

MINUTES DECEMBER 2022

Diocese of Coventry Advisory Committee for the Care of Churches

Minutes of a meeting held on Thursday 08 December 2022

17 January 2023

Tim Latham
Secretary

- Present:** Revd. Tim Cockell (Chair)
Mr N Allcoat Mr G Armitage Mr S Bird
Mr K Chambers Mr M Evans Mr C Patrick
Mr P Walker
- Apologies:** Mr C Baker Mr P Bemrose Mr N Reading
Mr B Skingley Mr B Sinclair Mr M Stewart
- In attendance:** Mr T Latham (DAC Secretary)
Mr M Seabourne (Assistant DAC Secretary)
Mr S Davenport (Operations Manager)
Dr C Strachan (Church Buildings Development and Projects Officer)

53/22 **OPENING PRAYER**

Tim Cockell opened the meeting with prayer.

54/22 **DECLARATIONS OF INTEREST**

Tim Cockell (Chair) Bilton, St Mark
Mark Evans Wood End, St Chad

55/22 **MINUTES OF THE PREVIOUS MEETING**

Minutes of the meeting held on 20th October 2022 were agreed.

56/22 NOTIFICATION OF ADVICE APPLICATIONS

a) Applications

Alcester, St Nicholas
{C6943/2022}

Grade:
II*

Proposals: PRIVATE FACULTY: Brain memorial

Decision: Recommend

ACTION: Notification of Recommendation

Barford, St Peter
{2022-076237}

Grade:
II*

Proposals: Churchyard - tarmac improvement of footpath and hearse drive/hard standing groundworks

Comments: Chris Patrick, Nick Reading

Decision: Recommend

Conditions: That Groundguard is used and not tarmac

ACTION: Notification of Recommendation

Bilton, St Mark
{C6937/2022}

Grade:
II*

Proposals: PRIVATE FACULTY: Hutchinson memorial

Decision: No objection

Advice: The memorial could not be unqualifiedly recommended because polished granite is not permitted under the churchyard regulations.

ACTION: Notification of No Objection

Bilton, St Mark
{2022-077561}

Grade:
II*

Proposals: Extension of the AV system and the addition of a screen

Comments: Brough Skingley

Decision: Recommend

ACTION: Notification of Recommendation

Bulkington, St James
{C6955/2022}

Grade:
II*

Proposals: Bell Project

Comments: Keith Chambers

Decision: Recommend

ACTION: Notification of Recommendation

**Eastern Green, St Andrew
{C6949/2022}**

**Grade:
Local**

Proposals: PRIVATE FACULTY: Tooby memorial

Decision: No objection

Advice: The memorial could not be unqualifiedly recommended because gold lettering and multiple images are not permitted under the churchyard regulations.

ACTION: Notification of No Objection

**Harbury, All Saints
{2022-078541}**

**Grade:
II**

Proposals: Installation of a dumb bell

Comments: Keith Chambers

Decision: Recommend

ACTION: Notification of Recommendation

**Kenilworth, St John
{2022-072404}**

**Grade:
II***

Proposals: RETROSPECTIVE FACULTY: Installation of artwork

Comments: Mark Stewart

Decision: No objection

Advice: The application could not be unqualifiedly recommended because the work was undertaken without the Chancellor's permission.

ACTION: Notification of No Objection

**Kenilworth, St Nicholas
{2022-074624}**

**Grade:
I**

Proposals: Installation of new integrated Lighting System

Comments: Heather Loosemore

Delegated to: Heather Loosemore

**ACTION: Letter to PCC;
Notification of Recommendation upon receipt of
acceptable information**

Keresley, St Thomas **Grade:**
II
{C6933/2022}

Proposals: PRIVATE FACULTY: Martin memorial

Decision: Recommend

Conditions: That the name "Billy" is removed from the sentence "Loving Grandma to Billy" so as to avoid repetition and make it clear that only one person is being referred to

ACTION: Notification of Recommendation

Lillington, St Mary Magdalene **Grade:**
II
{2022-071561}

Proposals: Introduction of commemoration in new Garden of Rest

Comments: Mark Evans

Delegated to: Mark Evans

**ACTION: Letter to PCC;
Notification of Recommendation upon receipt of acceptable information**

Lillington, St Mary Magdalene **Grade:**
II
{C6951/2022}

Proposals: PRIVATE FACULTY APPLICATION: Spann Memorial

Decision: Recommend

Conditions: That the memorial is honed not polished.

ACTION: Notification of Recommendation

**Rugby, St Matthew and St Oswald (New Bilton),
St Matthew and St Oswald** **Grade:**
Unlisted
{2022-080117}

Proposals: Install a sign over the church entrance

Comments: Nick Reading

Decision: Recommend

ACTION: Notification of Recommendation

**Rugby, St Matthew and St Oswald (New Bilton),
St Matthew and St Oswald** **Grade:**
Unlisted
{2022-080208}

Proposals: Refurbish existing kitchen

Comments: Mark Evans

Decision: Recommend

ACTION: Notification of Recommendation

**Southam, St James
{C6938/2022}**

**Grade:
I**

Proposals: PRIVATE FACULTY: Barker memorial

Decision: No objection

Advice: The memorial could not be unqualifiedly recommended because polished granite and silver lettering are not permitted under the churchyard regulations. The Committee also noted that the PCC have objected to polished granite.

ACTION: Notification of Recommendation

**Stretton-on-Dunsmore, All Saints
{C6936/2022}**

**Grade:
II***

Proposals: PRIVATE FACULTY: Bilclough memorial

Decision: Further information required

Further info: The Committee were concerned about copyright infringement and requested that this be looked into by the petitioner

ACTION: Letter to Registrar

57/22 LIST B APPLICATIONS

a) Approvals granted since the last meeting

Ansley, St Lawrence {2022-074247}

Proposals To paint the much patched plaster of the remainder of the church with "Earthborn Claypaint" in a colour to match existing

Date issued 03/11/2022

Bilton, St Mark {2022-075936}

Proposals Works to trees including removing branches and deadwood

Date issued 03/11/2022

Bilton, St Mark {2022-076256}

Proposals Felling of dead or dying trees

Date issued 03/11/2022

Bilton, St Mark {2022-078512}

Proposals Felling dead Silver Birch

Date issued 14/11/2022

Hampton Lucy, St Peter ad Vincula {2022-078892}

Proposals Commemorative Bench in Churchyard

Date issued 28/11/2022

Rugby, St Matthew and St Oswald (New Bilton), St Matthew and St Oswald {2022-079001}

Proposals Install a safety handrail to the church entrance ramp

Date issued 03/11/2022

Stockingford, St Paul {2022-078707}

Proposals Masonry and other repairs highlighted by Quinquennial

Date issued 03/11/2022

58/22 GENERAL MATTERS

a) Quinquennial Inspection Reports received

Church	Architect	Inspection Date	Report Received	Report complies with Scheme?
Monks Kirby, St Editha	Steven Matthews	18/10/2022	02/11/2022	Yes
Newbold-on-Avon, St Botolph	Stephen Oliver	01/09/2021	14/11/2022	No - 12 months late
Rugby, St Andrew	Camilla Finlay	17/05/2022	22/11/2022	No - 6 months late
Rugby, St George	Simon Bird	22/07/2022	20/10/2022	No - 1 month late
Weston under Wetherley, St Michael	Stephen Oliver	09/08/2022	12/10/2022	Yes

59/22 DATE OF FUTURE MEETINGS

The committee agreed to resume meeting in person at the Diocesan Office

Wednesday 18th January 2023 at 2pm

Wednesday 8th March 2023 at 2pm

Wednesday 26th April 2023 at 2pm

Wednesday 7th June 2023 at 2pm

Wednesday 26th July 2023 at 2pm

Wednesday 13th September 2023 at 2pm

Wednesday 25th October 2023 at 2pm

Wednesday 6th December 2023 at 2pm