

AGENDA January 2021

Diocese of Coventry Advisory Committee for the Care of Churches

Thursday 21 January 2021

13 January 2021

Will Jones
Secretary

1. **APOLOGIES**
2. **DECLARATIONS OF INTEREST**

Members are requested to identify those items on the agenda for which they have an interest to declare in addition to those already identified below:

Mark Evans Willoughby, St Nicholas

3. **MINUTES OF THE PREVIOUS MEETING**

Minutes of the meeting held on 10 December 2021 (sent by email)

4. **MATTERS ARISING FROM THE MINUTES**

5. **DAC NOTIFICATIONS TO NOTE ISSUED SINCE THE LAST MEETING
FOLLOWING DELEGATION TO DAC MEMBERS**

Alcester, St Nicholas {2020-056739}

**Proposals Refurbishment of the Alcester War Memorial located within the
Churchyard as per quote by R.N. Fear and Sons**

Date issued 14/12/2020

Burton Hastings, St Botolph {2020-055122}

Proposals RETROSPECTIVE FACULTY

**Works undertaken under Interim faculty dated 25/06/2020:
Percolation test before installation of a trench arch system**

**Works undertaken without prior approval: Installation of trench
arch drainage system**

Date issued 14/12/2020

Clifford Chambers, St Helen {2020-055766}

Proposals **Installation of Automatic Clock Winding and Pendulum
Arrester/Regulator as per quote by Smith of Derby dated
16/10/2019**

Date issued 14/12/2020

Eastern Green, St Andrew {C6357/2019}

Proposals **PRIVATE FACULTY APPLICATION:
Memorial for Jordan Taylor Howell**

Date issued 14/12/2020

Leamington Spa, St Paul {2020-053168}

Proposals **CONFIRMATORY FACULTY for works undertaken under Interim
Faculty dated 11/08/2020: Installation of Cameras for Video
Streaming**

Date issued 14/12/2020

Newbold-on-Stour, St David {C6545/2020}

Proposals **PRIVATE FACULTY:
Memorial to Mark Ashworth**

Date issued 14/12/2020

Stretton-on-Dunsmore, All Saints {C6555/2020}

Proposals **PRIVATE FACULTY:
Addition of two memorial plaques to the existing plot for Peter
Lundberg:
1) Glenys Paxton Harding
2) Glenys Donalda Wheeler**

Date issued 16/12/2020

Styvechale, St James {2020-056876}

Proposals **RETROSPECTIVE FACULTY: Laying flat of Unstable Gravestone**

Date issued 15/12/2020

Warwick, St Mary {2020-055364}

Proposals **Repairs to the church tower as per revised specification by
Mark Stewart dated 30/11/2020**

Date issued 14/12/2020

6. NOTIFICATION OF ADVICE APPLICATIONS

a) Applications

Camp Hill, St Mary and St John {2020-057263}	Grade: Unlisted	
Proposals: Disposal of some of the Church Contents (surplus to requirement)		
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<i>Project architect:</i> No Architect consulted or engaged on the proposals		
<i>Contractor:</i>		
<i>Total:</i> _____		
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<i>No. DAC meetings:</i> 1 <i>Last DAC meeting:</i>		
<i>Referred to:</i> Archdeacon Pastor		
DAC is invited to: Consider the application for a Notification of Advice		
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South Leamington, St John Baptist {2020-057384}	Grade: II*	CP – 01 CP – 02 CP – 03
Proposals: To fell 8-trees as per sketch plan, photographs, planning permission and district council report.		
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<i>Project architect:</i> Stephen Oliver		
<i>Contractor:</i>		
<i>Total:</i> _____		
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<i>No. DAC meetings:</i> 1 <i>Last DAC meeting:</i>		
<i>Referred to:</i> David Lowe Archdeacon Pastor Nick Reading		
DAC is invited to: Consider the application for a Notification of Advice		
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Stratford-upon-Avon, Holy Trinity {2020-048863}	Grade: I	
Proposals: Conservation of the 1611 King James Bible		
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<i>Project architect:</i> No Architect consulted or engaged on the proposals		
<i>Contractor:</i>		
<i>Total:</i> _____		
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<i>No. DAC meetings:</i> 2 <i>Last DAC meeting:</i> 27/02/2020		
<i>Referred to:</i> Full Committee Mark Evans CBC HE SPAB		
DAC is invited to: Consider the application for a Notification of Advice		
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Willoughby, St Nicholas {2020-055829}	Grade:	CP – 04
	II*	CP – 05
		CP – 06
		CP – 07

Proposals: Font relocation installation of servery and disabled toilet as per specification by Ken Holmes

<i>Project architect:</i>	Ken Holmes	
<i>Contractor:</i>		<i>Total:</i> _____
<i>No. DAC meetings:</i>	1	<i>Last DAC meeting:</i>
<i>Referred to:</i>	Archdeacon Pastor SPAB	Simon Bird Chris Patrick CBC HE
DAC is invited to:	Consider the application for a Notification of Advice	

7. LIST B APPLICATIONS

a) Approvals granted since the last meeting

Bourton-on-Dunsmore, St Peter {2020-056366}

Proposals **Treat dry rot**

Date issued 03/12/2020

Coventry, Holy Trinity {2020-057113}

Proposals **During the installation of scaffold at the south east corner of church it was noticed that a cherry tree adjacent the scaffold had become decayed. The City Council tree inspector has advised that the tree is decaying and should be removed, though it is not an immediate danger to the public.**

Date issued 04/01/2021

Grandborough, St Peter {2020-049589}

Proposals **Replace wooden floor in entrance to church and repair damaged plaster in chancel**

Date issued 11/01/2021

Leamington Hastings, All Saints {2020-056127}

Proposals **Repair/restore a portion of the east boundary wall**

Date issued 08/12/2020

Rugby, St George {2020-055279}**Proposals** **Felling of a dead tree in the Church grounds**Date issued 14/12/2020

Wyken, The Holy Cross {2019-029297}**Proposals** **We applied for a small Holly sapling as part of the diocesan Centenary Tree Project. Since we took delivery of the sapling, it has been cared for in its flowerpot until it grew large enough to be planted in the church garden. We wish to plant it in a grassy area at the rear of the church, adjacent to the car park, and near to the Millennium Yew tree which has flourished in that space.****Around the same time, we took delivery of a Centenary Tree Plaque, which we would like to install alongside the Holly sapling.**Date issued 17/12/2020

8. GENERAL MATTERS**a) Quinquennial Inspection Reports received**

Church	Architect	Inspection Date	Report Received	Report complies with Scheme?
Coventry, St Anne and All Saints	Steven Matthews	14/10/2020	26/11/2020	Yes
Norton Lindsey, Holy Trinity	Steven Matthews	16/12/2020	06/01/2021	Yes
Nuneaton, St Nicolas	John Dodson	16/09/2020	16/11/2020	Yes
Oxhill, St Laurence	Steven Matthews	27/11/2020	19/11/2020	Yes
Shottery, St Andrew	Ken Holmes	01/11/2020	26/11/2020	Yes
Tile Hill, St Oswald	Mark Evans	21/12/2020	04/01/2021	Yes
Whatcote, St Peter	Steven Matthews	03/11/2020	26/11/2020	Yes

9. DATE OF FUTURE MEETINGS

Thursday 04 March 2021 at 2pm

Thursday 29 April 2021 at 2pm

Thursday 10 June 2021 at 2pm

Thursday 22 July 2021 at 2pm

Thursday 02 September 2021 at 2pm

Thursday 21 October 2021 at 2pm

Thursday 09 December 2021 at 2pm