

AGENDA DECEMBER 2022

Diocese of Coventry Advisory Committee for the Care of Churches

Thursday 8 December 2022

29 November 2022

Tim Latham
Secretary

1. APOLOGIES

2. DECLARATIONS OF INTEREST

Members are requested to identify those items on the agenda for which they have an interest to declare in addition to those already identified below:

Tim Cockell (Chair) Bilton, St Mark
Mark Evans Wood End, St Chad

3. MINUTES OF THE PREVIOUS MEETING

Minutes of the meeting held on Thursday 20 October 2022 (sent by email)

4. MATTERS ARISING FROM THE MINUTES

**5. DAC NOTIFICATIONS TO NOTE ISSUED SINCE THE LAST MEETING
FOLLOWING DELEGATION TO DAC MEMBERS**

Burton Hastings, St Botolph {2022-076234}

**Proposals Mould, cast and tune a new smaller bell to form the Treble of a ring of 6 bells:
Provide for the new bell a set of ringing fittings
Provide a new bellframe to support the new bell
Deliver and hang the bell
Improve the ladder access leading off to the bells
(Details are given in the quotation provided by John Taylor and Co.)**

Date issued 21/10/2022

Canley, St Stephen {2022-074127}

Proposals Installation of a new altar cross and new church signage as per Application Details and quote by Vital Signz

Date issued 21/10/2022

Chapelfields (Coventry), St Mary Magdalen {2021-067414}

Proposals To drop a kerb and provide wheelchair friendly access to the Community Hall

Date issued 13/10/2022

Coventry, St John Baptist {2022-077697}

Proposals A range of High level exterior work set out in Section 2 of Mark Evans's Schedule of Work August 2022 excluding item 4

Date issued 21/10/2022

Finham, St Martin in the Fields {2022-073477}

Proposals Creation of an outdoor education area for children as per application details and supporting images

Date issued 21/10/2022

Leamington Hastings, All Saints {C6922/2022}

Proposals PRIVATE FACULTY APPLICATION: White/Prior memorial

Date issued 21/10/2022

Leamington Spa, All Saints {2022-077554}

Proposals RETROSPECTIVE FACULTY for sign erected by the local authority as per Application Details and supporting images

Date issued 21/10/2022

Leek Wootton, All Saints {C6921/2022}

Proposals PRIVATE FACULTY: Fretwell memorial

Date issued 21/10/2022

Meriden, St Laurence {C6913/2022}

Proposals PRIVATE FACULTY: Tait memorial

Date issued 04/11/2022

Wolvey, St John Baptist {2022-078579}

Proposals RETROSPECTIVE FACULTY for trees felled in churchyard in 2020 and 2021 as per Application Details and quote from Batham Arb Ltd

Date issued 21/10/2022

6. NOTIFICATION OF ADVICE APPLICATIONS

a) Applications

| | | |
|---|-----------------------|----------------|
| Alcester, St Nicholas {C6943/2022} | Grade: II* | CP - 01 |
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Proposals: PRIVATE FACULTY: Brain memorial

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|----------------------------------|---|--------------------------|
| <i>Project architect:</i> | No Architect consulted or engaged on the proposals | |
| <i>Contractor:</i> | | |
| | <i>Total:</i> _____ | |
| <i>No. DAC meetings:</i> | 1 | <i>Last DAC meeting:</i> |
| <i>Referred to:</i> | Full Committee | |
| <i>DAC is invited to:</i> | Consider the application for a Notification of Advice | |

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| Barford, St Peter {2022-076237} | Grade: II* | |
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**Proposals: Churchyard - tarmac improvement of footpath and
hearse drive/hard standing groundworks**

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|----------------------------------|---|-------------------------------------|
| <i>Project architect:</i> | No Architect consulted or engaged on the proposals | |
| <i>Contractor:</i> | | |
| | <i>Total:</i> _____ | |
| <i>No. DAC meetings:</i> | 2 | <i>Last DAC meeting:</i> 20/10/2022 |
| <i>Referred to:</i> | Chris Patrick Nick Reading | |
| <i>DAC is invited to:</i> | Consider the application for a Notification of Advice | |

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| Bilton, St Mark {C6937/2022} | Grade: II* | CP - 02 |
|---|-----------------------|----------------|

Proposals: PRIVATE FACULTY: Hutchinson memorial

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|----------------------------------|---|--------------------------|
| <i>Project architect:</i> | No Architect consulted or engaged on the proposals | |
| <i>Contractor:</i> | | |
| | <i>Total:</i> _____ | |
| <i>No. DAC meetings:</i> | 1 | <i>Last DAC meeting:</i> |
| <i>Referred to:</i> | Full Committee | |
| <i>DAC is invited to:</i> | Consider the application for a Notification of Advice | |

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|---|---|--------------------------|
| Bilton, St Mark {2022-077561} | Grade: II* | |
| Proposals: Extension of the AV system and the addition of a screen | | |
| <i>Project architect:</i> | No Architect consulted or engaged on the proposals | |
| <i>Contractor:</i> | | |
| | <i>Total:</i> | |
| <i>No. DAC meetings:</i> | 1 | <i>Last DAC meeting:</i> |
| <i>Referred to:</i> | Brough Skingley | |
| DAC is invited to: | Consider the application for a Notification of Advice | |
| Eastern Green, St Andrew {C6949/2022} | Grade: Local | CP - 03 |
| Proposals: PRIVATE FACULTY: Tooby memorial | | |
| <i>Project architect:</i> | No Architect consulted or engaged on the proposals | |
| <i>Contractor:</i> | | |
| | <i>Total:</i> | |
| <i>No. DAC meetings:</i> | 1 | <i>Last DAC meeting:</i> |
| <i>Referred to:</i> | Full Committee | |
| DAC is invited to: | Consider the application for a Notification of Advice | |
| Harbury, All Saints {2022-078541} | Grade: II | |
| Proposals: Installation of a dumb bell | | |
| <i>Project architect:</i> | No Architect consulted or engaged on the proposals | |
| <i>Contractor:</i> | | |
| | <i>Total:</i> | |
| <i>No. DAC meetings:</i> | 1 | <i>Last DAC meeting:</i> |
| <i>Referred to:</i> | Keith Chambers | |
| DAC is invited to: | Consider the application for a Notification of Advice | |
| Kenilworth, St John {2022-072404} | Grade: II* | |
| Proposals: RETROSPECTIVE FACULTY: Installation of artwork | | |
| <i>Project architect:</i> | No Architect consulted or engaged on the proposals | |
| <i>Contractor:</i> | | |
| | <i>Total:</i> | |
| <i>No. DAC meetings:</i> | 1 | <i>Last DAC meeting:</i> |
| <i>Referred to:</i> | Mark Stewart | |
| DAC is invited to: | Consider the application for a Notification of Advice | |

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| Keresley, St Thomas {C6933/2022} | Grade: II | CP - 04 |
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Proposals: PRIVATE FACULTY: Martin memorial

Project architect: No Architect consulted or engaged on the proposals

Contractor: _____

Total: _____

No. DAC meetings: 1 *Last DAC meeting:*

Referred to: Full Committee

DAC is invited to: Consider the application for a Notification of Advice

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| Lillington, St Mary Magdalene {C6951/2022} | Grade: II | CP - 05 |
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Proposals: PRIVATE FACULTY APPLICATION: Spann Memorial

Project architect: No Architect consulted or engaged on the proposals

Contractor: _____

Total: _____

No. DAC meetings: 1 *Last DAC meeting:*

Referred to: Full Committee

DAC is invited to: Consider the application for a Notification of Advice

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| Rugby, St Matthew and St Oswald (New Bilton), St Matthew and St Oswald {2022-080117} | Grade: Unlisted |
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Proposals: Install a sign over the church entrance

Project architect: No Architect consulted or engaged on the proposals

Contractor: _____

Total: _____

No. DAC meetings: 1 *Last DAC meeting:*

Referred to: Nick Reading

DAC is invited to: Consider the application for a Notification of Advice

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|---|----------------------------|
| Rugby, St Matthew and St Oswald (New Bilton), St Matthew and St Oswald {2022-080208} | Grade: Unlisted |
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Proposals: Refurbish existing kitchen

Project architect: No Architect consulted or engaged on the proposals

Contractor: _____

Total: _____

No. DAC meetings: 1 *Last DAC meeting:*

Referred to: Mark Evans

DAC is invited to: Consider the application for a Notification of Advice

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| Southam, St James {C6938/2022} | Grade: I | CP - 06 |
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Proposals: PRIVATE FACULTY: Barker memorial

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|---------------------------|---|--------------------------|
| <i>Project architect:</i> | No Architect consulted or engaged on the proposals | |
| <i>Contractor:</i> | _____ | |
| | <i>Total:</i> | _____ |
| <i>No. DAC meetings:</i> | 1 | <i>Last DAC meeting:</i> |
| <i>Referred to:</i> | Full Committee | |
| DAC is invited to: | Consider the application for a Notification of Advice | |

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| Stretton-on-Dunsmore, All Saints {C6936/2022} | Grade: II* | CP - 07 |
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Proposals: PRIVATE FACULTY: Bilclough memorial

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|---------------------------|---|--------------------------|
| <i>Project architect:</i> | No Architect consulted or engaged on the proposals | |
| <i>Contractor:</i> | _____ | |
| | <i>Total:</i> | _____ |
| <i>No. DAC meetings:</i> | 1 | <i>Last DAC meeting:</i> |
| <i>Referred to:</i> | Full Committee | |
| DAC is invited to: | Consider the application for a Notification of Advice | |

7. ADDITIONAL CASES

- a) Applications submitted after the agenda deadline (separate list)

8. LIST B APPLICATIONS

- a) Approvals granted since the last meeting

Ansley, St Lawrence {2022-074247}

Proposals To paint the much patched plaster of the remainder of the church with "Earthborn Claypaint" in a colour to match existing

Date issued 03/11/2022

Bilton, St Mark {2022-075936}

Proposals Works to trees including removing branches and deadwood

Date issued 03/11/2022

Bilton, St Mark {2022-076256}

Proposals Felling of dead or dying trees

Date issued 03/11/2022

Bilton, St Mark {2022-078512}

Proposals **Felling dead Silver Birch**

Date issued 14/11/2022

Hampton Lucy, St Peter ad Vincula {2022-078892}

Proposals **Commemorative Bench in Churchyard**

Date issued 28/11/2022

Rugby, St Matthew and St Oswald (New Bilton), St Matthew and St Oswald {2022-079001}

Proposals **Install a safety handrail to the church entrance ramp**

Date issued 03/11/2022

Stockingford, St Paul {2022-078707}

Proposals **Masonry and other repairs highlighted by Quinquennial**

Date issued 03/11/2022

9. GENERAL MATTERS

a) Quinquennial Inspection Reports received

| Church | Architect | Inspection Date | Report Received | Report complies with Scheme? |
|---------------------------------------|--------------------|------------------------|------------------------|-------------------------------------|
| Monks Kirby, St Editha | Steven Matthews | 18/10/2022 | 02/11/2022 | Yes |
| Newbold-on-Avon, St Botolph | Stephen Oliver | 01/09/2021 | 14/11/2022 | No - 12 months late |
| Rugby, St Andrew | Camilla Finlay | 17/05/2022 | 22/11/2022 | No - 6 months late |
| Rugby, St George | Simon Bird | 22/07/2022 | 20/10/2022 | No - 1 month late |
| Weston under Wetherley, St Michael | Stephen Oliver | 09/08/2022 | 12/10/2022 | Yes |

10. ANY OTHER BUSINESS

To be notified to the Secretary not less than three working days before the meeting.

11. DATE OF FUTURE MEETINGS

Wednesday 18th January 2023 at 2pm

Wednesday 8th March 2023 at 2pm

Wednesday 26th April 2023 at 2pm

Wednesday 7th June 2023 at 2pm

Wednesday 26th July 2023 at 2pm

Wednesday 13th September 2023 at 2pm

Wednesday 25th October 2023 at 2pm

Wednesday 6th December 2023 at 2pm