

AGENDA OCTOBER 2022

Diocese of Coventry Advisory Committee for the Care of Churches

Thursday 20 October 2022

11 October 2022

Tim Latham
Secretary

- 1. **APOLOGIES**
- 2. **DECLARATIONS OF INTEREST**

Members are requested to identify those items on the agenda for which they have an interest to declare in addition to those already identified below:

Mark Evans	Coventry, St John Baptist Leamington Hastings, All Saints Leamington Spa, All Saints
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- 3. **MINUTES OF THE PREVIOUS MEETING**

Minutes of the meeting held on Wednesday 7st September 2022 (sent by email)

- 4. **MATTERS ARISING FROM THE MINUTES**

- 5. **DAC NOTIFICATIONS TO NOTE ISSUED SINCE THE LAST MEETING
FOLLOWING DELEGATION TO DAC MEMBERS
Alveston, St James {2022-073574}**

Proposals	<ul style="list-style-type: none"> 1. CONFIRMATORY FACULTY for works granted under interim faculty for the removal and renovation of the pipe organ 2. Faculty application for reinstallation of pipe organ 3. Faculty applicaton for construction mezzanine floor in choir vestry as per supporting documents
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Date issued 15/09/2022

Ansley, St Lawrence {C6918/2022}

Proposals PRIVATE FACULTY: Lomas/Neale/Morris memorial

Date issued 09/09/2022

Bilton, St Mark {2022-076241}

Proposals The sectional fell and stump treatment of a laurel hedge

Date issued 14/09/2022

Coventry, Holy Trinity {2022-075981}

Proposals **To replace existing storage cupboards in the Verger's storage area with purpose built racked shelving and to create a flower arranging area in our old toilet area with sink and water supply**

Date issued 09/09/2022

Lillington, St Mary Magdalene {2022-073033}

Proposals **Disposal of robes**

Date issued 09/09/2022

Styvechale, St James {2022-073773}

Proposals **RETROSPECTIVE FACULTY for audio visual equipment already installed in the Church under an Additional Matters Order plus the additional installation of another camera.**

Date issued 09/09/2022

Wellesbourne, St Peter {2022-074857}

Proposals **New electric roll down screen fitted in the Lady Chapel**

Date issued 04/10/2022

Willenhall, St John the Divine {2021-064838}

Proposals **CONFIRMATORY FACULTY for Heating and Lighting works in Church Hall and Office, as per application details document and attached quotes.**

Date issued 06/10/2022

Willenhall, St John the Divine {2022-075387}

Proposals **CONFIRMATORY FACULTY after interim faculty: Gas Safety Works as per application details document and quote EHMS dated 7/7/2022**

Date issued 30/09/2022

6. NOTIFICATION OF ADVICE APPLICATIONS

a) Applications

Barford, St Peter {2022-076237}	Grade: II*
Proposals: Churchyard - tarmac improvement of footpath and hearse drive/hard standing groundworks	
<i>Project architect:</i> No Architect consulted or engaged on the proposals	
<i>Contractor:</i> _____	
<i>Total:</i> _____	
<i>No. DAC meetings:</i> 1 <i>Last DAC meeting:</i>	
<i>Referred to:</i> Chris Patrick Nick Reading	
DAC is invited to: Consider the application for a Notification of Advice	
Burton Hastings, St Botolph {2022-076234}	Grade: II*
Proposals: Mould, cast and tune a new smaller bell to form the Treble of a ring of 6 bells: Provide for the new bell a set of ringing fittings Provide a new bellframe to support the new bell Deliver and hang the bell Improve the ladder access leading off to the bells (Details are given in the quotation provided by John Taylor and Co.)	
<i>Project architect:</i> No Architect consulted or engaged on the proposals	
<i>Contractor:</i> _____	
<i>Total:</i> _____	
<i>No. DAC meetings:</i> 1 <i>Last DAC meeting:</i>	
<i>Referred to:</i> Keith Chambers	
DAC is invited to: Consider the application for a Notification of Advice	
Coventry, St John Baptist {2022-077697}	Grade: I
Proposals: Replace outlet hopper on chancel north wall	
<i>Project architect:</i> No Architect consulted or engaged on the proposals	
<i>Contractor:</i> _____	
<i>Total:</i> _____	
<i>No. DAC meetings:</i> 1 <i>Last DAC meeting:</i>	
<i>Referred to:</i> Simon Bird	
DAC is invited to: Consider the application for a Notification of Advice	

Finham, St Martin in the Fields {2022-073477}	Grade: Unlisted	
Proposals: Creation of an outdoor play area for children		
<i>Project architect:</i> No Architect consulted or engaged on the proposals		
<i>Contractor:</i>		
<i>Total:</i> _____		
<i>No. DAC meetings:</i> 1 <i>Last DAC meeting:</i>		
<i>Referred to:</i> Simon Bird		
DAC is invited to: Consider the application for a Notification of Advice		
Hatton, Holy Trinity {C6870/2022}	Grade: II*	CP – 01
Proposals: PRIVATE FACULTY: Colledge Memorial		
<i>Project architect:</i> No Architect consulted or engaged on the proposals		
<i>Contractor:</i>		
<i>Total:</i> _____		
<i>No. DAC meetings:</i> 2 <i>Last DAC meeting:</i> 08/06/2022		
<i>Referred to:</i> Full Committee		
DAC is invited to: Note the Statement of Reasons		
Leamington Hastings, All Saints {C6922/2022}	Grade: II*	CP – 02
Proposals: PRIVATE FACULTY APPLICATION: White/Prior memorial		
<i>Project architect:</i> No Architect consulted or engaged on the proposals		
<i>Contractor:</i>		
<i>Total:</i> _____		
<i>No. DAC meetings:</i> 1 <i>Last DAC meeting:</i>		
<i>Referred to:</i> Full Committee		
DAC is invited to: Consider the application for a Notification of Advice		
Leamington Spa, All Saints {2022-077554}	Grade: II*	
Proposals: RETROSPECTIVE - Sign erected by the local authority		
<i>Project architect:</i> No Architect consulted or engaged on the proposals		
<i>Contractor:</i>		
<i>Total:</i> _____		
<i>No. DAC meetings:</i> 1 <i>Last DAC meeting:</i>		
<i>Referred to:</i> Mark Stewart		
DAC is invited to: Consider the application for a Notification of Advice		

Leek Wootton, All Saints {C6921/2022}	Grade: II	CP – 03
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Proposals: PRIVATE FACULTY APPLICATION: Fretwell memorial

Project architect: No Architect consulted or engaged on the proposals

Contractor:

Total:

No. DAC meetings: 1

Last DAC meeting:

Referred to: Full Committee

DAC is invited to: Consider the application for a Notification of Advice

7. ADDITIONAL CASES

- a) Applications submitted after the agenda deadline (separate list)

8. LIST B APPLICATIONS

- a) Approvals granted since the last meeting

Allesley, All Saints {2022-074697}

Proposals **Pollarding of trees as per quote by Jason Higgins Tree Services Ltd dated 09/02/22**

Date issued 05/10/2022

Ansley, St Lawrence {2022-074242}

Proposals **Repair clerestorey windows**

Date issued 05/09/2022

Bedworth, All Saints {2022-075712}

Proposals **Replacement of carpet**

Date issued 05/10/2022

Bulkington, St James {2022-074626}

Proposals **Memorial Bench to be placed in Church Yard in memory of Jean Nuttal**

Date issued 01/09/2022

Eastern Green, St Andrew {2022-072880}

Proposals **Fit a deadlock to an inside door to the vestry**

Date issued 05/09/2022

Eastern Green, St Andrew {2022-076085}

Proposals **Repair and rebuild external churchyard wall**

Date issued 05/10/2022

Leamington Hastings, All Saints {2022-072722}

Proposals **Repair of section of churchyard boundary wall adjacent to south pedestrian gate**

Date issued 05/10/2022

Lillington, St Mary Magdalene {2022-069579}

Proposals **Installation of a churchyard memorial bench**

Date issued 11/10/2022

Wellesbourne, St Peter {2022-076213}

Proposals **Work to the crowns of trees in the churchyard**

Date issued 05/10/2022

9. GENERAL MATTERS

a) Quinquennial Inspection Reports received

Church	Architect	Inspection Date	Report Received	Report complies with Scheme?
Brownsover, Christ Church (LEP)	William Assheton	16/08/2022	07/10/2022	Yes
Grandborough, St Peter	John Wright	16/08/2022	21/09/2022	Yes
Hunningham, St Margaret	Stephen Oliver	02/08/2022	23/09/2022	Yes
Ilmington, St Mary	Mark Evans	12/09/2022	02/10/2022	Yes
Newton, The Good Shepherd	William Assheton	16/08/2022	23/09/2022	Yes
Offchurch, St Gregory	Stephen Oliver	02/08/2022	23/09/2022	Yes
Wappenbury, St John Baptist	Stephen Oliver	22/08/2022	23/09/2022	Yes
Weston under Wetherley, St Michael	Stephen Oliver	09/08/2022	12/10/2022	Yes

b) Advisors Reports to be sent to PCCs

i) Clifford Chambers, St Helen

CP – 04

Heating Report by Peter Bemrose

DAC is invited to Authorise the Reports for dispatch to PCCs

i) Salford Priors, St Matthew

CP – 05

Heating Report by Peter Bemrose

DAC is invited to Authorise the Reports for dispatch to PCCs

10. ANY OTHER BUSINESS

To be notified to the Secretary not less than three working days before the meeting.

11. DATE OF FUTURE MEETINGS

Thursday 8th December 2022 at 2pm **(In person)**

Wednesday 18th January 2023 at 2pm

Wednesday 8th March 2023 at 2pm

Wednesday 26th April 2023 at 2pm

Wednesday 7th June 2023 at 2pm

Wednesday 26th July 2023 at 2pm

Wednesday 13th September 2023 at 2pm

Wednesday 25th October 2023 at 2pm

Wednesday 6th December 2023 at 2pm