

## **MINUTES March 2022**

### **Diocese of Coventry Advisory Committee for the Care of Churches**

#### **Minutes of a meeting held on Thursday 10 March 2022**

27 April 2022

Tim Latham  
Secretary

- Present:** Revd. Stella Bailey (Chair)  
Mr G Armitage                      Mr C Baker                      Mr P Bemrose  
Mr S Bird                              Mr K Chambers                  Mr M Evans  
Mr N Reading                        Mr M Stewart                    Mr P Walker
- Apologies:** Mr N Allcoat                      Dr C Brown                      Dr H Loosemore  
Mr D Lowe                            Mr N Molyneux                  Mr C Patrick  
Mr P Platt                             Mr B Skingley                    Mr B Sinclair
- In attendance:** Mr S Davenport (Operations Manager)  
Dr C Strachan (Church Buildings Development and Projects Officer)

#### **8/22        OPENING PRAYER**

Peter Walker opened the meeting with prayer.

#### **9/22        DECLARATIONS OF INTEREST**

Godfrey Armitage	Finham, St Martin
Mark Evans	Canley, St Stephen
	Tredington, St Gregory
	Westwood, St John Baptist
	Willoughby, St Nicholas

#### **10/22      MINUTES OF THE PREVIOUS MEETING**

Minutes of the meeting held on 27 January 2022 were agreed.

11/21 NOTIFICATION OF ADVICE APPLICATIONS

a) Applications

**Ansley, St Lawrence**  
{2022-069795}

**Grade:**  
II\*

**Proposals:** Improve lighting inside and outside the church

*Comments:* Heather Loosemore, Chris Patrick

*Conditions:* That the works are the subject of an Archaeological Watching Brief approved by the DAC archaeological adviser

*Delegated to:* Heather Loosemore

**ACTION:** Notification of Recommendation upon receipt of acceptable information

**Bilton, St Mark**  
{2022-069418}

**Grade:**  
II\*

**Proposals:** Convert Church Clock to Automatic Winding from Manual Winding due to accessibility of the winding mechanism as per quotation by Smiths of Derby dated 26th March 2021

*Comments:* Paul Platt

*Decision:* Recommend

**ACTION:** Notification of Recommendation

**Canley, St Stephen**  
{2019-035016}

**Grade:**  
Unlisted

**Proposals:** RETROSPECTIVE FACULTY: Donation of an unused monstrance to St Mary Magdalen, Chapelfields

*Decision:* No objection

*Advice:* The application could not be unqualifiedly recommended because the Committee was unsure of the legality of a Church of England church owning a Monstrance and that the article was removed before the faculty was granted.

**ACTION:** Notification of No Objection

**Canley, St Stephen**  
{2022-069809}

**Grade:**  
Unlisted

**Proposals:** Replacement of external vestry door as per quote by MF Plastics dated 21/11/21

*Comments:* Simon Bird

*Delegated to:* Simon Bird

**ACTION:** Notification of Recommendation upon receipt of acceptable information

**Finham, St Martin in the Fields** **Grade:**  
Unlisted  
{2022-069803}

**Proposals:** Installation of solar panels

*Comments:* Mark Evans

*Delegated to:* Mark Evans

**ACTION:** Notification of Recommendation upon receipt of acceptable information

**Foleshill, St Laurence** **Grade:**  
II\*  
{C6797/2022}

**Proposals:** Disposal of 4 old choir pews, 2 choir pew ledges & side chapel communion rail, old piano and minister pews, book case and 2 cupboards

*Comments:* Archdeacon Pastor, Mark Stewart

*Decision:* Recommend

**ACTION:** Notification of Recommendation

**Leek Wootton, All Saints** **Grade:**  
II  
{C6796/2022}

**Proposals:** PRIVATE FACULTY: Kerr memorial

*Decision:* No objection

*Advice:* The memorial could not be unqualifiedly recommended as silver lettering is not permitted under the regulations and the base does not conform to the regulations

**ACTION:** Notification of No Objection

**Mappleborough Green, Holy Ascension** **Grade:**  
II  
{2022-068392}

**Proposals:** Fit rainwater diverters on two downpipes

*Comments:* Simon Bird

*Decision:* Recommend

**ACTION:** Notification of Recommendation

**Oxhill, St Laurence** **Grade:**  
I  
{C6795/2022}

**Proposals:** PRIVATE FACULTY: Taylor memorial

*Decision:* No objection

*Advice:* The memorial could not be unqualifiedly recommended as the remains are not interred within the churchyard

**ACTION:** Notification of No Objection

**Priors Hardwick, St Mary** **Grade:**  
II\*  
{C6656/2021}

**Proposals:** Re-ordering, WC, servery, heating

**ACTION:** Letter to PCC

**Radway, St Peter** **Grade:**  
II  
{2022-068952}

**Proposals:** Install disabled access

**Comments:** Mark Evans, Charles Higgins

**Delegated to:** Mark Evans

**ACTION:** Notification of Recommendation upon receipt of acceptable information

**Rugby, St Andrew** **Grade:**  
II\*  
{2022-068398}

**Proposals:** Repair to damaged grave vault

**Comments:** Mark Evans, Chris Patrick

**Decision:** Recommend

**ACTION:** Notification of Recommendation

**Stratford-upon-Avon, Holy Trinity** **Grade:**  
I  
{C6802/2022}

**Proposals:** South Atrium

**Comments:** Mark Evans

**ACTION:** Letter to PCC

**Shipston-on-Stour, St Edmund** **Grade:**  
II\*  
{2022-070486}

**Proposals:** To sell the Mouseman Table located in the church

**Comments:** Stella Bailey

**ACTION:** Notification of Recommendation upon receipt of acceptable information

**Tredington, St Gregory** **Grade:**  
I  
{2022-069255}

**Proposals:** Work on bells and access to bells

*Comments:* Keith Chambers, Nick Reading

*Decision:* Recommend

**ACTION:** Notification of Recommendation

**Wellesbourne, St Peter** **Grade:**  
II\*  
{2021-062221}

**Proposals:** New storage cupboards, barrier matting and an additional toilet

*Comments:* Nick Reading

*Delegated to:* Nick Reading

**ACTION:** Notification of Recommendation upon receipt of acceptable information

**Westwood, St John Baptist** **Grade:**  
II  
{2022-068499}

**Proposals:** To replace the flat roof on the extension at the church

*Comments:* Simon Bird, Mark Stewart

*Delegated to:* Mark Stewart

**ACTION:** Notification of Recommendation upon receipt of acceptable information

**Willoughby, St Nicholas** **Grade:**  
II\*  
{2021-063142}

**Proposals:** RETROSPECTIVE FACULTY: For existing burial of ashes

*Comments:* Stella Bailey

*Delegated to:* Stella Bailey

**ACTION:** Notification of Recommendation upon receipt of acceptable information

**b) Site Visits**

<b>Bishop's Tachbrook, St Chad {C6815/2022}</b>	<b>Grade: I</b>
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- Proposals:**
1. Introduction of TV screen at front of nave (west side of chancel arch)
  2. Alterations to tower and South porch entrances including refixing of wooden doors and installation of glass doors
  3. West end reordering and improvement of access to WC

*Decision:* Recommend

<b>ACTION: Letter to PCC</b>
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**12/22 LIST B APPLICATIONS**

**a) Approvals granted since the last meeting**

**Chilvers Coton, All Saints {2021-067843}**

**Proposals** Felling of Lime Tree (T10) to facilitate the re-building of the churchyard wall by Nuneaton & Bedworth Borough Council

Date issued 14/12/2021

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**Newbold-on-Stour, St David {2021-067358}**

**Proposals** Installation of a 2nd noticeboard

Date issued 12/01/2022

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**Stratford-upon-Avon, Holy Trinity {2021-068288}**

**Proposals** Queens Green Canopy

Date issued 18/01/2022

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**Tysoe, Assumption of the Blessed Virgin Mary {2021-067726}**

**Proposals** Additional lightning conductor by west south west buttress of tower to comply with BSEN62305

Date issued 13/12/2021

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**Willenhall, St John the Divine {2021-067761}**

**Proposals** Replacement of cracked panel of glass to repair front window of church on a like-for-like basis

Date issued 17/12/2021

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**13/22 GENERAL MATTERS**

**a) Quinquennial Inspection Reports received**

<b>Church</b>	<b>Architect</b>	<b>Inspection Date</b>	<b>Report Received</b>	<b>Report complies with Scheme?</b>
Charlecote, St Leonard	Stephen Oliver	15/12/2021	05/02/2022	Yes
Cubbington, St Mary	Simon Bird	10/11/2021	02/02/2022	No - 3 weeks
Honington, All Saints	Trevor Edwards	06/10/2021	09/02/2022	No - four months late
Kineton, St Peter	David Pendery	15/04/2021	24/01/2022	No - No DAC checklist and 9 months late
Langley, St Mary	Steven Matthews	02/02/2022	22/02/2022	Yes
Pailton, St Denys	Steven Matthews	08/02/2022	22/02/2022	Yes
Wolverton, St Mary the Virgin	Steven Matthews	15/02/2022	22/02/2022	Yes

**b) DAC Tour**

Agree the itinerary for the DAC Tour

**Agreed – CS to arrange**

**c) Future meetings**

Discuss locations for future DAC meetings

**Next meeting to be in person – Explore possibility of using Styvechale, St James as meeting location**

**14/22 DATE OF FUTURE MEETINGS**

Thursday 28 April 2022 at 2pm

Thursday 2 June 2022 at 2pm

Thursday 21 July 2022 at 2pm

**DAC Tour – Tuesday 9 August 2022**

Thursday 1 September 2022 at 2pm

Thursday 20 October 2022 at 2pm

Thursday 8 December 2022 at 2pm