

AGENDA MARCH 2023

Diocese of Coventry Advisory Committee for the Care of Churches

Wednesday 8 March 2023

28 February 2023

Tim Latham
Secretary

1. APOLOGIES

2. DECLARATIONS OF INTEREST

Members are requested to identify those items on the agenda for which they have an interest to declare in addition to those already identified below:

Mark Evans Willenhall, St John the Divine

3. MINUTES OF THE PREVIOUS MEETING

Minutes of the meeting held on Wednesday 18 January 2022 (sent by email)

4. MATTERS ARISING FROM THE MINUTES

**5. DAC NOTIFICATIONS TO NOTE ISSUED SINCE THE LAST MEETING
FOLLOWING DELEGATION TO DAC MEMBERS**

Barford, St Peter {2022-076237}

**Proposals Overflow churchyard - new footpath and hardstanding area for
hearse parking area as per "Application Details" document and
quote by RJ Hartwell Ltd dated 12/01/2023**

Date issued 18/01/2023

Haselor, St Mary and All Saints {2022-078959}

Proposals Area for the Burial of Cremated Remains

Date issued 02/02/2023

Kenilworth, St Nicholas {2022-074624}

Proposals Installation of new integrated Lighting System

Date issued 13/02/2023

Lillington, St Mary Magdalene {2022-071561}

Proposals Introduction of commemoration in new Garden of Rest as per proposal, summary and methodology documents.

Date issued 24/01/2023

Ratley, St Peter ad Vincula {2022-072292}

Proposals Install sound system

Date issued 19/01/2023

Rugby, St George {2022-074245}

Proposals Replacing inefficient gas heaters with air to air heat pump electric heating as per "Faculty design of heat pumps at St George's church - January 2023" document containing final details

Date issued 27/01/2023

Warmington, St Michael {2022-075471}

Proposals Investigation of water damage to beam and wallplate beyond in priest's room

Date issued 24/01/2023

Weddington, St James {C6965/2023}

Proposals PRIVATE FACULTY APPLICATION: Brindley Memorial

Date issued 23/01/2023

6. NOTIFICATION OF ADVICE APPLICATIONS

a) Applications

**Allesley, All Saints
{C6977/2023}**

**Grade:
I**

Proposals: Plant 6 deciduous tree saplings and 1 bush to mark the burials during this year

Project architect: No Architect consulted or engaged on the proposals

Contractor:

Total:

No. DAC meetings: 1

Last DAC meeting:

Referred to: David Lowe

DAC is invited to: Consider the application for a Notification of Advice

Burton Dassett, All Saints {2023-082730}	Grade: I
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Proposals: Rehanging 4 of the 6 bells

<i>Project architect:</i> No Architect consulted or engaged on the proposals	
<i>Contractor:</i>	
	<i>Total:</i> _____
<i>No. DAC meetings:</i> 1	<i>Last DAC meeting:</i>
<i>Referred to:</i> Keith Chambers	
DAC is invited to: Consider the application for a Notification of Advice	

Coventry, Holy Trinity {2023-082160}	Grade: I
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Proposals: To install screens on pillars in the Nave and Chancel

<i>Project architect:</i> No Architect consulted or engaged on the proposals	
<i>Contractor:</i>	
	<i>Total:</i> _____
<i>No. DAC meetings:</i> 1	<i>Last DAC meeting:</i>
<i>Referred to:</i> Brough Skingley Nick Reading	
DAC is invited to: Consider the application for a Notification of Advice	

Eastern Green, St Andrew {C6978/2023}	Grade: Local	CP – 01
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Proposals: PRIVATE FACULTY: Jarrett memorial

<i>Project architect:</i> No Architect consulted or engaged on the proposals	
<i>Contractor:</i>	
	<i>Total:</i> _____
<i>No. DAC meetings:</i> 1	<i>Last DAC meeting:</i>
<i>Referred to:</i> Full Committee	
DAC is invited to: Consider the application for a Notification of Advice	

Exhall (Nuneaton Deanery), St Giles {2023-081993}	Grade: II*
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Proposals: Essential Repairs to St Giles Tower

<i>Project architect:</i> No Architect consulted or engaged on the proposals	
<i>Contractor:</i>	
	<i>Total:</i> _____
<i>No. DAC meetings:</i> 1	<i>Last DAC meeting:</i>
<i>Referred to:</i> Simon Bird	
DAC is invited to: Consider the application for a Notification of Advice	

Exhall (Nuneaton Deanery), St Giles {2023-082276}	Grade: II*	
Proposals: Installation of Height Restrictor and fencing with gate to restrict size of car park adjoining the St Giles Meadow Burial Ground		
<i>Project architect:</i> No Architect consulted or engaged on the proposals		
<i>Contractor:</i>		
<i>Total:</i>		
<i>No. DAC meetings:</i> 1		
<i>Last DAC meeting:</i>		
<i>Referred to:</i> Mark Evans		
DAC is invited to: Consider the application for a Notification of Advice		
Fillongley, St Mary and All Saints {C6979/2023}	Grade: II*	
Proposals: Removal of interior meeting room wall in church extension		
<i>Project architect:</i> No Architect consulted or engaged on the proposals		
<i>Contractor:</i>		
<i>Total:</i>		
<i>No. DAC meetings:</i> 1		
<i>Last DAC meeting:</i>		
<i>Referred to:</i> Mark Stewart		
DAC is invited to: Consider the application for a Notification of Advice		
Hartshill, Holy Trinity {2023-081376}	Grade: II	
Proposals: Amend wording on dedication plaque in church.		
<i>Project architect:</i> No Architect consulted or engaged on the proposals		
<i>Contractor:</i>		
<i>Total:</i>		
<i>No. DAC meetings:</i> 1		
<i>Last DAC meeting:</i>		
<i>Referred to:</i> Tim Cockell		
DAC is invited to: Consider the application for a Notification of Advice		
Keresley, St Thomas {C6988/2023}	Grade: II	CP – 02
Proposals: PRIVATE FACULTY: Thomas memorial		
<i>Project architect:</i> No Architect consulted or engaged on the proposals		
<i>Contractor:</i>		
<i>Total:</i>		
<i>No. DAC meetings:</i> 1		
<i>Last DAC meeting:</i>		
<i>Referred to:</i> Full Committee		
DAC is invited to: Consider the application for a Notification of Advice		

Rugby, St Andrew {2023-081758}	Grade: II*	
Proposals: Removing exterior boot scrapers		
<i>Project architect:</i>	No Architect consulted or engaged on the proposals	
<i>Contractor:</i>		
	<i>Total:</i>	_____
<i>No. DAC meetings:</i>	1	<i>Last DAC meeting:</i>
<i>Referred to:</i>	Mark Stewart	
DAC is invited to:	Consider the application for a Notification of Advice	
Rugby, St Peter and St John {2023-081098}	Grade: Unlisted	
Proposals: Refurbish kitchen in hall		
<i>Project architect:</i>	No Architect consulted or engaged on the proposals	
<i>Contractor:</i>		
	<i>Total:</i>	_____
<i>No. DAC meetings:</i>	1	<i>Last DAC meeting:</i>
<i>Referred to:</i>	Heather Loosemore Nick Reading	
DAC is invited to:	Consider the application for a Notification of Advice	
Ryton-on-Dunsmore, St Leonard {C6983/2023}	Grade: II*	CP – 03
Proposals: PRIVATE FACULTY: Tunney memorial		
<i>Project architect:</i>	No Architect consulted or engaged on the proposals	
<i>Contractor:</i>		
	<i>Total:</i>	_____
<i>No. DAC meetings:</i>	1	<i>Last DAC meeting:</i>
<i>Referred to:</i>	Full Committee	
DAC is invited to:	Consider the application for a Notification of Advice	
Stoneleigh, St Mary {2023-081073}	Grade: I	
Proposals: RETROSPECTIVE - Repairs following water damage after fracture of central heating pipe		
<i>Project architect:</i>	No Architect consulted or engaged on the proposals	
<i>Contractor:</i>		
	<i>Total:</i>	_____
<i>No. DAC meetings:</i>	1	<i>Last DAC meeting:</i>
<i>Referred to:</i>	Mark Evans Peter Bemrose	
DAC is invited to:	Consider the application for a Notification of Advice	

Stretton-on-Dunsmore, All Saints {C6936/2022}	Grade: II*	CP – 04 CP – 05 CP – 06
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Proposals: PRIVATE FACULTY: Bilclough memorial

<i>Project architect:</i>	No Architect consulted or engaged on the proposals	
<i>Contractor:</i>		
	<i>Total:</i> _____	
<i>No. DAC meetings:</i>	2	<i>Last DAC meeting:</i> 08/12/2022
<i>Referred to:</i>	Full Committee	
<i>DAC is invited to:</i>	Consider the application for a Notification of Advice	

Willenhall, St John the Divine {2023-081547}	Grade: II	
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Proposals: Re-painting the West Window cross

<i>Project architect:</i>	No Architect consulted or engaged on the proposals	
<i>Contractor:</i>		
	<i>Total:</i> _____	
<i>No. DAC meetings:</i>	1	<i>Last DAC meeting:</i>
<i>Referred to:</i>	Nick Reading	
<i>DAC is invited to:</i>	Consider the application for a Notification of Advice	

Willenhall, St John the Divine {C6991/2023}	Grade: II	CP – 07
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Proposals: PRIVATE FACULTY: Mutton memorial tree

<i>Project architect:</i>	No Architect consulted or engaged on the proposals	
<i>Contractor:</i>		
	<i>Total:</i> _____	
<i>No. DAC meetings:</i>	1	<i>Last DAC meeting:</i>
<i>Referred to:</i>	Full Committee David Lowe	
<i>DAC is invited to:</i>	Consider the application for a Notification of Advice	

b) Site Visits

Whitchurch, St Mary {C6994/2023}	Grade: II*	CP – 08
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Proposals: Repair/Replacement of boundary wall

<i>Project architect:</i>	No Architect consulted or engaged on the proposals	
<i>Contractor:</i>		
		<i>Total:</i>
<i>No. DAC meetings:</i>	1	<i>Last DAC meeting:</i>
<i>Referred to:</i>	Full Committee	
DAC is invited to:	Support the recommendations of the report on the site visit, 16 February 2023.	

7. ADDITIONAL CASES

a) Applications submitted after the agenda deadline (separate list)

8. LIST B APPLICATIONS

Bilton, St Mark {2023-082312}

Proposals **Planting trees because there have been a number felled recently and to increase the diversity of the trees in the churchyard**

Date issued 14/02/2023

Eastern Green, St Andrew {2023-081063}

Proposals **Replacement and repair to the lead soakers, as per quote from Morris Roofing Ltd dated 8/12/22**

Date issued 20/01/2023

Tile Hill, St Oswald {2023-081399}

Proposals **Urgent replacement of carpet in vestry**

Date issued 24/01/2023

Whitnash, St Margaret {2023-081081}

Proposals **Replacement of external church noticeboard**

Date issued 20/01/2023

Willoughby, St Nicholas {2023-081597}

Proposals **Repair/renewal of defective plaster to the north aisle**

Date issued 06/02/2023

9. GENERAL MATTERS

a) Quinquennial Inspection Reports received

Church	Architect	Inspection Date	Report Received	Report complies with Scheme?
Loxley, St Nicholas	Steven Matthews	17/01/2023	02/02/2023	Yes

b) Advisors Reports to be sent to PCCs

i) Salford Priors, St Matthew

CP – 09

Heating Report by Peter Bemrose

DAC is invited to Authorise the Reports for dispatch to PCCs

10. ANY OTHER BUSINESS

To be notified to the Secretary not less than three working days before the meeting.

11. DATE OF FUTURE MEETINGS

Wednesday 26th April 2023 at 2pm

Wednesday 7th June 2023 at 2pm

Wednesday 26th July 2023 at 2pm

DAC Tour - Tuesday 1st August 2023

Wednesday 13th September 2023 at 2pm

Wednesday 25th October 2023 at 2pm

Wednesday 6th December 2023 at 2pm