

MINUTES OCTOBER 2022

Diocese of Coventry Advisory Committee for the Care of Churches

Minutes of a meeting held on Thursday 20 October 2022

07 December 2022

Tim Latham
Secretary

- Present:** Revd. Tim Cockell (Chair)
Mr G Armitage Mr C Baker Mr P Bemrose
Mr S Bird Mr K Chambers Mr M Evans
Mr C Patrick Mr N Reading Mr B Skingley
Mr M Stewart
- Apologies:** Mr N Allcoat Mr B Sinclair Mr P Walker
- In attendance:** Mr T Latham (DAC Secretary)
Mr M Seabourne (Assistant DAC Secretary)
Mr S Davenport (Operations Manager)
Dr C Strachan (Church Buildings Development and Projects Officer)

46/22 **OPENING PRAYER**

Tim Cockell opened the meeting with prayer.

47/22 **DECLARATIONS OF INTEREST**

Godfrey Armitage Finham, St Martin
Mark Evans Alveston, St James

48/22 **MINUTES OF THE PREVIOUS MEETING**

Minutes of the meeting held on 7th September 2022 were agreed.

49/21 NOTIFICATION OF ADVICE APPLICATIONS

a) Applications

Barford, St Peter
{2022-076237}

Grade:
II*

Proposals: Churchyard - tarmac improvement of footpath and hearse drive/hard standing groundworks

Comments: Chris Patrick, Nick Reading

Further info: That an options appraisal be carried out to assess the most suitable material

ACTION: Letter to PCC:
Return to another meeting

Burton Hastings, St Botolph
{2022-076234}

Grade:
II*

Proposals: Mould, cast and tune a new smaller bell to form the Treble of a ring of 6 bells:
Provide for the new bell a set of ringing fittings
Provide a new bellframe to support the new bell
Deliver and hang the bell
Improve the ladder access leading off to the bells
(Details are given in the quotation provided by John Taylor and Co.)

Comments: Keith Chambers

Decision: Recommend

ACTION: Notification of Recommendation

Coventry, St John Baptist
{2022-077697}

Grade:
I

Proposals: Replace outlet hopper on chancel north wall

Comments: Simon Bird

Decision: Recommend

ACTION: Notification of Recommendation

Finham, St Martin in the Fields
{2022-073477}

Grade:
Unlisted

Proposals: Creation of an outdoor play area for children

Comments: Simon Bird

Decision: Recommend

Conditions: That any necessary permissions are obtained from the Local Authority before works commence

ACTION: Notification of Recommendation

**Hatton, Holy Trinity
{C6870/2022}**

**Grade:
II***

Proposals: PRIVATE FACULTY: Colledge Memorial

Decision: No objections

Advice: The memorial could not be unqualifiedly recommended, as gold lettering and polished granite are not permitted under the Churchyard Regulations.

ACTION: Notification of No objection

**Leamington Hastings, All Saints
{C6922/2022}**

**Grade:
II***

Proposals: PRIVATE FACULTY APPLICATION: White/Prior memorial

Decision: Recommend

ACTION: Notification of Recommendation

**Leamington Spa, All Saints
{2022-077554}**

**Grade:
II***

Proposals: RETROSPECTIVE - Sign erected by the local authority

Comments: Mark Stewart

Decision: No objections

Advice: The application could not be unqualifiedly recommended as work was done without permission

ACTION: Notification of No objection

**Leek Wootton, All Saints
{C6921/2022}**

**Grade:
II**

Proposals: PRIVATE FACULTY APPLICATION: Fretwell memorial

Decision: Recommend

ACTION: Notification of Recommendation

**Wolvey, St John Baptist
{2022-078579}**

**Grade:
II***

Proposals: RETROSPECTIVE - felling of dangerous trees

Comments: David Lowe

Decision: No objections

Conditions: 1. That replacement trees be planted in an appropriate place and species, plus consideration to bat boxes in nearby mature trees to compensate for the loss of the roosting opportunities. The latter compensation could be in the Wolvey nature reserve to the north if not in the churchyard itself.

2. That If evidence of bats is found during works, work should stop immediately and Natural England must be contacted on 01453 764450 for advice on the best way to proceed. Buildings of all ages and trees with suitable features (i.e. rot-holes, cracks, fissures) are frequently used by roosting bats. Bats and their 'roost' sites are fully protected under the 1981 Wildlife and Countryside Act and the Conservation of Habitats and Species Regulations 2010 making them a European Protected Species. It is a criminal offence to disturb or destroy a bat 'roost', even if the roost is only occasionally used. Where a bat 'roost' is present a licence may be necessary to carry out any works. Further information about species licensing and legislation can be obtained from the Species Licensing Service on 0845 601 4523.

3. That work should avoid disturbance to nesting birds. Birds can nest in many places including buildings, trees, shrubs, dense ivy, and bramble/rose scrub. Nesting birds are protected under the Wildlife and Countryside Act 1981 (as amended). The main nesting season lasts approximately from March to September inclusive, so work should ideally take place outside these dates if at all possible. N.B birds can nest at any time, and the site should ideally be checked by a suitably qualified ecologist for their presence immediately before work starts, especially if during the breeding season.

Advice: The application could not be unqualifiedly recommended as work was done without permission

ACTION: Notification of No objection

50/22 LIST B APPLICATIONS

a) Approvals granted since the last meeting

Allesley, All Saints {2022-074697}

Proposals Pollarding of trees as per quote by Jason Higgins Tree Services Ltd dated 09/02/22

Date issued 05/10/2022

Ansley, St Lawrence {2022-074242}

Proposals Repair clerestorey windows

Date issued 05/09/2022

Bedworth, All Saints {2022-075712}

Proposals Replacement of carpet

Date issued 05/10/2022

Bulkington, St James {2022-074626}

Proposals Memorial Bench to be placed in Church Yard in memory of Jean Nuttal

Date issued 01/09/2022

Eastern Green, St Andrew {2022-072880}

Proposals Fit a deadlock to an inside door to the vestry

Date issued 05/09/2022

Eastern Green, St Andrew {2022-076085}

Proposals Repair and rebuild external churchyard wall

Date issued 05/10/2022

Leamington Hastings, All Saints {2022-072722}

Proposals Repair of section of churchyard boundary wall adjacent to south pedestrian gate

Date issued 05/10/2022

Lillington, St Mary Magdalene {2022-069579}

Proposals Installation of a churchyard memorial bench

Date issued 11/10/2022

Wellesbourne, St Peter {2022-076213}

Proposals Work to the crowns of trees in the churchyard

Date issued 05/10/2022

51/22 GENERAL MATTERS

a) Quinquennial Inspection Reports received

Church	Architect	Inspection Date	Report Received	Report complies with Scheme?
Brownsover, Christ Church (LEP)	William Assheton	16/08/2022	07/10/2022	Yes
Grandborough, St Peter	John Wright	16/08/2022	21/09/2022	Yes
Hunningham, St Margaret	Stephen Oliver	02/08/2022	23/09/2022	Yes
Ilmington, St Mary	Mark Evans	12/09/2022	02/10/2022	Yes
Newton, The Good Shepherd	William Assheton	16/08/2022	23/09/2022	Yes
Offchurch, St Gregory	Stephen Oliver	02/08/2022	23/09/2022	Yes
Wappenbury, St John Baptist	Stephen Oliver	22/08/2022	23/09/2022	Yes
Weston under Wetherley, St Michael	Stephen Oliver	09/08/2022	12/10/2022	Yes

b) Advisors Reports to be sent to PCCs

i) Clifford Chambers, St Helen

Heating Report by Peter Bemrose

ACTION Report authorised for dispatch to PCC

ii) Salford Priors, St Matthew

Heating Report by Peter Bemrose

ACTION Report authorised for dispatch to PCC

52/22 DATE OF FUTURE MEETINGS

Thursday 8th December 2022 at 2pm **(In person)**

Wednesday 18th January 2023 at 2pm

Wednesday 8th March 2023 at 2pm

Wednesday 26th April 2023 at 2pm

Wednesday 7th June 2023 at 2pm

Wednesday 26th July 2023 at 2pm

Wednesday 13th September 2023 at 2pm

Wednesday 25th October 2023 at 2pm

Wednesday 6th December 2023 at 2pm