

## **AGENDA OCTOBER 2021**

### **Diocese of Coventry Advisory Committee for the Care of Churches**

**Thursday 21 October 2021**

12 October 2021

Will Jones  
Secretary

**1. APOLOGIES**

**2. DECLARATIONS OF INTEREST**

Members are requested to identify those items on the agenda for which they have an interest to declare in addition to those already identified below:

Mark Evans                      Alveston, Old Church of St James  
   Ilmington, St Mary

**3. MINUTES OF THE PREVIOUS MEETING**

Minutes of the meeting held on Thursday 2 September 2021 (sent by email)

**4. MATTERS ARISING FROM THE MINUTES**

**5. DAC NOTIFICATIONS TO NOTE ISSUED SINCE THE LAST MEETING  
FOLLOWING DELEGATION TO DAC MEMBERS**

**Alveston, Old Church of St James {2021-065585}**

**Proposals                      CONFIRMATORY FACULTY: Investigation and repair of water  
leak in churchyard**

**Date issued                      29/09/2021**

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**Alveston, St James {2021-065585}**

**Proposals                      CONFIRMATORY FACULTY: Investigation and repair of water  
leak in churchyard**

**Date issued                      06/10/2021**

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**Bedworth, All Saints {2021-063928}**

**Proposals                      CONFIRMATORY FACULTY after installation under Additional  
Matters Order: Installation of cabling to support video  
streaming of church services.**

**Date issued                      11/10/2021**

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**Canley, St Stephen {2019-035016}**

**Proposals**      **Donation of an unused monstrance to St Mary Magdalen, Chapelfields (Coventry)**

Date issued      14/09/2021

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**Eastern Green, St Andrew {2021-064336}**

**Proposals**      **Installation of cameras for online streaming and upgrading sound amplifiers**

Date issued      09/09/2021

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**6. NOTIFICATION OF ADVICE APPLICATIONS**

**a) Applications**

<b>Bourton-on-Dunsmore, St Peter {C6720/2021}</b>	<b>Grade: II</b>	<b>CP – 01</b>
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**Proposals:**    **PRIVATE FACULTY APPLICATION:  
Additional inscription on the memorial to John Parnaby  
to record relationship with Basia Kurzweil**

*Project architect:*    No Architect consulted or engaged on the proposals

*Contractor:*

*Total:* \_\_\_\_\_

*No. DAC meetings:*    1

*Last DAC meeting:*

*Referred to:*    Full Committee

***DAC is invited to:***    Consider the application for a Notification of Advice

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<b>Hillmorton, St John Baptist {2021-064288}</b>	<b>Grade: II*</b>	<b>CP – 02 CP – 03 TP – 01</b>
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**Proposals:**    **New electric heating system**

*Project architect:*    No Architect consulted or engaged on the proposals

*Contractor:*

*Total:* \_\_\_\_\_

*No. DAC meetings:*    2

*Last DAC meeting:*    02/09/2021

*Referred to:*    Colin Bemrose    Mark Stewart    HE

***DAC is invited to:***    Consider the application for a Notification of Advice

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<b>Ilmington, St Mary {C6683/2021}</b>	<b>Grade: I</b>	<b>CP – 04</b>
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**Proposals:** PRIVATE FACULTY:  
Memorial to David Greenwood

<i>Project architect:</i>	No Architect consulted or engaged on the proposals		
<i>Contractor:</i>	<i>Total:</i> _____		
<i>No. DAC meetings:</i>	2	<i>Last DAC meeting:</i>	22/07/2021
<i>Referred to:</i>	Full Committee		
<b><i>DAC is invited to:</i></b>	Note the Statement of Reasons		

<b>Kenilworth, St John {C011/2012}</b>	<b>Grade: II*</b>	<b>CP – 05</b>
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**Proposals:** Re-ordering scheme and Vestry extension, comprising:

1. Remove the Pews
2. Remove false floor in Chancel
3. Remove existing pipe organ and replace with a new digital Organ
4. New Floor and Heating System
5. Multi purpose use of Church
6. Storage cupboards
7. New electrical Distribution board and Lighting
8. New Sound & Vision
9. Space for the Worship group
10. Upstairs Room
11. New main entrance
12. New west end entrance
13. Relocate the Font
14. Enlarged Vestry
15. New Entrance

<i>Project architect:</i>	Mark King		
<i>Contractor:</i>	<i>Total:</i> _____		
<i>No. DAC meetings:</i>	16	<i>Last DAC meeting:</i>	20/10/2016
<i>Referred to:</i>	Nigel Allcoat Pastor (WM{Coventry+Warwickshire}) Skingley	Richard Morris CBC Colin Bemrose Heather Loosemore	Mark Evans VS (C&LS) Archdeacon HE Brough
<b><i>DAC is invited to:</i></b>	Consider the report on the floor covering		

**Ladbroke, All Saints**  
**{2021-065574}**

**Grade:**  
**I**

**Proposals:** Floor repairs and Helifix ties in stonework

*Project architect:* No Architect consulted or engaged on the proposals

*Contractor:*

*Total:*

*No. DAC meetings:* 1

*Last DAC meeting:*

*Referred to:* Nick Reading

**DAC is invited to:** Consider the application for a Notification of Advice

**Leamington Spa, Holy Trinity**  
**{C6729/2021}**

**Grade:**  
**II**

**CP – 06**  
**CP – 07**  
**CP – 08**  
**CP – 09**

**Proposals:** Reordering and extension

*Project architect:* No Architect consulted or engaged on the proposals

*Contractor:*

*Total:*

*No. DAC meetings:* 1

*Last DAC meeting:*

*Referred to:* Full Committee

**DAC is invited to:** Arrange the site visit

**Luddington, All Saints**  
**{C6730/2021}**

**Grade:**  
**II**

**CP – 10**

**Proposals:** Construction of an external WC on the south side of the church in the churchyard

Relocation of medieval preaching cross base from the west end of the church to the churchyard

Installation of two new stone crosses on the apexes of the east end of the Chancel and the Nave as part of the 150th Anniversary of the church (2022)

*Project architect:* No Architect consulted or engaged on the proposals

*Contractor:*

*Total:*

*No. DAC meetings:* 1

*Last DAC meeting:*

*Referred to:* Full Committee

**DAC is invited to:** Support the recommendations of the report on the site visit, 6 October 2021.

<b>Meriden, St Laurence {C6651/2021}</b>	<b>Grade: I</b>	<b>CP – 11</b>
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**Proposals:** PRIVATE FACULTY:  
Memorial to Michael Jones

<i>Project architect:</i>	No Architect consulted or engaged on the proposals	
<i>Contractor:</i>		
	<i>Total:</i>	
<i>No. DAC meetings:</i>	2	<i>Last DAC meeting:</i> 10/06/2021
<i>Referred to:</i>	Full Committee	
<b><i>DAC is invited to:</i></b>	Note the Statement of Reasons	

<b>South Leamington, St John Baptist {2021-063450}</b>	<b>Grade: II*</b>	<b>CP – 12 TP – 02</b>
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**Proposals:** Removal (or sale or disposal) of 12 non-original, worn and damaged pine pews which are surplus to requirements.

<i>Project architect:</i>	No Architect consulted or engaged on the proposals	
<i>Contractor:</i>		
	<i>Total:</i>	
<i>No. DAC meetings:</i>	1	<i>Last DAC meeting:</i>
<i>Referred to:</i>	Simon Bird, VS, HE, CBC	
<b><i>DAC is invited to:</i></b>	Consider the application for a Notification of Advice	

## 7. LIST B APPLICATIONS

### a) Approvals granted since the last meeting

**Astley, St Mary the Virgin {2021-064966}**

**Proposals** Replace main gate church notice board wooden frame

**Date issued** 09/09/2021

**Atherstone, St Mary {2021-063228}**

**Proposals** Installation of a CCTV camera to the Baddesley Porch

**Date issued** 21/09/2021

**Chilvers Coton, All Saints {2021-065582}**

**Proposals** Fell 2 Trees to allow re-building of the churchyard wall

**Date issued** 28/09/2021

**Shipston-on-Stour, St Edmund {2021-063943}**

**Proposals**      **Installation of a bicycle rack**

**Date issued**      07/09/2021

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**8. GENERAL MATTERS**

**a) Quinquennial Inspection Reports received**

<b>Church</b>	<b>Architect</b>	<b>Inspection Date</b>	<b>Report Received</b>	<b>Report complies with Scheme?</b>
Stockingford, St Paul	John Dodson	19/08/2021	11/10/2021	Yes
Stratford-upon-Avon, Holy Trinity	Stephen Oliver	14/04/2021	27/09/2021	No - 6 months late

**b) Advice on inspecting architects**

**i) New submissions**

**a) Sarah Baldwin**

**DAC is invited to** Support the recommendation of the panel that Sarah is suitable to inspect all churches in the diocese.

**c) Co-option of members**

**i) Peter Walker**

**DAC is invited to** Note that the Bishop has consented to the Committee's co-option of Peter Walker.

**9. ANY OTHER BUSINESS**

To be notified to the Secretary not less than three working days before the meeting.

**10. DATE OF FUTURE MEETINGS**

Thursday 09 December 2021 at 2pm

Thursday 27 January 2022 at 2pm

Thursday 10 March 2022 at 2pm

Thursday 28 April 2022 at 2pm

Thursday 2 June 2022 at 2pm

Thursday 21 July 2022 at 2pm

DAC Tour – Tuesday 9 August 2022

Thursday 1 September 2022 at 2pm

Thursday 20 October 2022 at 2pm

Thursday 8 December 2022 at 2pm