

MINUTES APRIL 2023

Diocese of Coventry Advisory Committee for the Care of Churches

Minutes of a meeting held on Wednesday 26 April 2023

06 June 2023

Tim Latham
Secretary

- Present:** Revd. Tim Cockell (Chair)
Mr N Allcoat Mr C Baker Mr P Bemrose
Mr S Bird Mr M Evans Mr C Patrick
Mr N Reading Revd. P Walker
- Apologies:** Mr G Armitage Mr K Chambers Mr B Sinclair
Mr B Skingley Mr M Stewart
- In attendance:** Mr T Latham (DAC Secretary)
Mr M Seabourne (Assistant DAC Secretary)
Dr C Strachan (Church Buildings Development and Projects Officer)
Mr S Davenport (Operations Manager)

17/23 **OPENING PRAYER**

Tim Cockell opened the meeting with prayer.

18/23 **DECLARATIONS OF INTEREST**

Mark Evans Alveston, St James
 Holbrooks, St Luke
 Leamington Hastings, All Saints

19/23 **MINUTES OF THE PREVIOUS MEETING**

Minutes of the meeting held on 8th March 2023 were agreed.

20/23 NOTIFICATION OF ADVICE APPLICATIONS

a) Applications

Alveston, St James
{2023-083612}

Grade:
II

Proposals: Install Three Phase electricity. Replace heating system.

Comments: Peter Bemrose, Brough Skingley

Delegated to: Peter Bemrose, Brough Skingley

ACTION: Letter to PCC;
Notification of Recommendation upon receipt of
acceptable information

Ansley, St Lawrence
{C7005/2023}

Grade:
II*

Proposals: PRIVATE FACULTY: Goddard memorial

Decision: Recommend

ACTION: Notification of Recommendation

Ansty, St James
{2023-082713}

Grade:
II*

Proposals: Restore and rehang bells with automated system with
electronic hammers, as per quote by John Taylor & Co.
dated 9/3/2022

Comments: Keith Chambers

Decision: Recommend

ACTION: Notification of Recommendation

Bilton, St Mark
{C6937/2022}

Grade:
II*

Proposals: PRIVATE FACULTY: Hutchinson memorial

Correspondence: Chancellor's Statement of Reasons

ACTION: None

Eastern Green, St Andrew
{C6949/2022}

Grade:
Local

Proposals: PRIVATE FACULTY: Tooby memorial

Correspondence: Chancellor's Statement of Reasons

ACTION: None

**Finham, St Martin in the Fields
{2023-083490}**

**Grade:
Unlisted**

Proposals: Installation of handrail on step in church

Comments: Mark Evans

Decision: Recommend

ACTION: Notification of Recommendation

**Finham, St Martin in the Fields
{2023-083350}**

**Grade:
Unlisted**

Proposals: Install a Greenhouse and water butts for allotment area

Comments: Nick Reading

Decision: Recommend

ACTION: Notification of Advice

**Finham, St Martin in the Fields
{2023-084295}**

**Grade:
Unlisted**

Proposals: Install security fencing to protect ground-mounted solar panels

Comments: Tim Cockell, Mark Stewart

Decision: Recommend

ACTION: Notification of Recommendation

**Great Alne, St Mary Magdalen
{2023-083960}**

**Grade:
II**

Proposals: Limited extension of existing area set aside for the burial of ashes

Comments: Peter Walker

Delegated to: Peter Walker

ACTION: Letter to PCC;
Notification of Recommendation upon receipt of acceptable information

**Harbury, All Saints
{2023-084586}**

**Grade:
II**

Proposals: Repair of existing stone and brickwork (to include installation of new memorial door)

Comments: Simon Bird

Delegated to: Simon Bird

ACTION: Letter to PCC;
Notification of Recommendation upon receipt of acceptable information

**Holbrooks, St Luke
{2023-082945}**

**Grade:
Unlisted**

Proposals: To reinstate the canopy of the external pulpit which collapsed in 2022; to refurbish the existing external pulpit; and to reinstate access by reinstalling interior staircase and opening up a closed-up doorway.

Comments: Nick Reading

Decision: Recommend

ACTION: Notification of Recommendation

**Holbrooks, St Luke
{2023-082555}**

**Grade:
Unlisted**

Proposals: Replacement of west windows

Comments: Simon Bird

Delegated to: Simon Bird

**ACTION: Letter to PCC;
Notification of Recommendation upon receipt of
acceptable information**

**Kenilworth, St Nicholas
{C7011/2023}**

**Grade:
I**

Proposals: PRIVATE FACULTY: Clive memorial

Delegated to: Tim Cockell

**ACTION: Letter to PCC;
Notification of Recommendation upon receipt of
acceptable information**

**Kenilworth, St Nicholas
{2023-083172}**

**Grade:
I**

Proposals: Replace ringing chamber floorboards affected by common furniture beetle and treat with insecticide

Comments: Mark Stewart

Decision: Recommend

ACTION: Notification of Recommendation

Leamington Hastings, All Saints
{2023-083999}

Grade:
II*

Proposals: Felling of a chestnut tree in churchyard due to damage to listed boundary wall from roots

Comments: David Lowe

Delegated to: David Lowe

ACTION: Letter to PCC;
Notification of Recommendation upon receipt of acceptable information

Monks Kirby, St Editha
{2023-084444}

Grade:
I

Proposals: Removal of Cypress Tree because roots are damaging wall

Comments: David Lowe

Delegated to: David Lowe

ACTION: Letter to PCC;
Notification of Recommendation upon receipt of acceptable information

Offchurch, St Gregory
{C7019/2023}

Grade:
II*

Proposals: PRIVATE FACULTY: Brown Memorial

Decision: No Objection

Conditions: That the proposed inscription is contained within inverted commas to make it clear that it is a quotation

Advice: The memorial could not be unqualifiedly recommended because the committee were not convinced that the inscription and images were consonant with orthodox Christian belief. However, the committee did not wish to object, as examples human individuality and diversity are to encouraged on memorials.

ACTION: Notification of No Objection

Rugby, St Andrew
{2023-084156}

Grade:
II*

Proposals: Installation of temporary electronic organ

Comments: Nigel Allcoat

Delegated to: Nigel Allcoat

ACTION: Letter to PCC;
Notification of Recommendation upon receipt of acceptable information

Rugby, St Andrew
{2023-082250}

Grade:
II*

Proposals: Install dumb-bell for training

Comments: Keith Chambers

Decision: Recommend

ACTION: Notification of Recommendation

Styvechale, St James
{2023-083411}

Grade:
II

Proposals: Removal of two freestanding 3D Flower Vases installed without permission

Comments: Tim Cockell

Decision: Recommend

ACTION: Notification of Recommendation

Wellesbourne, St Peter
{2022-073397}

Grade:
II*

Proposals: Top cleaning, running repairs and pipe completion of organ

Comments: Nigel Allcoat

Decision: Recommendation

ACTION: Notification of Recommendation

Wolvey, St John Baptist
{2023-084346}

Grade:
II*

Proposals: Installation of water tap in cemetery

Comments: Chris Patrick, Mark Stewart

Decision: Recommend

ACTION: Notification of Recommendation

Wyken Croft, Risen Christ
{2023-084312}

Grade:
Unlisted

Proposals: Repairs to the paving stones of the internal entrance lobby

Comments: Nick Reading

Decision: Recommend

ACTION: Notification of Recommendation

21/23 LIST B APPLICATIONS

a) Approvals granted since the last meeting

Ansley, St Lawrence {2023-083587}

Proposals Repainting the external rain water goods

Date issued 27/03/2023

Hampton Lucy, St Peter ad Vincula {2022-078894}

Proposals Tree Planting

Date issued 23/03/2023

Hampton Lucy, St Peter ad Vincula {2022-080252}

Proposals Reduce in height holly trees

Date issued 23/03/2023

Leamington Spa, St Paul {2023-082096}

Proposals Memorial Bench in our Church Garden for one of our former members who died last year

Date issued 03/03/2023

Nuneaton, St Nicolas {C7030/2023}

Proposals To put up 2 A Rocha Plaques (Bronze & Silver) award in the link corridor between the Church centre and the Main Church

Date issued 17/04/2023

Oxhill, St Laurence {2022-074616}

Proposals Installing a hearing loop

Date issued 03/03/2023

Ratley, St Peter ad Vincula {2022-079667}

Proposals To repair the structure at the top of the tower

Date issued 07/03/2023

Snitterfield, St James the Great {2023-083970}

Proposals Replacement of the wooden tower access ladder with steel one

Date issued 07/04/2023

Stratford-upon-Avon, Holy Trinity {2023-081694}

Proposals **Installation of an Eco Church plaque in South Porch**

Date issued 03/03/2023

Warmington, St Michael {2022-070696}

Proposals **Roofing repairs**

Date issued 07/03/2023

Whitnash, St Margaret {2023-081574}

Proposals **Erect two peal boards in ringing chamber**

Date issued 27/03/2023

22/23 ANY OTHER BUSINESS

Appointment of Deputy Chair for June meeting: Mark Evans appointed

23/23 DATE OF FUTURE MEETINGS

Wednesday 7th June 2023 at 2pm

Wednesday 26th July 2023 at 2pm

Wednesday 13th September 2023 at 2pm

Wednesday 25th October 2023 at 2pm

Wednesday 6th December 2023 at 2pm