

## **MINUTES**

### **September 2021**

#### **Diocese of Coventry**

#### **Advisory Committee for the Care of Churches**

#### **Minutes of a meeting held on Thursday 2 September 2021**

15 October 2021

Will Jones  
Secretary

<b>Present:</b>	Ven Sue Field, Archdeacon Pastor		
	Mr N Allcoat	Mr G Armitage	Mr C Baker
	Dr C Bemrose	Mr S Bird	Mr K Chambers
	Mr M Evans	Mr N Molyneux	Mr P Platt
	Mr N Reading	Mr B Skingley	Mr M Stewart
	Mr P Walker		
<b>Apologies:</b>	Revd Canon R Williams (Chairman)		
	Dr C Brown	Rev'd G Coles	Dr H Loosemore
	Mr D Lowe	Mr C Patrick	Mr B Sinclair
<b>In attendance:</b>	Mr S Davenport (Operations Manager)		
	Dr W Jones (DAC Secretary)		
	Mr T Latham (Assistant DAC Secretary)		
	Rev'd Stella Bailey (Incoming DAC Chair)		

#### **37/21 OPENING PRAYER**

Stella Bailey opened the meeting with prayer.

#### **38/21 DECLARATIONS OF INTEREST**

Mark Evans	Burmington, St Barnabas and St Nicholas Willenhall, St John the Divine
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#### **39/21 MINUTES OF THE PREVIOUS MEETING**

Minutes of the meeting held on 22 July 2021 were agreed.

## 40/21 NOTIFICATION OF ADVICE APPLICATIONS

### a) Applications

**Berkswell, St John Baptist  
{C6700/2021}**

**Grade:**  
**I**

**Proposals:** PRIVATE FACULTY:  
Replacement of memorial to Christopher Dodd with a  
memorial which also includes Rose Shields

**Decision:** No objection

**Advice:** The memorial could not be unqualifiedly recommended because  
the number of images depicted is greater than is permitted under  
the churchyard regulations.

**ACTION:** Notification of No Objection

**Burmington, St Barnabas and St Nicholas  
{2021-063749}**

**Grade:**  
**II**

**Proposals:** Repair of the remains of the preaching cross as per  
specification by John Melvin dated 19 July 2021

**Comments:** Simon Bird

**Decision:** Recommend

**ACTION:** Notification of Recommendation

**Cheylesmore, Christ Church  
{2021-064306}**

**Grade:**  
**II\***

**Proposals:** Replacement of damaged door and frame (access to roof)

**Comments:** Simon Bird

**Delegated to:** Simon Bird

**ACTION:** Notification of Recommendation upon receipt of  
acceptable information

**Eastern Green, St Andrew  
{2021-064336}**

**Grade:**  
**Local**

**Proposals:** Installation of cameras for online streaming and upgrading  
sound amplifiers

**Comments:** Brough Skingley

**Conditions:** That the cables running into the back of the sound desk are  
adequately concealed

**Delegated to:** Brough Skingley

**ACTION:** Notification of Recommendation upon receipt of  
acceptable information

<b>Harbury, All Saints {C6552/2020}</b>	<b>Grade: II</b>
<p><b>Proposals:</b> Replacement of heating system Replacement of lighting Introduction of AV System Repairs to tower</p> <p><i>Correspondence:</i> CBC</p> <p><i>Advice:</i> Noted</p>	
<b>ACTION: None</b>	
<b>Hillmorton, St John Baptist {2021-064288}</b>	<b>Grade: II*</b>
<p><b>Proposals:</b> New electric heating system</p> <p><i>Comments:</i> Colin Bemrose</p> <p><i>Decision:</i> To be considered at the next meeting</p>	
<b>ACTION: Letter to PCC</b>	
<b>Lillington, St Mary Magdalene {C6695/2021}</b>	<b>Grade: II</b>
<p><b>Proposals:</b> PRIVATE FACULTY: Replacement of existing memorial to Stephen and Lilian Green with a memorial that also includes Kathleen Green</p> <p><i>Decision:</i> No objection</p> <p><i>Advice:</i> The memorial could not be unqualifiedly recommended because the double plinth is not permitted under the churchyard regulations.</p>	
<b>ACTION: Notification of No Objection</b>	
<b>Monks Kirby, St Editha {C6703/2021}</b>	<b>Grade: I</b>
<p><b>Proposals:</b> PRIVATE FACULTY; Replacement of memorial to Mary Feilding to restore it to its original appearance</p> <p><i>Decision:</i> Recommend</p> <p><i>Conditions:</i> 1. That as many of the existing stones are reused, as is practicable 2. That no new curb stones are introduced 3. That care is taken that the memorial is designed as to remain stable 4. That a plaque or inscription is introduced near the base to explain the purpose and occasion of the restoration and Mary Feilding's legacy since her death</p>	
<b>ACTION: Notification of Recommendation</b>	

<b>Priors Hardwick, St Mary</b> <b>{C6656/2021}</b>	<b>Grade:</b> <b>II*</b>
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**Proposals:** Re-ordering, WC, servery, heating

*Correspondence:* CBC

*Advice:* Noted

<b>ACTION:</b> None
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<b>Rugby, St George</b> <b>{C6710/2021}</b>	<b>Grade:</b> <b>Unlisted</b>
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**Proposals:** Replacement of gas heaters with electric heat pumps

*Comments:* Colin Bemrose

<b>ACTION:</b> Letter to PCC
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<b>Rugby, St George</b> <b>{2021-064330}</b>	<b>Grade:</b> <b>Unlisted</b>
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**Proposals:** Fit solar PV panels on the flat church roof

*Comments:* Mark Evans, Brough Skingley

*Delegated to:* Mark Evans, Brough Skingley

<b>ACTION:</b> Letter to PCC
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<b>Salford Priors, St Matthew</b> <b>{C6696/2021}</b>	<b>Grade:</b> <b>I</b>
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**Proposals:** PRIVATE FACULTY:  
Replacement of memorial to John and Elizabeth Lane

*Decision:* Recommend

<b>ACTION:</b> Notification of Recommendation upon receipt of acceptable information
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<b>Willenhall, St John the Divine</b> <b>{2021-064838}</b>	<b>Grade:</b> <b>II</b>
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**Proposals:** Lighting and Heating Works in Church Hall and Office

*Comments:* Godfrey Armitage, Colin Bemrose, Heather Loosemore

*Delegated to:* Godfrey Armitage, Colin Bemrose, Heather Loosemore

<b>ACTION:</b> Letter to PCC
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41/21

**LIST B APPLICATIONS**

**a) Approvals granted since the last meeting**

**Alveston, St James {2021-063586}**

**Proposals** External repairs as per specification by Mark Evans dated February 2021

**Date issued** 06/08/2021

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**Ansley, St Lawrence {2021-061417}**

**Proposals** Repair churchyard wall

**Date issued** 28/07/2021

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**Astley, St Mary the Virgin {2021-063754}**

**Proposals** Fully repair and restore the bell installation in Astley Church

**Date issued** 30/07/2021

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**Birdingbury, St Leonard {2021-063850}**

**Proposals** Fell a tree

**Date issued** 29/07/2021

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**Monks Kirby, St Editha {2021-064074}**

**Proposals** Repair of pinnacles and weathervanes as per specification by Steven Matthews dated July 2021. 1 out of 4 pinnacles requires a new stone profile (1.5m). The other 3 only require brushing down and repointing. Overhaul of 4 x weathervanes.

**Date issued** 10/08/2021

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**Stockingford, St Paul {2021-063076}**

**Proposals** Roof and High Level Works

**Date issued** 26/07/2021

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**Studley, Nativity of the Blessed Virgin Mary {2021-064111}**

**Proposals** 1. To fell a Corsican Pine Tree that is dying and leaning heavily and is a threat to anyone in the area around the Garden of Remembrance where ashes are buried.  
2. To fell a Sycamore tree and re-pollard a Lime tree to 5m. (see Marlow Consultings Tree Condition Report dated 27.09.2019) Tree Nos 602 and 642

**Date issued** 17/08/2021

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**Wixford, St Milburga {2021-063477}**

**Proposals** A parishioner of 54 years wishes to plant a small flowering cherry tree in the memory of her husband who died last year and is buried in the churchyard. I have had a telephone meeting (Covid rules) with the two other churchwardens and they agree to the proposal. Faculty application for a memorial plaque to follow.

Date issued 17/08/2021

**b) Applications**

**Shipston-on-Stour, St Edmund  
{2021-063943}**

**Grade:  
II\***

**Proposals:** Installation of a bicycle rack

**Comments:** Mark Stewart

**Decision:** Recommend

**ACTION:** Issue List B

**42/21 GENERAL MATTERS**

**a) Quinquennial Inspection Reports received**

Church	Architect	Inspection Date	Report Received	Report complies with Scheme?
Butler's Marston, St Peter and St Paul	Graeme Beamish	13/04/2021	23/08/2021	No. Two months late, no checklist
Cheylesmore, Christ Church	Steven Matthews	14/07/2021	27/07/2021	Yes

**b) Heating Report – Ball Hill, St Margaret of Antioch**

Committee approved appointment

**43/21 ANY OTHER BUSINESS**

Peter Walker was co-opted on to the DAC (pending the Bishop's permission)

Peter Walker was nominated to be the DAC's representative on Bishop's Council

**44/21 DATE OF FUTURE MEETINGS**

Thursday 21 October 2021 at 2pm

Thursday 09 December 2021 at 2pm