

AGENDA DECEMBER 2021

Diocese of Coventry Advisory Committee for the Care of Churches

Thursday 9 December 2021

29 November 2021

Will Jones
Secretary

- 1. **APOLOGIES**
- 2. **DECLARATIONS OF INTEREST**

Members are requested to identify those items on the agenda for which they have an interest to declare in addition to those already identified below:

Simon Bird	Wolston, St Margaret
Mark Evans	Alveston, St James
	Holbrooks, St Luke

- 3. **MINUTES OF THE PREVIOUS MEETING**

Minutes of the meeting held on Thursday 21 October 2021 (sent by email)

- 4. **MATTERS ARISING FROM THE MINUTES**
- 5. **DAC NOTIFICATIONS TO NOTE ISSUED SINCE THE LAST MEETING
FOLLOWING DELEGATION TO DAC MEMBERS**

Hillmorton, St John Baptist {2021-064288}

Proposals **Installation of an electric ChurchEcoMiser heating system as per specification by Chris Dunphy dated 24 March 2021**

Date issued 27/10/2021

Kenilworth, St Nicholas {2021-066133}

Proposals **Removal of a mature yew tree from the churchyard as per supporting documents.**

Date issued 02/11/2021

Ladbroke, All Saints {2021-067253}

Proposals **Repairs to the floor at Nave crossing as per specification by Andrew Salter dated May 2021: Remove underfloor pipework and any associated metalwork, back-fill and re-tile to match existing**

Date issued 18/11/2021

Warwick, St Nicholas {2021-058591}

- Proposals**
1. Replace 5 parapet pinnacles, as was done in 2014 on South side
 2. Repair stonework on north side of Nave
 3. Re-lead 3 of 4 windows on North side of Nave
 4. Re-lay timber substrate, and re-lead the parapet gutters
 5. Alter roof structure, providing proper lead flat roof over small area over trapped valley to North East of the parapet over part of the East end, to prevent long term water incursions, with necessary alterations to rainwater goods.

Date issued 03/11/2021

6. NOTIFICATION OF ADVICE APPLICATIONS

a) Applications

Alveston, St James {C6652/2021}	Grade: II	CP – 01
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Proposals: PRIVATE FACULTY:
Laying flat of memorial to William and Nora Greenall and erection on the same plot of memorial to Diane Avril Minor (their daughter)

Project architect: No Architect consulted or engaged on the proposals

Contractor:

Total:

No. DAC meetings: 2

Last DAC meeting: 10/06/2021

Referred to: Full Committee

DAC is invited to: Note the Chancellor's Judgment

Baginton, St John Baptist {C6773/2021}	Grade: I	CP – 02
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Proposals: PRIVATE FACULTY APPLICATION:
Memorial to James Alan Oliver

Project architect: No Architect consulted or engaged on the proposals

Contractor:

Total:

No. DAC meetings: 1

Last DAC meeting:

Referred to: Full Committee

DAC is invited to: Consider the application for a Notification of Advice

Berkswell, St John Baptist {C6700/2021}	Grade: I	CP – 03
Proposals: PRIVATE FACULTY: Replacement of memorial to Christopher Dodd with a memorial which also includes Rose Shields		
<i>Project architect:</i> No Architect consulted or engaged on the proposals		
<i>Contractor:</i>		
<i>Total:</i>		
<i>No. DAC meetings:</i> 2		
<i>Last DAC meeting:</i> 02/09/2021		
<i>Referred to:</i> Full Committee		
DAC is invited to: Note the Chancellor's judgment		
Chilvers Coton, All Saints {2021-064717}	Grade: II	CP – 04
Proposals: Introduction into the churchyard of a labyrinth		
<i>Project architect:</i> No Architect consulted or engaged on the proposals		
<i>Contractor:</i>		
<i>Total:</i>		
<i>No. DAC meetings:</i> 1		
<i>Last DAC meeting:</i>		
<i>Referred to:</i> Simon Bird David Lowe Chris Patrick		
DAC is invited to: Consider the application for a Notification of Advice		
Hampton Lucy, St Peter ad Vincula {2021-064890}	Grade: I	
Proposals: Remove organ for rebuild. Replaster organ chamber. Repair window.		
<i>Project architect:</i> Andrew Brookes		
<i>Contractor:</i>		
<i>Total:</i>		
<i>No. DAC meetings:</i> 1		
<i>Last DAC meeting:</i>		
<i>Referred to:</i> Mark Evans Nigel Allcoat Ben Sinclair		
DAC is invited to: Consider the application for a Notification of Advice		
Holbrooks, St Luke {2021-065524}	Grade: Unlisted	
Proposals: New interior doors		
<i>Project architect:</i> No Architect consulted or engaged on the proposals		
<i>Contractor:</i>		
<i>Total:</i>		
<i>No. DAC meetings:</i> 1		
<i>Last DAC meeting:</i>		
<i>Referred to:</i> Simon Bird		
DAC is invited to: Consider the application for a Notification of Advice		

Idlicote, St James the Great {2021-067230}	Grade: II*	
Proposals: Renovation of church turret		
<i>Project architect:</i> Graeme Beamish		
<i>Contractor:</i>		<i>Total:</i> _____
<i>No. DAC meetings:</i> 1		<i>Last DAC meeting:</i>
<i>Referred to:</i> Nick Reading		
DAC is invited to: Consider the application for a Notification of Advice		
Lillington, St Mary Magdalene {2021-065694}	Grade: II	CP – 05
Proposals: Permanent removal of five pews from the church		
<i>Project architect:</i> Andrew Brookes		
<i>Contractor:</i>		<i>Total:</i> _____
<i>No. DAC meetings:</i> 1		<i>Last DAC meeting:</i>
<i>Referred to:</i> Simon Bird Archdeacon Pastor		
DAC is invited to: Consider the application for a Notification of Advice		
Lillington, St Mary Magdalene {C6772/2021}	Grade: II	CP – 06
Proposals: PRIVATE FACULTY APPLICATION: Replacement of memorial to Peter John Roys with memorial which includes Audrey Jean Roys		
<i>Project architect:</i> No Architect consulted or engaged on the proposals		
<i>Contractor:</i>		<i>Total:</i> _____
<i>No. DAC meetings:</i> 1		<i>Last DAC meeting:</i>
<i>Referred to:</i> Full Committee		
DAC is invited to: Consider the application for a Notification of Advice		
Preston-on-Stour, St Mary {2021-057589}	Grade: I	
Proposals: Replacement of nave and chancel lead roof with stainless steel following theft of lead from nave roof		
<i>Project architect:</i> Graeme Beamish		
<i>Contractor:</i>		<i>Total:</i> _____
<i>No. DAC meetings:</i> 1		<i>Last DAC meeting:</i>
<i>Referred to:</i> Simon Bird		
DAC is invited to: Consider the application for a Notification of Advice		

Rowington, St Laurence {2021-066615}	Grade: I
Proposals: Automation of Church Clock	
<i>Project architect:</i> No Architect consulted or engaged on the proposals	
<i>Contractor:</i>	<i>Total:</i> _____
<i>No. DAC meetings:</i> 1	<i>Last DAC meeting:</i>
<i>Referred to:</i> Paul Platt	
DAC is invited to: Consider the application for a Notification of Advice	
Rugby, St Matthew and St Oswald (New Bilton), St Matthew and St Oswald {2021-066741}	Grade: Unlisted
Proposals: Refurbish Side Hall (north aisle)	
<i>Project architect:</i> No Architect consulted or engaged on the proposals	
<i>Contractor:</i>	<i>Total:</i> _____
<i>No. DAC meetings:</i> 1	<i>Last DAC meeting:</i>
<i>Referred to:</i> Mark Evans	
DAC is invited to: Consider the application for a Notification of Advice	
Rugby, St Matthew and St Oswald (New Bilton), St Matthew and St Oswald {2021-066746}	Grade: Unlisted
Proposals: Replacement of existing Drugasar Air heaters with a new low pressure hot water radiator system, heated with gas boilers.	
Full specification in section 1.4 of appended statement of needs and Christopher Dunphy quotation.	
<i>Project architect:</i> No Architect consulted or engaged on the proposals	
<i>Contractor:</i> Christopher Dunphy	£63,000.00
	<i>Total:</i> £63,000.00
<i>No. DAC meetings:</i> 1	<i>Last DAC meeting:</i>
<i>Referred to:</i> Colin Bemrose	
DAC is invited to: Consider the application for a Notification of Advice	

Southam, St James {2021-067110}	Grade: I	
Proposals: Remove, Repair and Replace South Porch Entrance doors using original oak and new oak where needed		
<i>Project architect:</i>	No Architect consulted or engaged on the proposals	
<i>Contractor:</i>	_____	
	<i>Total:</i> _____	
<i>No. DAC meetings:</i>	1	<i>Last DAC meeting:</i>
<i>Referred to:</i>	Mark Stewart	
DAC is invited to:	Consider the application for a Notification of Advice	
Stretton-on-Dunsmore, All Saints {2021-067223}	Grade: II*	
Proposals: Replacement of Heating Boiler to a New Location		
<i>Project architect:</i>	No Architect consulted or engaged on the proposals	
<i>Contractor:</i>	_____	
	<i>Total:</i> _____	
<i>No. DAC meetings:</i>	1	<i>Last DAC meeting:</i>
<i>Referred to:</i>	Colin Bemrose	
DAC is invited to:	Consider the application for a Notification of Advice	
Tysoe, Assumption of the Blessed Virgin Mary {C6754/2021}	Grade: I	CP – 07
Proposals: Installation of solar panels		
<i>Project architect:</i>	Andrew Salter consulted but not engaged	
<i>Contractor:</i>	_____	
	<i>Total:</i> _____	
<i>No. DAC meetings:</i>	1	<i>Last DAC meeting:</i>
<i>Referred to:</i>	Godfrey Armitage Mark Stewart	
DAC is invited to:	Consider the application for initial feedback	
Wolston, St Margaret {2021-066363}	Grade: I	CP – 08
Proposals: New path to Garden of Remembrance		
<i>Project architect:</i>	No Architect consulted or engaged on the proposals	
<i>Contractor:</i>	_____	
	<i>Total:</i> _____	
<i>No. DAC meetings:</i>	1	<i>Last DAC meeting:</i>
<i>Referred to:</i>	Mark Stewart Chris Patrick	
DAC is invited to:	Consider the application for a Notification of Advice	

7. LIST B APPLICATIONS

a) Approvals granted since the last meeting

Allesley Park & Whoberley, St Christopher {2021-065487}

Proposals Felling of dead cherry tree

Date issued 03/11/2021

Bourton-on-Dunsmore, St Peter {2021-066647}

Proposals Wet rot repairs to wooden floor

Date issued 11/11/2021

Kenilworth, St Nicholas {2021-066434}

Proposals Addition of a bench to the churchyard

Date issued 27/10/2021

Ladbroke, All Saints {2021-066954}

Proposals Roof inspection and patches

Date issued 16/11/2021

Lillington, St Mary Magdalene {2021-063250}

Proposals Demolition of the damaged wall and rebuilding as per Warwick District council conservation officer. Wall is collapsing into a private residency and is extremely dangerous. Warwick district council building control classifies as a dangerous structure.

1. Take down existing wall.
2. We are leaving all the trees in place and not removing them to avoid ground disturbance all together
3. We will excavate new footings in the private resident's garden
4. Due to the tree's staying in place we will re-engineer the footings to cope with the situation.
5. We will rebuild the wall.
6. We will reuse as many of the bricks and stones we can salvage from the original wall and match with reclaimed bricks where necessary.

Date issued 08/11/2021

Sutton-under-Brailes, St Thomas a Becket {2021-066738}

Proposals Installation of community defibrillator in church porch

Date issued 24/11/2021

8. GENERAL MATTERS

a) Quinquennial Inspection Reports received

Church	Architect	Inspection Date	Report Received	Report complies with Scheme?
Alcester, St Nicholas	Graeme Beamish	15/11/2021	15/12/2021	Yes
Snitterfield, St James the Great	Steven Matthews	03/11/2021	30/11/2021	Yes
Whitchurch, St Mary	Stephen Oliver	14/09/2021	05/11/2021	Yes

b) Archaeological find – Lower Radbourne CP – 09

Discovery of a medieval burial ground at Lower Radbourne by HS2

**c) Heritage at Risk CP – 10
CP – 11**

Note the report from James Miles

d) Appointment of new heating adviser CP – 12

Appoint Peter Bemrose to the DAC

9. ANY OTHER BUSINESS

To be notified to the Secretary not less than three working days before the meeting.

10. DATE OF FUTURE MEETINGS

Thursday 27 January 2022 at 2pm

Thursday 10 March 2022 at 2pm

Thursday 28 April 2022 at 2pm

Thursday 2 June 2022 at 2pm

Thursday 21 July 2022 at 2pm

DAC Tour – Tuesday 9 August 2022

Thursday 1 September 2022 at 2pm

Thursday 20 October 2022 at 2pm

Thursday 8 December 2022 at 2pm