

AGENDA JANUARY 2023

Diocese of Coventry Advisory Committee for the Care of Churches

Wednesday 18 January 2023

11 January 2023

Tim Latham
Secretary

- 1. **APOLOGIES**
- 2. **DECLARATIONS OF INTEREST**

Members are requested to identify those items on the agenda for which they have an interest to declare in addition to those already identified below:

Simon Bird	Kenilworth, St Nicholas
	Weddington, St James
Mark Evans	Wood End, St Chad

- 3. **MINUTES OF THE PREVIOUS MEETING**

Minutes of the meeting held on Thursday 08 December 2022 (sent by email)

- 4. **MATTERS ARISING FROM THE MINUTES**
- 5. **DAC NOTIFICATIONS TO NOTE ISSUED SINCE THE LAST MEETING
FOLLOWING DELEGATION TO DAC MEMBERS**

Alcester, St Nicholas {C6943/2022}

Proposals PRIVATE FACULTY: Brain memorial

Date issued 13/12/2022

Bilton, St Mark {2022-077561}

Proposals Extension of the AV system and the addition of a screen, as per Application Details document and photographs.

Date issued 09/12/2022

Bilton, St Mark {C6937/2022}

Proposals PRIVATE FACULTY: Hutchinson memorial

Date issued 13/12/2022

Bulkington, St James {C6955/2022}

- Proposals**
- a. Removal of 6 of the 8 bells in the tower to Taylor's Bell Foundry, Loughborough. Remaining 2 bells to be hung dead in original location.
 - b. Lowering of the bell frame in the tower.
 - c. Casting of 2 new bells
 - d. Rehanging 8 bells in re-positioned frame.

As per structural report by Ward Cole Consulting Engineers dated June 2022 and attached statements.

Date issued 09/12/2022

Eastern Green, St Andrew {C6949/2022}

Proposals PRIVATE FACULTY: Tooby memorial

Date issued 13/12/2022

Exhall (Nuneaton Deanery), St Giles {2022-073286}

Proposals Installation of audio visual system, including screens, switchers, camera and stage box as per 'Application Summary' PDF

Date issued 05/01/2023

Harbury, All Saints {2022-078541}

Proposals Installation of a dumb bell including modification of the existing bell frame to suit, as per Application Document

Date issued 09/12/2022

Kenilworth, St John {2022-072404}

Proposals RETROSPECTIVE FACULTY for Installation of a painting over the font, as per Method of Fixing document and supporting images.

Date issued 13/12/2022

Keresley, St Thomas {C6933/2022}

Proposals PRIVATE FACULTY: Martin memorial

Date issued 13/12/2022

Lillington, St Mary Magdalene {C6951/2022}

Proposals PRIVATE FACULTY APPLICATION: Spann Memorial

Date issued 13/12/2022

Meriden, St Laurence {C6913/2022}

Proposals PRIVATE FACULTY: Tait memorial

Date issued 04/11/2022

Rugby, St Matthew and St Oswald (New Bilton), St Matthew and St Oswald {2022-080117}

Proposals Installation of a sign above the main church entrance which says "with God all things are possible".

Sign to be fixed by screws to brickwork. Background to be colour matched to the stonework of the cross. Text colour matched to the door.

For pictures and full explanation see attached document.

Date issued 09/12/2022

Rugby, St Matthew and St Oswald (New Bilton), St Matthew and St Oswald {2022-080208}

Proposals Refurbish existing kitchen as per Statement of Need/Proposal Document dated 8/11/22

Date issued 09/12/2022

Southam, St James {C6938/2022}

Proposals PRIVATE FACULTY: Barker memorial

Date issued 13/12/2022

Wellesbourne, St Peter {2021-062221}

Proposals Conversion of existing storage cupboard into an additional toilet as per specification from R David Taylor Architect

Date issued 16/11/2022

6. NOTIFICATION OF ADVICE APPLICATIONS

a) Applications

Bishop's Tachbrook, St Chad {2022-074114}	Grade: I
Proposals: Screen monitor fixing	
<i>Project architect:</i> No Architect consulted or engaged on the proposals	
<i>Contractor:</i>	
<i>Total:</i> _____	
<i>No. DAC meetings:</i> 1	<i>Last DAC meeting:</i>
<i>Referred to:</i> Simon Parr	
DAC is invited to: Consider the application for a Notification of Advice	
Cheylesmore, Christ Church {2022-080166}	Grade: II*
Proposals: Replacement of external doors and windows to hall	
<i>Project architect:</i> No Architect consulted or engaged on the proposals	
<i>Contractor:</i>	
<i>Total:</i> _____	
<i>No. DAC meetings:</i> 1	<i>Last DAC meeting:</i>
<i>Referred to:</i> Mark Stewart	
DAC is invited to: Consider the application for a Notification of Advice	
Haselor, St Mary and All Saints {2022-078959}	Grade: II*
Proposals: Area for the Burial of Cremated Remains	
<i>Project architect:</i> No Architect consulted or engaged on the proposals	
<i>Contractor:</i>	
<i>Total:</i> _____	
<i>No. DAC meetings:</i> 1	<i>Last DAC meeting:</i>
<i>Referred to:</i> Peter Walker	
DAC is invited to: Consider the application for a Notification of Advice	
Kenilworth, St John {2022-079022}	Grade: II*
Proposals: Replace tiled south roof slope of the nave	
<i>Project architect:</i> No Architect consulted or engaged on the proposals	
<i>Contractor:</i>	
<i>Total:</i> _____	
<i>No. DAC meetings:</i> 1	<i>Last DAC meeting:</i>
<i>Referred to:</i> Mark Evans	
DAC is invited to: Consider the application for a Notification of Advice	

Kenilworth, St Nicholas {2022-080388}	Grade: I	
Proposals: To install ducting and new downpipe above the old strong room roof. To apply a waterproof membrane to the concrete roof.		
<i>Project architect:</i> No Architect consulted or engaged on the proposals		
<i>Contractor:</i>		
<i>Total:</i>		
<i>No. DAC meetings:</i> 1		
<i>Last DAC meeting:</i>		
<i>Referred to:</i> Nick Reading		
DAC is invited to: Consider the application for a Notification of Advice		
Meriden, St Laurence {C6968/2023}	Grade: I	CP – 01
Proposals: PRIVATE FACULTY: Smith memorial		
<i>Project architect:</i> No Architect consulted or engaged on the proposals		
<i>Contractor:</i>		
<i>Total:</i>		
<i>No. DAC meetings:</i> 1		
<i>Last DAC meeting:</i>		
<i>Referred to:</i> Full Committee		
DAC is invited to: Consider the application for a Notification of Advice		
Studley, Nativity of the Blessed Virgin Mary {2022-078736}	Grade: II*	
Proposals: Faculty application to make permanent work carried out under TMRO 2022-078736 as per "Application for TMRO", drawings and photographs.		
<i>Project architect:</i> No Architect consulted or engaged on the proposals		
<i>Contractor:</i>		
<i>Total:</i>		
<i>No. DAC meetings:</i> 1		
<i>Last DAC meeting:</i>		
<i>Referred to:</i> Tim Cockell		
DAC is invited to: Consider the application for a Notification of Advice		
Thurlaston (Coventry), St Edmund {2022-079421}	Grade: II	
Proposals: Provision of secondary glazing in church tower to reduce drafts		
<i>Project architect:</i> No Architect consulted or engaged on the proposals		
<i>Contractor:</i>		
<i>Total:</i>		
<i>No. DAC meetings:</i> 1		
<i>Last DAC meeting:</i>		
<i>Referred to:</i> Ben Sinclair		
DAC is invited to: Consider the application for a Notification of Advice		

Weddington, St James {C6965/2023}	Grade: II	CP – 02
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Proposals: PRIVATE FACULTY APPLICATION: Brindley Memorial

<i>Project architect:</i>	No Architect consulted or engaged on the proposals	
<i>Contractor:</i>		<i>Total:</i> _____
<i>No. DAC meetings:</i>	1	<i>Last DAC meeting:</i>
<i>Referred to:</i>	Full Committee	
DAC is invited to:	Consider the application for a Notification of Advice	

Wood End, St Chad {2022-079798}	Grade: II	
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Proposals: BBC Filming of Drama "Two Tone" on March 13th 2023

<i>Project architect:</i>	No Architect consulted or engaged on the proposals	
<i>Contractor:</i>		<i>Total:</i> _____
<i>No. DAC meetings:</i>	1	<i>Last DAC meeting:</i>
<i>Referred to:</i>	Tim Cockell	
DAC is invited to:	Consider the application for a Notification of Advice	

b) Site visits

Alcester, St Nicholas {C6963/2022}	Grade: II*	CP – 03
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**Proposals: Major repairs of pipe organ
Introduction of digital organ**

<i>Project architect:</i>	No Architect consulted or engaged on the proposals	
<i>Contractor:</i>	Richard Young	£70,000.0 0
		<i>Total:</i> _____
<i>Information requested pre-DAC:</i>		
<i>Date requested:</i>		<i>Date received:</i>
<i>Post-DAC correspondence:</i>		
<i>Date sent:</i>		<i>Date of response:</i>
<i>No. DAC meetings:</i>	1	<i>Last DAC meeting:</i>
<i>Referred to:</i>	Full Committee	
DAC is invited to:	Support the recommendations of the report on the site visit, 30 November 2022.	

7. ADDITIONAL CASES

- a) Applications submitted after the agenda deadline (separate list)

8. LIST B APPLICATIONS

- a) Approvals granted since the last meeting

Kenilworth, St Nicholas {2022-080380}

Proposals Plant a replacement hawthorn tree in the graveyard to replace the mature tree which had to be felled in Faculty 2021-066133

Date issued 21/12/2022

Tysoe, Assumption of the Blessed Virgin Mary {2022-080478}

Proposals Installation of ECO Plaque

Date issued 12/12/2022

9. GENERAL MATTERS

- a) Quinquennial Inspection Reports received

Church	Architect	Inspection Date	Report Received	Report complies with Scheme?
Combroke, St Mary and St Margaret	David Pendery	08/07/2022	23/12/2022	No - 5 months late
Longford, St Thomas	Mark Stewart	01/11/2022	16/12/2022	Yes

10. ANY OTHER BUSINESS

To be notified to the Secretary not less than three working days before the meeting.

11. DATE OF FUTURE MEETINGS

Wednesday 8th March 2023 at 2pm

Wednesday 26th April 2023 at 2pm

Wednesday 7th June 2023 at 2pm

Wednesday 26th July 2023 at 2pm

Wednesday 13th September 2023 at 2pm

Wednesday 25th October 2023 at 2pm

Wednesday 6th December 2023 at 2pm