

MINUTES October 2021

Diocese of Coventry Advisory Committee for the Care of Churches

Minutes of a meeting held on Thursday 21 October 2021

09 December 2021

Will Jones
Secretary

Present:	Revd. Stella Bailey (Chair)		
	Ven Sue Field, Archdeacon Pastor		
	Mr N Allcoat	Mr C Baker	Dr C Bemrose
	Mr S Bird	Mr N Molyneux	Mr P Platt
	Mr N Reading	Mr M Stewart	Mr P Walker
Apologies:	Mr G Armitage	Dr C Brown	Mr K Chambers
	Rev'd G Coles	Mr M Evans	Dr H Loosemore
	Mr D Lowe	Mr C Patrick	Mr B Sinclair
	Mr B Skingley		
In attendance:	Mr S Davenport (Operations Manager)		
	Dr W Jones (DAC Secretary)		
	Mr T Latham (Assistant DAC Secretary)		

45/21 OPENING PRAYER

Stella Bailey opened the meeting with prayer.

46/21 DECLARATIONS OF INTEREST

Stella Bailey	Kenilworth, St Nicolas
Simon Bird	Rugby, St George
Mark Evans	Alveston, Old Church of St James
	Ilmington, St Mary

47/21 MINUTES OF THE PREVIOUS MEETING

Minutes of the meeting held on 2 September 2021 were agreed.

48/21 NOTIFICATION OF ADVICE APPLICATIONS

a) Applications

Astley, St Mary the Virgin
{2021-066205}

Grade:
I

Proposals: Introduction of an icon

Comments: Archdeacon Pastor

Decision: Recommend

ACTION: Notification of Recommendation

Atherstone, St Mary
{2021-066040}

Grade:
II*

Proposals: Upgrade and repair to electrical and lighting system

Comments: Heather Loosemore

Further info: Full details

ACTION: Letter to PCC

Hillmorton, St John Baptist
{2021-064288}

Grade:
II*

Proposals: New electric heating system

Comments: Colin Bemrose, Mark Stewart

Decision: No objection

Advice: The proposals could not be unqualifiedly recommended for the following reasons:

1. Because the system is run fully on electricity it will be expensive to run, and the Committee is not convinced that is likely to change in the foreseeable future.

2. The cost issue is exacerbated by the fact that it is not a very efficient system. It cannot provide intermittent heating from cold as the heat output of the system is relatively low and it uses radiators rather than blowers so the warm-up time is slow. Overcoming this would rely on maintaining a constant background heat, which is inefficient and costly. Overall the Committee is concerned the system is unlikely to meet the expectations of the community and there is a danger that running costs become an inhibitor to extended use of the building.

3. While the Committee does not think the heating units will have a detrimental visual impact on the space, it was concerned that the large quantity of heaters, attached to most walls and a number of pews, will limit how the space might be used or developed in the future.

ACTION: Notification of No Objection

**Ilmington, St Mary
{C6683/2021}**

**Grade:
I**

Proposals: PRIVATE FACULTY:
Memorial to David Greenwood

Correspondence: Chancellor's Statement of Reasons 29/09/21

ACTION: None

**Kenilworth, St John
{C011/2012}**

**Grade:
II***

Proposals: Re-ordering scheme and Vestry extension, comprising:

1. Remove the Pews
2. Remove false floor in Chancel
3. Remove existing pipe organ and replace with a new digital Organ
4. New Floor and Heating System
5. Multi purpose use of Church
6. Storage cupboards
7. New electrical Distribution board and Lighting
8. New Sound & Vision
9. Space for the Worship group
10. Upstairs Room
11. New main entrance
12. New west end entrance
13. Relocate the Font
14. Enlarged Vestry
15. New Entrance

Correspondence: Report from Independent Flooring Consultants 02/09/21

ACTION: None

**Kenilworth, St Nicholas
{2021-066332}**

**Grade:
I**

Proposals: Removal of redundant strongroom

Comments: Simon Bird

Further info: Detailed survey drawings, Design and Access statement, Heritage Impact statement and more detailed specification

ACTION: Letter to PCC

Ladbroke, All Saints {2021-065574}	Grade: I
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Proposals: Floor repairs and Helifix ties in stonework

Comments: Nick Reading

Conditions: That the PCC commissions an arboricultural report on the yew tree to determine its condition and impact on its surroundings

Delegated to: Nick Reading

ACTION: Letter to PCC; Notification of Recommendation upon receipt of acceptable information
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Leamington Spa, Holy Trinity {C6729/2021}	Grade: II
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Proposals: Reordering and extension

Site visit attendees: Archdeacon Pastor, Peter Walker, Simon Bird, Chris Baker, Nigel Allcoat

Site visit date: TBC

ACTION: Attend the site visit

Luddington, All Saints {C6730/2021}	Grade: II
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Proposals: Construction of an external WC on the south side of the church in the churchyard

Relocation of medieval preaching cross base from the west end of the church to the churchyard

Installation of two new stone crosses on the apexes of the east end of the Chancel and the Nave as part of the 150th Anniversary of the church (2022)

Correspondence: Site Visit Report 06/10/21

Advice: Support the recommendation of the site visit

ACTION: Letter to PCC

Meriden, St Laurence {C6651/2021}	Grade: I
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Proposals: PRIVATE FACULTY:
Memorial to Michael Jones

Correspondence: Chancellor's Statement of Reasons 22/09/21

ACTION: None

Rugby, St George {2021-064573}	Grade: Unlisted
Proposals: Replacement of Roof lights	
Comments: Mark Evans	
ACTION: Letter to PCC	
Shipston-on-Stour, St Edmund {2021-066365}	Grade: II*
Proposals: Siting a beehive in churchyard	
Comments: Archdeacon Pastor, David Lowe	
Decision: Recommend	
ACTION: Notification of Recommendation	
South Leamington, St John Baptist {2021-063450}	Grade: II*
Proposals: Removal (or sale or disposal) of 12 non-original, worn and damaged pine pews which are surplus to requirements.	
Comments: Simon Bird	
Delegated to: Simon Bird	
ACTION: Letter to PCC; Notification of Recommendation upon receipt of acceptable information	
Styvechale, St James {2021-066380}	Grade: II
Proposals: Grave Restoration	
Comments: Archdeacon Pastor	
Decision: Recommend	
ACTION: Notification of Recommendation	
Wellesbourne, St Peter {2021-062994}	Grade: II*
Proposals: Restoration of The 17th century, grade 11 listed, Aylworth Monument	
Comments: Mark Stewart	
Decision: Recommend	
ACTION: Notification of Recommendation	

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LIST B APPLICATIONS

a) Approvals granted since the last meeting

Astley, St Mary the Virgin {2021-064966}

Proposals Replace main gate church notice board wooden frame

Date issued 09/09/2021

Atherstone, St Mary {2021-063228}

Proposals Installation of a CCTV camera to the Baddesley Porch

Date issued 21/09/2021

Chilvers Coton, All Saints {2021-065582}

Proposals Fell 2 Trees to allow re-building of the churchyard wall

Date issued 28/09/2021

Shipston-on-Stour, St Edmund {2021-063943}

Proposals Installation of a bicycle rack

Date issued 07/09/2021

50/21

GENERAL MATTERS

a) Quinquennial Inspection Reports received

Church	Architect	Inspection Date	Report Received	Report complies with Scheme?
Stockingford, St Paul	John Dodson	19/08/2021	11/10/2021	Yes
Stratford-upon-Avon, Holy Trinity	Stephen Oliver	14/04/2021	27/09/2021	No - 6 months late

b) Advice on inspecting architects

i) New submissions

a) Sarah Baldwin

DAC decision The Committee supported the recommendation of the panel that Sarah is suitable to inspect all churches in the diocese.

c) Co-option of members

i) Peter Walker

DAC decision The Committee noted that the Bishop has consented to the Committee's co-option of Peter Walker.

52/21 DATE OF FUTURE MEETINGS

Thursday 09 December 2021 at 2pm

Thursday 27 January 2022 at 2pm

Thursday 10 March 2022 at 2pm

Thursday 28 April 2022 at 2pm

Thursday 2 June 2022 at 2pm

Thursday 21 July 2022 at 2pm

DAC Tour – Tuesday 9 August 2022

Thursday 1 September 2022 at 2pm

Thursday 20 October 2022 at 2pm

Thursday 8 December 2022 at 2pm