) DAC Membership

Discuss reappointment of DAC members

9. ANY OTHER BUSINESS

To be notified to the Secretary not less than three working days before the meeting.

10. DATE OF FUTURE MEETINGS

Wednesday 8th June 2022 at 10am (Zoom)

Thursday 21 July 2022 at 2pm **(In person)**

DAC Tour – Tuesday 9 August 2022

Wednesday 7th September 2022 at 10am (Zoom)

Thursday 20 October 2022 at 2pm **(In person)**

Thursday 8 December 2022 at 2pm **(Zoom)**