

# MINUTES September 2022

## Diocese of Coventry Advisory Committee for the Care of Churches

Minutes of a meeting held on Thursday 7 September 2022

19 October 2022

Tim Latham  
Secretary

- Present:** Revd. Tim Cockell (Chair)  
Mr N Allcoat                      Mr G Armitage                      Mr S Bird  
Mr K Chambers                      Mr M Evans                      Mr N Reading  
Mr P Walker
- Apologies:** Mr C Baker                      Mr C Patrick                      Mr P Platt  
Mr B Sinclair                      Mr B Skingley                      Mr M Stewart
- In attendance:** Mr T Latham (DAC Secretary)  
Mr M Seabourne (Assistant DAC Secretary)  
Mr S Davenport (Operations Manager)  
Dr C Strachan (Church Buildings Development and Projects Officer)

### 38/22      **OPENING PRAYER**

Tim Cockell opened the meeting with prayer.

### 39/22      **DECLARATIONS OF INTEREST**

Mark Evans                      Alveston, St James

### 40/22      **MINUTES OF THE PREVIOUS MEETING**

Minutes of the meeting held on 21<sup>st</sup> July 2022 were agreed.

41/21 NOTIFICATION OF ADVICE APPLICATIONS

a) Applications

**Alveston, St James** **Grade:**  
II  
{2022-073574}

- Proposals:*
1. CONFIRMATORY FACULTY for works granted under interim faculty for the removal and renovation of the pipe organ
  2. Faculty application for reinstallation of pipe organ
  3. Faculty applicaton for construction mezzanine floor in choir vestry as per supporting documents

*Comments:* Nigel Allcoat, Nick Reading  
*Delegated to:* Nigel Allcoat, Nick Reading

**ACTION: Letter to PCC;  
Notification of Recommendation upon receipt of acceptable information**

**Ansley, St Lawrence** **Grade:**  
II\*  
{C6918/2022}

*Proposals:* PRIVATE FACULTY: Lomas/Neale/Morris memorial

*Decision:* No objections  
*Advice:* The memorial could not be unqualifiedly recommended as polished black granite and gold lettering are not permitted under the Churchyard Regulations.  
The committee advised that "Baby" should be removed from the memorial and replaced with the word "Grandson" or similar to make clear the family connection.  
The committee advised that the back of the memorial should be honed rather than polished.

**ACTION: Notification of No Objection**

**Bourton-on-Dunsmore, St Peter** **Grade:**  
II  
{C6720/2021}

*Proposals:* PRIVATE FACULTY APPLICATION:  
Additional inscription on the memorial to John Parnaby to record relationship with Basia Kurzweil

*Correspondence:* Chancellor’s Judgment

**ACTION: No action**

**Coventry, Holy Trinity**  
{2022-075981}

**Grade:**  
I

**Proposals:** Storage modifications and flower arranging area

*Comments:* Mark Evans

*Decision:* Recommend

**ACTION:** Notification of Recommendation

**Great Alne, St Mary Magdalen**  
{2022-074824}

**Grade:**  
II

**Proposals:** Area for the Burial of Cremated Remains

*Comments:* Peter Walker

*Delegated to:* Peter Walker

**ACTION:** Letter to PCC;  
Notification of Recommendation upon receipt of acceptable information

**Leamington Spa, St Mary**  
{2022-074012}

**Grade:**  
II

**Proposals:** Replace existing heating system with a new 'wet' radiator system

*Comments:* Peter Bemrose

*Delegated to:* Peter Bemrose

**ACTION:** Letter to PCC;  
Notification of Recommendation upon receipt of acceptable information

**Lillington, St Mary Magdalene**  
{2022-073033}

**Grade:**  
II

**Proposals:** Disposal of robes

*Comments:* Tim Cockell

*Decision:* Recommend

*Advice:* That the PCC should seek to reuse any material possible

**ACTION:** Notification of Recommendation

**Lillington, St Mary Magdalene**  
{2022-072985}

**Grade:**  
II

**Proposals:** Installation of permanent facility to live stream services

*Comments:* Brough Skingley

*Delegated to:* Brough Skingley

**ACTION:** Letter to PCC;  
Notification of Recommendation upon receipt of acceptable information

**Meriden, St Laurence**  
{C6913/2022}

**Grade:**  
I

**Proposals:** PRIVATE FACULTY: Tait memorial

*Delegated to:* Tim Cockell

**ACTION:** Letter to PCC;  
Notification of Recommendation upon receipt of acceptable information

**Moreton Morrell, Holy Cross**  
{2022-071566}

**Grade:**  
II\*

**Proposals:** RETROSPECTIVE FACULTY for works carried out without Chancellor's consent: retain the Rainbow bench colour as per photographs and events timeline.

*Correspondence:* Chancellor's Judgment

**ACTION:** No action

**Offchurch, St Gregory**  
{C6850/2022}

**Grade:**  
II\*

**Proposals:** PRIVATE FACULTY: Hartog Memorial

*Correspondence:* Chancellor's Judgment

**ACTION:** No action

**Shottery, St Andrew**  
{2022-072655}

**Grade:**  
II

**Proposals:** Installation of small marble Memorial Plaque in church as per specification by stonemason

*Correspondence:* Chancellor's Judgment

**ACTION:** No action

**Styvechale, St James  
{2022-073773}**

**Grade:  
II**

**Proposals:** Confirmatory Faculty for retention of cameras for live streaming, granted under Additional Matters Order plus provision of an additional camera

*Comments:* Brough Skingley

*Decision:* Recommend

**ACTION: Notification of Recommendation**

**Wellesbourne, St Peter  
{2022-074857}**

**Grade:  
II\***

**Proposals:** New electric roll down screen fitted in the Lady Chapel

*Comments:* Brough Skingley

*Decision:* Recommend

**ACTION: Notification of Recommendation**

**43/22 LIST B APPLICATIONS**

**a) Approvals granted since the last meeting**

**Astley, St Mary the Virgin {2022-073675}**

**Proposals To supply and fit "Rosemary" roofing tiles to tower roof**

*Date issued* 21/07/2022

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**Clifton-on-Dunsmore, St Mary {2022-075300}**

**Proposals Four yew trees adjacent to the footpath on Church Street. Lift crowns of trees on West side by 0.5 to 1m to clear pedestrians and unshroud road sign.**

*Date issued* 26/08/2022

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**Old Arley, St Wilfrid {2022-072456}**

**Proposals Planting a tree in the churchyard**

*Date issued* 21/07/2022

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**Willenhall, St John the Divine {2022-073126}**

**Proposals Exterior Painting like for like to freshen up building**

*Date issued* 21/07/2022

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**44/22 GENERAL MATTERS**

**a) Quinquennial Inspection Reports received**

<b>Church</b>	<b>Architect</b>	<b>Inspection Date</b>	<b>Report Received</b>	<b>Report complies with Scheme?</b>
Barford, St Peter	Steven Matthews	07/06/2022	27/07/2022	Yes
Church Lawford, St Peter	Simon Bird	04/05/2022	14/07/2022	Yes
Newbold-on-Stour, St David	David Pendery	08/07/2021	15/07/2022	No - 1 year late

**b) Heating Report by Peter Bemrose – Hillmorton**

Support the recommendations of the report

*Recommend*

**c) Quinquennial Architect**

Consider DAC advice for Adrian Mathias

*Considered suitable to inspect all churches, including major churches*

**45/22 DATE OF FUTURE MEETINGS**

Thursday 20<sup>th</sup> October 2022 at 2pm (**Zoom**)

Thursday 8<sup>th</sup> December 2022 at 2pm (**In person**)

Wednesday 18<sup>th</sup> January 2023 at 2pm

Wednesday 8<sup>th</sup> March 2023 at 2pm

Wednesday 26<sup>th</sup> April 2023 at 2pm

Wednesday 7<sup>th</sup> June 2023 at 2pm

Wednesday 26<sup>th</sup> July 2023 at 2pm

Wednesday 13<sup>th</sup> September 2023 at 2pm

Wednesday 25<sup>th</sup> October 2023 at 2pm

Wednesday 6<sup>th</sup> December 2023 at 2pm