

AGENDA APRIL 2022

Diocese of Coventry Advisory Committee for the Care of Churches

Thursday 28 April 2022

21 April 2022

Tim Latham
Secretary

1. APOLOGIES

2. DECLARATIONS OF INTEREST

Members are requested to identify those items on the agenda for which they have an interest to declare in addition to those already identified below:

Simon Bird	Wolston, St Margaret
Peter Walker	Exhall (Alcester Deanery), St Giles
	Temple Grafton, St Andrew
	Wixford, St Milburga

3. MINUTES OF THE PREVIOUS MEETING

Minutes of the meeting held on Thursday 10 March 2022 (sent by email)

4. MATTERS ARISING FROM THE MINUTES

**5. DAC NOTIFICATIONS TO NOTE ISSUED SINCE THE LAST MEETING
FOLLOWING DELEGATION TO DAC MEMBERS**

Bilton, St Mark {2022-069418}

Proposals	Convert Church Clock to Automatic Winding from Manual Winding due to accessibility of the winding mechanism as per quotation by Smiths of Derby dated 26th March 2021
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Date issued	11/03/2022
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Canley, St Stephen {2019-035016}

Proposals	RETROSPECTIVE FACULTY: Donation of an unused monstrance to St Mary Magdalen, Chapelfields
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Date issued	11/03/2022
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Canley, St Stephen {2022-069809}

Proposals	Replacement of external vestry door as per quote by MF Plastics dated 21/11/21
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Date issued	22/03/2022
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Eastern Green, St Andrew {2021-067432}

Proposals **Changes to porch and church entrance**

Date issued 08/03/2022

Foleshill, St Laurence {C6797/2022}

Proposals **Disposal of four old choir pews, two choir pew ledges & side chapel communion rail, old piano and Minister Pews, Book Case and two Cupboards as per attached photos and statements**

Date issued 11/03/2022

Holbrooks, St Luke {2021-065524}

Proposals **New interior doors**

Date issued 18/03/2022

Leek Wootton, All Saints {C6796/2022}

Proposals **PRIVATE FACULTY: Kerr memorial**

Date issued 11/03/2022

Mappleborough Green, Holy Ascension {2022-068392}

Proposals **Fit rainwater diverts on two down pipes as per plan and other supporting documents**

Date issued 14/03/2022

Oxhill, St Laurence {C6795/2022}

Proposals **PRIVATE FACULTY: Taylor memorial**

Date issued 11/03/2022

Radway, St Peter {2022-068952}

Proposals **Install disabled access**

Date issued 25/03/2022

Rugby, St Andrew {2022-068398}

Proposals **The repair of a nineteenth century grave vault in the churchyard, accidentally damaged by contractors working for Western Power, as per design statement by Acanthus Clews dated December 2021**

Date issued 11/03/2022

South Leamington, St John Baptist {2021-063450}

Proposals **The disposal of 12 worn and damaged pine pews as per Statement of Need and petition details document.**

Date issued 28/03/2022

Tredington, St Gregory {2022-069255}

Proposals **Work on the church bells bearings as specified by Taylor's and improved access to bells following the drawings of Stephen Oliver church Architect.**

Date issued 11/03/2022

6. NOTIFICATION OF ADVICE APPLICATIONS

a) Applications

Chapelfields (Coventry), St Mary Magdalen {2022-070558}	Grade: Unlisted
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Proposals: **Installation of an Icon**

Project architect: No Architect consulted or engaged on the proposals

Contractor:

Total: _____

No. DAC meetings: 1

Last DAC meeting:

Referred to: Stella Bailey

DAC is invited to: Consider the application for a Notification of Advice

Corley, No Dedication {C6853/2022}	Grade: II*	CP – 01
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Proposals: **PRIVATE FACULTY: Yates memorial**

Project architect: No Architect consulted or engaged on the proposals

Contractor:

Total: _____

No. DAC meetings: 1

Last DAC meeting:

Referred to: Full Committee

DAC is invited to: Consider the application for a Notification of Advice

Exhall (Alcester Deanery), St Giles {C6836/2022}	Grade: II
Proposals: Clock mechanism repair and clean and dial restoration	
<i>Project architect:</i> No Architect consulted or engaged on the proposals	
<i>Contractor:</i> _____	
<i>Total:</i> _____	
<i>No. DAC meetings:</i> 1	<i>Last DAC meeting:</i> _____
<i>Referred to:</i> Paul Platt	
DAC is invited to: Consider the application for a Notification of Advice	
Haselor, St Mary and All Saints {2022-071465}	Grade: II*
Proposals: Area for the Burial of Cremated Remains	
<i>Project architect:</i> No Architect consulted or engaged on the proposals	
<i>Contractor:</i> _____	
<i>Total:</i> _____	
<i>No. DAC meetings:</i> 1	<i>Last DAC meeting:</i> _____
<i>Referred to:</i> Stella Bailey	
DAC is invited to: Consider the application for a Notification of Advice	
Ladbroke, All Saints {2022-071407}	Grade: I
Proposals: Underground investigation by buttresses	
<i>Project architect:</i> No Architect consulted or engaged on the proposals	
<i>Contractor:</i> _____	
<i>Total:</i> _____	
<i>No. DAC meetings:</i> 1	<i>Last DAC meeting:</i> _____
<i>Referred to:</i> Mark Evans	
DAC is invited to: Consider the application for a Notification of Advice	
Lillington, St Mary Magdalene {2022-069578}	Grade: II
Proposals: Felling and removal of Laurel Tree in lower churchyard	
<i>Project architect:</i> No Architect consulted or engaged on the proposals	
<i>Contractor:</i> _____	
<i>Total:</i> _____	
<i>No. DAC meetings:</i> 1	<i>Last DAC meeting:</i> _____
<i>Referred to:</i> David Lowe	
DAC is invited to: Consider the application for a Notification of Advice	

Lillington, St Mary Magdalene {2022-071561}	Grade: II	
Proposals: Erection of a memorial obelisk for the Garden of Rest		
<i>Project architect:</i> No Architect consulted or engaged on the proposals		
<i>Contractor:</i>		
<i>Total:</i> _____		
<i>No. DAC meetings:</i> 1		
<i>Last DAC meeting:</i>		
<i>Referred to:</i> Mark Evans		
DAC is invited to: Consider the application for a Notification of Advice		
Monks Kirby, St Editha {C6703/2021}	Grade: I	
Proposals: PRIVATE FACULTY; Replacement of memorial to Mary Feilding to restore it to its original appearance ADDITIONAL DETAIL: Final proposal, including plaque		
<i>Project architect:</i> No Architect consulted or engaged on the proposals		
<i>Contractor:</i>		
<i>Total:</i> _____		
<i>No. DAC meetings:</i> 2		
<i>Last DAC meeting:</i> 02/09/2021		
<i>Referred to:</i> Full Committee		
DAC is invited to: Consider the application for a Notification of Advice		
Moreton Morrell, Holy Cross {C6852/2022}	Grade: II*	
Proposals: RETROSPECTIVE FACULTY for works carried out without Chancellor's consent: retain the Rainbow bench colour		
<i>Project architect:</i> No Architect consulted or engaged on the proposals		
<i>Contractor:</i>		
<i>Total:</i> _____		
<i>No. DAC meetings:</i> 1		
<i>Last DAC meeting:</i>		
<i>Referred to:</i> Stella Bailey		
DAC is invited to: Consider the application for a Notification of Advice		
Offchurch, St Gregory {C6850/2022}	Grade: II*	CP – 02
Proposals: PRIVATE FACULTY: Hartog Memorial		
<i>Project architect:</i> No Architect consulted or engaged on the proposals		
<i>Contractor:</i>		
<i>Total:</i> _____		
<i>No. DAC meetings:</i> 1		
<i>Last DAC meeting:</i>		
<i>Referred to:</i> Full Committee		
DAC is invited to: Consider the application for a Notification of Advice		

Pillerton Hersey, St Mary {2021-067589}	Grade: II*
Proposals: Underpinning of the buttress on the South West Tower as per specification and drawing AD02 by Graeme Beamish	
<i>Project architect:</i> No Architect consulted or engaged on the proposals	
<i>Contractor:</i> _____	
<i>Total:</i> _____	
<i>No. DAC meetings:</i> 1	<i>Last DAC meeting:</i> _____
<i>Referred to:</i> Mark Stewart	
DAC is invited to: Consider the application for a Notification of Advice	
Temple Grafton, St Andrew {2022-070464}	Grade: II
Proposals: Safety screen, chimney rebuild, stonework and plumbing repairs	
<i>Project architect:</i> No Architect consulted or engaged on the proposals	
<i>Contractor:</i> _____	
<i>Total:</i> _____	
<i>No. DAC meetings:</i> 1	<i>Last DAC meeting:</i> _____
<i>Referred to:</i> Nick Reading	
DAC is invited to: Consider the application for a Notification of Advice	
Wixford, St Milburga {2021-064130}	Grade: II*
Proposals: Additional of a plaque reading In loving memory of Roger Blundell to previous faculty application for a cherry tree. Approx size 15 cms x 10 cms	
<i>Project architect:</i> No Architect consulted or engaged on the proposals	
<i>Contractor:</i> _____	
<i>Total:</i> _____	
<i>No. DAC meetings:</i> 1	<i>Last DAC meeting:</i> _____
<i>Referred to:</i> Mark Stewart	
DAC is invited to: Consider the application for a Notification of Advice	
Wixford, St Milburga {2022-071136}	Grade: II*
Proposals: RETROSPECTIVE FACULTY: Approval for previous plastering and lead work	
<i>Project architect:</i> No Architect consulted or engaged on the proposals	
<i>Contractor:</i> _____	
<i>Total:</i> _____	
<i>No. DAC meetings:</i> 1	<i>Last DAC meeting:</i> _____
<i>Referred to:</i> Nick Reading	
DAC is invited to: Consider the application for a Notification of Advice	

Wolston, St Margaret {2022-070816}	Grade: I
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Proposals: Disposal of choir pews

<i>Project architect:</i> No Architect consulted or engaged on the proposals	
<i>Contractor:</i>	<i>Total:</i>
<i>No. DAC meetings:</i> 1	<i>Last DAC meeting:</i>
<i>Referred to:</i> Mark Evans Stella Bailey	
DAC is invited to: Consider the application for a Notification of Advice	

7. LIST B APPLICATIONS

a) Approvals granted since the last meeting

Allesley, All Saints {2022-069067}

Proposals Planting of 10 trees and 4 bushes in the woodland cemetery

Date issued 02/03/2022

Ansley, St Lawrence {2022-069534}

Proposals Ugly and hazardous pruning stubs on cypresses trees

Date issued 10/03/2022

Aston Cantlow, St John Baptist {2022-070724}

Proposals Repairs to great organ sound board

Date issued 31/03/2022

Bilton, St Mark {2022-068421}

Proposals Tree work on 15 trees within the churchyard

Date issued 18/03/2022

Clifton-on-Dunsmore, St Mary {2022-070297}

Proposals To remove two dying silver birch trees suffering from phytophthora from the churchyard

Date issued 24/03/2022

Ladbroke, All Saints {2022-070082}

Proposals Aisle roofs - unpick and correctly fix lead sheets

Date issued 31/03/2022

Morton Bagot, Holy Trinity {2021-065334}

Proposals To fit handrail to existing lychgate

Date issued 18/03/2022

Morton Bagot, Holy Trinity {2022-071004}

Proposals Like for like restoration and repairs to the lychgate

Date issued 18/03/2022

Old Milverton, St James {2022-068977}

Proposals Phase 2 of 3: Restoration Church Tower exterior stonework

Date issued 03/03/2022

Oxhill, St Laurence {2021-065154}

Proposals Remove a tree which is damaging a boundary wall

Date issued 18/03/2022

Wellesbourne, St Peter {2022-069284}

Proposals Planting new hornbeam tree

Date issued 24/03/2022

8. GENERAL MATTERS

a) Quinquennial Inspection Reports received

Church	Architect	Inspection Date	Report Received	Report complies with Scheme?
Ratley, St Peter ad Vincula	Mark Evans	25/02/2022	01/04/2022	Yes
Frankton, St Nicholas	Steven Matthews	01/03/2022	10/03/2022	Yes
Ratley, St Peter ad Vincula	Mark Evans	25/02/2022	01/04/2022	Yes

b) DAC Chair

Nominate a temporary DAC Chair

c) Organ Report by Nigel Allcoat – Coventry, Holy Trinity

TP – 01

DAC to recommend the report

9. ANY OTHER BUSINESS

To be notified to the Secretary not less than three working days before the meeting.

10. DATE OF FUTURE MEETINGS

Wednesday 8th June 2022 at 10am

Thursday 21 July 2022 at 2pm

DAC Tour – Tuesday 9 August 2022

Thursday 1 September 2022 at 2pm

Thursday 20 October 2022 at 2pm

Thursday 8 December 2022 at 2pm