

# AGENDA SEPTEMBER 2022

## Diocese of Coventry Advisory Committee for the Care of Churches

Wednesday 7 September 2022

31 August 2022

Tim Latham  
Secretary

- 1. **APOLOGIES**
- 2. **DECLARATIONS OF INTEREST**

Members are requested to identify those items on the agenda for which they have an interest to declare in addition to those already identified below:

Mark Evans                      Alveston, St James

- 3. **MINUTES OF THE PREVIOUS MEETING**

Minutes of the meeting held on Wednesday 21<sup>st</sup> July 2022 (sent by email)

- 4. **MATTERS ARISING FROM THE MINUTES**

- 5. **DAC NOTIFICATIONS TO NOTE ISSUED SINCE THE LAST MEETING  
FOLLOWING DELEGATION TO DAC MEMBERS**

**Birdingbury, St Leonard {C6888/2022}**

**Proposals              PRIVATE FACULTY: Chippendale Memorial**

Date issued              26/07/2022

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**Claverdon, St Michael and All Angels {2022-068574}**

**Proposals              CONFIRMATORY FACUTLY for removal and repair of weather  
vane and faculty application to repair and reinstate  
weathervane as per recommendations of architect Mark King &  
structural engineer Richard Strauss Associates**

Date issued              27/07/2022

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**Finham, St Martin in the Fields {2022-069803}**

**Proposals              Installation of solar panels as per proposal document by UPS  
Solar**

Date issued              02/08/2022

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**Newbold Pacey, St George {2022-069624}**

**Proposals** CONFIRMATORY FACULTY after interim faculty: Permission for filming in the churchyard at St George, Newbold Pacey, as per supporting documents

Date issued 22/07/2022

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**Old Arley, St Wilfrid {2022-074129}**

**Proposals** We have applied for permission, on behalf of the Royal British Legion, to plant a tree in the churchyard to commemorate the Platinum Jubilee of Queen Elizabeth. Application No. 2022-072456.

This application, on behalf of the Royal British Legion, is a request for permission to place a plaque below the tree to indicate why it was planted.

Date issued 28/07/2022

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**Wootton Wawen, St Peter {2022-073010}**

**Proposals** To remove and repair clock mechanisms currently seized, remove and repaint and regild clock faces while hands are removed and access being created to remove clock hands, as per quote by Time Assured, dated 14/04/2022

Date issued 28/07/2022

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**6. NOTIFICATION OF ADVICE APPLICATIONS**

**a) Applications**

**Alveston, St James  
{2022-073574}**

**Grade:  
II**

**Proposals:** 1. CONFIRMATORY FACULTY for works granted under interim faculty for the removal and renovation of the pipe organ  
2. Faculty application for reinstallation of pipe organ  
3. Faculty applicaton for construction mezzanine floor in choir vestry as per supporting documents

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*Project architect:* Doug Eborah

*Contractor:*

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*Total:*

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*No. DAC meetings:* 2

*Last DAC meeting:* 21/07/2022

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*Referred to:* Nigel Allcoat Nick Reading

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***DAC is invited to:*** Consider the application for a Notification of Advice

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<b>Ansley, St Lawrence {C6918/2022}</b>	<b>Grade: II*</b>	<b>CP – 01</b>
<b>Proposals: PRIVATE FACULTY: Lomas/Neale/Morris memorial</b>		
<i>Project architect:</i> No Architect consulted or engaged on the proposals		
<i>Contractor:</i> _____		
<i>Total:</i> _____		
<i>No. DAC meetings:</i> 1 <span style="float: right;"><i>Last DAC meeting:</i></span>		
<i>Referred to:</i> Full Committee		
<b>DAC is invited to:</b> Consider the application for a Notification of Advice		
<b>Bourton-on-Dunsmore, St Peter {C6720/2021}</b>	<b>Grade: II</b>	<b>CP – 02</b>
<b>Proposals: PRIVATE FACULTY APPLICATION: Additional inscription on the memorial to John Parnaby to record relationship with Basia Kurzweil</b>		
<i>Project architect:</i> No Architect consulted or engaged on the proposals		
<i>Contractor:</i> _____		
<i>Total:</i> _____		
<i>No. DAC meetings:</i> 3 <span style="float: right;"><i>Last DAC meeting:</i> 27/01/2022</span>		
<i>Referred to:</i> Full Committee		
<b>DAC is invited to:</b> Note the Chancellor's Judgment		
<b>Coventry, Holy Trinity {2022-075981}</b>	<b>Grade: I</b>	
<b>Proposals: Storage modifications and flower arranging area</b>		
<i>Project architect:</i> No Architect consulted or engaged on the proposals		
<i>Contractor:</i> _____		
<i>Total:</i> _____		
<i>No. DAC meetings:</i> 1 <span style="float: right;"><i>Last DAC meeting:</i></span>		
<i>Referred to:</i> Mark Evans		
<b>DAC is invited to:</b> Consider the application for a Notification of Advice		
<b>Great Alne, St Mary Magdalen {2022-074824}</b>	<b>Grade: II</b>	
<b>Proposals: Area for the Burial of Cremated Remains</b>		
<i>Project architect:</i> No Architect consulted or engaged on the proposals		
<i>Contractor:</i> _____		
<i>Total:</i> _____		
<i>No. DAC meetings:</i> 1 <span style="float: right;"><i>Last DAC meeting:</i></span>		
<i>Referred to:</i> Peter Walker		
<b>DAC is invited to:</b> Consider the application for a Notification of Advice		

<b>Lillington, St Mary Magdalene {2022-073033}</b>	<b>Grade: II</b>	
<b>Proposals: Disposal of robes</b>		
<i>Project architect:</i>	No Architect consulted or engaged on the proposals	
<i>Contractor:</i>		
	<i>Total:</i> _____	
<i>No. DAC meetings:</i>	1	<i>Last DAC meeting:</i>
<i>Referred to:</i>	Tim Cockell	
<b>DAC is invited to:</b>	Consider the application for a Notification of Advice	
<b>Lillington, St Mary Magdalene {2022-072985}</b>	<b>Grade: II</b>	
<b>Proposals: Installation of permanent facility to live stream services</b>		
<i>Project architect:</i>	No Architect consulted or engaged on the proposals	
<i>Contractor:</i>		
	<i>Total:</i> _____	
<i>No. DAC meetings:</i>	1	<i>Last DAC meeting:</i>
<i>Referred to:</i>	Brough Skingley	
<b>DAC is invited to:</b>	Consider the application for a Notification of Advice	
<b>Meriden, St Laurence {C6913/2022}</b>	<b>Grade: I</b>	<b>CP – 03</b>
<b>Proposals: PRIVATE FACULTY: Tait memorial</b>		
<i>Project architect:</i>	No Architect consulted or engaged on the proposals	
<i>Contractor:</i>		
	<i>Total:</i> _____	
<i>No. DAC meetings:</i>	1	<i>Last DAC meeting:</i>
<i>Referred to:</i>	Full Committee	
<b>DAC is invited to:</b>	Consider the application for a Notification of Advice	
<b>Moreton Morrell, Holy Cross {2022-071566}</b>	<b>Grade: II*</b>	<b>CP – 04</b>
<b>Proposals: RETROSPECTIVE FACULTY for works carried out without Chancellor's consent: retain the Rainbow bench colour as per photographs and events timeline.</b>		
<i>Project architect:</i>	No Architect consulted or engaged on the proposals	
<i>Contractor:</i>		
	<i>Total:</i> _____	
<i>No. DAC meetings:</i>	2	<i>Last DAC meeting:</i> 28/04/2022
<i>Referred to:</i>	Stella Bailey	
<b>DAC is invited to:</b>	Note the Chancellor's Judgment	

<b>Offchurch, St Gregory {C6850/2022}</b>	<b>Grade: II*</b>	<b>CP – 05</b>
<b>Proposals: PRIVATE FACULTY: Hartog Memorial</b>		
<i>Project architect:</i> No Architect consulted or engaged on the proposals		
<i>Contractor:</i> _____		
<i>Total:</i> _____		
<i>No. DAC meetings:</i> 2 <span style="float: right;"><i>Last DAC meeting:</i> 28/04/2022</span>		
<i>Referred to:</i> Full Committee		
<b>DAC is invited to:</b> Note the Statement of Reasons		
<b>Shottery, St Andrew {2022-072655}</b>	<b>Grade: II</b>	<b>CP – 06</b>
<b>Proposals: Installation of small marble Memorial Plaque in church as per specification by stonemason</b>		
<i>Project architect:</i> No Architect consulted or engaged on the proposals		
<i>Contractor:</i> _____		
<i>Total:</i> _____		
<i>No. DAC meetings:</i> 2 <span style="float: right;"><i>Last DAC meeting:</i> 08/06/2022</span>		
<i>Referred to:</i> Mark Stewart		
<b>DAC is invited to:</b> Note the Chancellor's Judgment		
<b>Styvechale, St James {2022-073773}</b>	<b>Grade: II</b>	
<b>Proposals: Confirmatory Faculty for retention of cameras for live streaming, granted under Additional Matters Order plus provision of an additional camera</b>		
<i>Project architect:</i> No Architect consulted or engaged on the proposals		
<i>Contractor:</i> _____		
<i>Total:</i> _____		
<i>No. DAC meetings:</i> 1 <span style="float: right;"><i>Last DAC meeting:</i></span>		
<i>Referred to:</i> Brough Skingley		
<b>DAC is invited to:</b> Consider the application for a Notification of Advice		
<b>Wellesbourne, St Peter {2022-074857}</b>	<b>Grade: II*</b>	
<b>Proposals: New electric roll down screen fitted in the Lady Chapel</b>		
<i>Project architect:</i> No Architect consulted or engaged on the proposals		
<i>Contractor:</i> _____		
<i>Total:</i> _____		
<i>No. DAC meetings:</i> 1 <span style="float: right;"><i>Last DAC meeting:</i></span>		
<i>Referred to:</i> Brough Skingley		
<b>DAC is invited to:</b> Consider the application for a Notification of Advice		

**7. ADDITIONAL CASES**

- a) Applications submitted after the agenda deadline

**8. LIST B APPLICATIONS**

- a) Approvals granted since the last meeting

**Astley, St Mary the Virgin {2022-073675}**

**Proposals To supply and fit "Rosemary" roofing tiles to tower roof**

Date issued 21/07/2022

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**Clifton-on-Dunsmore, St Mary {2022-075300}**

**Proposals Four yew trees adjacent to the footpath on Church Street. Lift crowns of trees on West side by 0.5 to 1m to clear pedestrians and unshroud road sign.**

Date issued 26/08/2022

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**Old Arley, St Wilfrid {2022-072456}**

**Proposals Planting a tree in the churchyard**

Date issued 21/07/2022

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**Willenhall, St John the Divine {2022-073126}**

**Proposals Exterior Painting like for like to freshen up building**

Date issued 21/07/2022

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**9. GENERAL MATTERS**

- a) Quinquennial Inspection Reports received

<b>Church</b>	<b>Architect</b>	<b>Inspection Date</b>	<b>Report Received</b>	<b>Report complies with Scheme?</b>
Barford, St Peter	Steven Matthews	07/06/2022	27/07/2022	Yes
Church Lawford, St Peter	Simon Bird	04/05/2022	14/07/2022	Yes
Newbold-on-Stour, St David	David Pendery	08/07/2021	15/07/2022	No - 1 year late

- b) Heating Report by Peter Bemrose – Hillmorton

**CP – 07**

Support the recommendations of the report

- c) DAC Membership

Discuss reappointment of DAC members

**d) Quinquennial Architect**

Consider DAC advice for Adrian Mathias

**10. ANY OTHER BUSINESS**

To be notified to the Secretary not less than three working days before the meeting.

**11. DATE OF FUTURE MEETINGS**

Thursday 20<sup>th</sup> October 2022 at 2pm **(In person)**

Thursday 8<sup>th</sup> December 2022 at 2pm **(Zoom)**

**Wednesday 18<sup>th</sup> January 2023 at 2pm**

**Wednesday 8<sup>th</sup> March 2023 at 2pm**

**Wednesday 26<sup>th</sup> April 2023 at 2pm**

**Wednesday 7<sup>th</sup> June 2023 at 2pm**

**Wednesday 26<sup>th</sup> July 2023 at 2pm**

**Wednesday 13<sup>th</sup> September 2023 at 2pm**

**Wednesday 25<sup>th</sup> October 2023 at 2pm**

**Wednesday 6<sup>th</sup> December 2023 at 2pm**