

MINUTES

September 2023

Diocese of Coventry Advisory Committee for the Care of Churches

Minutes of a meeting held on Wednesday 13 September 2023

24 October 2023

Tim Latham
Secretary

- Present:** Revd. Tim Cockell (Chair)
Mr N Allcoat Mr G Armitage Mr C Baker
Mr P Bemrose Mr S Bird Mr M Evans
Mr B Skingley
- Apologies:** Mr K Chambers Mr C Patrick Mr P Platt
Mr N Reading Mr B Sinclair Mr M Stewart
- In attendance:** Mr T Latham (DAC Secretary)
Mr M Seabourne (Assistant DAC Secretary)
Dr C Strachan (Church Buildings Development and Projects Officer)
Mr S Davenport (Director of Operations)

39/23 **OPENING PRAYER**

Tim Cockell opened the meeting with prayer.

40/23 **DECLARATIONS OF INTEREST**

Mark Evans Westwood, St John Baptist
Mark Evans Wood End, St Chad

41/23 **MINUTES OF THE PREVIOUS MEETING**

Minutes of the meeting held on 26th July 2023 were agreed.

42/23 NOTIFICATION OF ADVICE APPLICATIONS

a) Applications

Ansley, St Lawrence
{2023-089179}

Grade:
II*

Proposals: Create a new ABCR

Comments: Tim Cockell

Decision: Recommend

ACTION: Notification of Recommendation

Baginton, St John Baptist
{C7063/2023}

Grade:
I

Proposals: Installation of WC and servery at West end of North aisle, and glazing the north arcade to create the Lucy Price room.

ACTION: No action

Bedworth, All Saints
{2023-088929}

Grade:
II*

Proposals: Photovoltaic cells onto roof

Comments: Brough Skingley, Simon Bird

Delegated to: Brough Skingley, Simon Bird

ACTION: Letter to PCC;
Notification of Recommendation upon receipt of acceptable information

Bishop's Tachbrook, St Chad
{2023-089441}

Grade:
I

Proposals: Permanent Removal of 7 pews

Comments: Tim Cockell

Delegated to: Tim Cockell

ACTION: Letter to PCC;
Notification of Recommendation upon receipt of acceptable information

Chapelfields (Coventry), St Mary Magdalen **Grade:**
Unlisted
{2023-088680}

Proposals: Fitting of Hand Rails to a wall leading to Chancel

Comments: Mark Stewart

Delegated to: Mark Stewart

ACTION: Letter to PCC;
Notification of Recommendation upon receipt of
acceptable information

Halford, Our Blessed Lady St Mary **Grade:**
II*
{C7110/2023}

Proposals: PRIVATE FACULTY: Gardner memorial

Decision: Recommend

ACTION: Notification of Recommendation

Napton-on-the-Hill, St Lawrence **Grade:**
II*
{2023-089592}

Proposals: Introduction of infra-red electrical appliances to
supplement existing church heating

Comments: Peter Bemrose

Further info: Specification of the panel heaters, specification and routing of
cables, specification of fixing/hanging, controls – specification
and location

ACTION: Letter to PCC;
Return to another meeting

Napton-on-the-Hill, St Lawrence **Grade:**
II*
{2023-089549}

Proposals: RETROPECTIVE FACULTY: Installation of Closed Circuit
Television for security purposes

Comments: Brough Skingley

Decision: No objection

Advice: 1. The application could not be unqualifiedly recommended
because the work was carried out without the Chancellor's
consent.
2. The PCC should use the Church of England's guidance and
policy template to design their CCTV policy

ACTION: Notification of No Objection

Offchurch, St Gregory **Grade:**
II*
{C7019/2023}

Proposals: PRIVATE FACULTY: Brown Memorial

Correspondence: Chancellor's Judgment

ACTION: No action

Rugby, St Matthew and St Oswald (New Bilton), St Oswald **Grade:**
Unlisted
{2023-088537}

Proposals: Replace gas heating system with air-air heat pumps

Comments: Peter Bemrose

Delegated to: Peter Bemrose

ACTION: Letter to PCC;
Notification of Recommendation upon receipt of acceptable information

Stoneleigh, St Mary **Grade:**
I
{2023-089345}

Proposals: Installation of a second projector and screen

Comments: Brough Skingley

Delegated to: Brough Skingley

ACTION: Letter to PCC;
Notification of Recommendation upon receipt of acceptable information

Westwood, St John Baptist **Grade:**
II
{2023-087875}

Proposals: Actions to improve the thermal performance of the church extension buildings

Comments: Mark Stewart

Decision: Recommend

Conditions: That any necessary permissions are obtained from the Local Authority before works commence

ACTION: Notification of Recommendation

**Wood End, St Chad
{2023-088558}**

**Grade:
II**

Proposals: Making works granted under TMRO 2022-071600 permanent

Comments: Tim Cockell

Decision: Recommend

ACTION: Notification of Recommendation

43/23 LIST B APPLICATIONS

Eastern Green, St Andrew {2023-088017}

Proposals The felling of a Tulip tree (*Liriodendron tulipifera*) that has become a H&S issue as its at the front of the church

Date issued 08/08/2023

Leamington Spa, St Mary {2023-087829}

Proposals Repaint main doors of the church

Date issued 31/08/2023

Lower Shuckburgh, St John Baptist {2023-088293}

Proposals Place a moveable bench on church grounds near boundary wall

Date issued 08/08/2023

Potters Green, St Philip {2023-087849}

Proposals Redecoration - paint walls and woodwork

Date issued 08/08/2023

Radford, St Nicholas {2023-087858}

Proposals Removal of Diseased Willow Tree

Date issued 22/08/2023

Rugby, St Andrew {2023-087212}

Proposals Refix West Door Upper Pintles in New Stone Anchor Points

Date issued 19/08/2023

Ryton-on-Dunsmore, St Leonard {2023-087217}

Proposals To install a new net zero electric heating system

Date issued 07/08/2023

44/23 GENERAL MATTERS

a) Quinquennial Inspection Reports received

Church	Architect	Inspection Date	Report Received	Report complies with Scheme?
Allesley, All Saints	Adrian Mathias	03/05/2023	20/07/2023	No - 3 weeks late
Aston Cantlow, St John Baptist	Steven Matthews	26/07/2023	02/08/2023	Yes
Leamington Hastings, All Saints	Mark Evans	04/07/2023	31/07/2023	Yes
Leek Wootton, All Saints	Steven Matthews	18/07/2023	20/07/2023	Yes
North Radford, St Francis of Assisi	Mark Evans	06/07/2023	31/07/2023	Yes

b) Advisors Reports to be sent to PCCs

i) Ilmington, St Mary

Heating Report by Peter Bemrose

ACTION Report dispatched to PCCs

ii) Tredington, St Gregory

Heating Report by Peter Bemrose

ACTION Report dispatched to PCCs

45/23 ANY OTHER BUSINESS

To be notified to the Secretary not less than three working days before the meeting.

46/23 DATE OF FUTURE MEETINGS

Wednesday 25th October 2023 at 2pm

Wednesday 6th December 2023 at 2pm