

AGENDA OCTOBER 2023

Diocese of Coventry Advisory Committee for the Care of Churches

Wednesday 25 October 2023

16 October 2023

Tim Latham
Secretary

- 1. **APOLOGIES**
- 2. **DECLARATIONS OF INTEREST**

Members are requested to identify those items on the agenda for which they have an interest to declare in addition to those already identified below:

- 3. **MINUTES OF THE PREVIOUS MEETING**

Minutes of the meeting held on Wednesday 13 September 2023 (sent by email)
- 4. **MATTERS ARISING FROM THE MINUTES**
- 5. **DAC NOTIFICATIONS TO NOTE ISSUED SINCE THE LAST MEETING
FOLLOWING DELEGATION TO DAC MEMBERS**

Ansley, St Lawrence {2023-089179}

Proposals **Creation of a new area for the burial of cremated remains, as per statement of need and document entitled "The Plan"**

Date issued 15/09/2023

Bishop's Tachbrook, St Chad {2023-089441}

Proposals **Permanent faculty for works done under TMRO 2022-074537, as per proposal document called, "Faculty info".**

Date issued 11/10/2023

Halford, Our Blessed Lady St Mary {C7110/2023}

Proposals **PRIVATE FACULTY: Gardner memorial**

Date issued 15/09/2023

Napton-on-the-Hill, St Lawrence {2023-089549}

Proposals **RETROPECTIVE FACULTY: Installation of Closed Circuit Television for security purposes**

Date issued 18/09/2023

Rugby, St Matthew and St Oswald (New Bilton), St Matthew and St Oswald {2023-088537}

Proposals **Remove existing gas powered Drugasar Air heaters from the nave, chancel and north aisle.
Install an air - air heat pump system with three heating zones and advanced control system - as described in "Air to Air Faculty.pdf".**

Date issued 06/10/2023

Stoneleigh, St Mary {2023-089345}

Proposals **Fit an electrical retractable projector screen above the tapestry on the east wall of the south aisle and install a Panasonic projector on the gallery, 12.5M from the screen surface, as per "Stoneleigh - Projection south aisle.pdf" quote**

Date issued 06/10/2023

Styvechale, St James {2023-086799}

Proposals **RETROSPECTIVE: The installation and repositioning of a 'Bug Hotel' in the churchyard**

Date issued 08/09/2023

Westwood, St John Baptist {2023-087875}

Proposals **Improve the thermal performance of the church extension buildings, as per "Application details" and supporting documents**

Date issued 15/09/2023

Wolvey, St John Baptist {2023-087771}

Proposals **CONFIRMATORY FACULTY for works carried out under interim faculty: Redecorate clock face on church tower as per quote, dated 14/7/23 and application details document**

Date issued 13/09/2023

Wood End, St Chad {2023-088558}

Proposals **Moving of benches to create flexible space, as per "Photos of Benches in church" PowerPoint. All benches to be retained.**

Date issued 15/09/2023

Wyken Croft, Risen Christ {2023-085412}

Proposals **Installation of a new, replacement heating system, as per Schedule of Work document and accompanying statements**

Date issued 20/09/2023

6. NOTIFICATION OF ADVICE APPLICATIONS

a) Applications

Alcester, St Nicholas {2023-089801}	Grade: II*	TP – 01
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Proposals: **To install a Digital Organ for general Church use**

Project architect: No Architect consulted or engaged on the proposals

Contractor:

Total: _____

No. DAC meetings: 1

Last DAC meeting:

Referred to: Nigel Allcoat

DAC is invited to: Consider the application for a Notification of Advice

Chilvers Coton, All Saints {C7125/2023}	Grade: II	CP – 01
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Proposals: **PRIVATE FACULTY: Jewkes memorial**

Project architect: No Architect consulted or engaged on the proposals

Contractor:

Total: _____

No. DAC meetings: 1

Last DAC meeting:

Referred to: Full Committee

DAC is invited to: Consider the application for a Notification of Advice

Coughton, St Peter {2021-058538}	Grade: I
Proposals: RETROSPECTIVE FACULTY: Installation of permanent PA system	
<i>Project architect:</i> No Architect consulted or engaged on the proposals	
<i>Contractor:</i>	<i>Total:</i> _____
<i>No. DAC meetings:</i> 1	<i>Last DAC meeting:</i>
<i>Referred to:</i> Brough Skingley	
DAC is invited to: Consider the application for a Notification of Advice	
Foleshill, St Laurence {2023-089267}	Grade: II*
Proposals: Remedial electrical works following Electrical Inspection Condition Report	
<i>Project architect:</i> No Architect consulted or engaged on the proposals	
<i>Contractor:</i>	<i>Total:</i> _____
<i>No. DAC meetings:</i> 1	<i>Last DAC meeting:</i>
<i>Referred to:</i> Brough Skingley	
DAC is invited to: Consider the application for a Notification of Advice	
Foleshill, St Laurence {2023-090622}	Grade: II*
Proposals: Installation of air source heat pump	
<i>Project architect:</i> No Architect consulted or engaged on the proposals	
<i>Contractor:</i>	<i>Total:</i> _____
<i>No. DAC meetings:</i> 1	<i>Last DAC meeting:</i>
<i>Referred to:</i> Peter Bemrose	
DAC is invited to: Consider the application for a Notification of Advice	
Leek Wootton, All Saints {2023-090891}	Grade: II
Proposals: RETROSPECTIVE FACULTY: Introduction of a handrail in the tower staircase	
<i>Project architect:</i> No Architect consulted or engaged on the proposals	
<i>Contractor:</i>	<i>Total:</i> _____
<i>No. DAC meetings:</i> 1	<i>Last DAC meeting:</i>
<i>Referred to:</i> Simon Bird	
DAC is invited to: Consider the application for a Notification of Advice	

Leek Wootton, All Saints {2023-088747}	Grade: II
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Proposals: Installation of water butt

<i>Project architect:</i> No Architect consulted or engaged on the proposals	
<i>Contractor:</i> _____	
<i>Total:</i> _____	
<i>No. DAC meetings:</i> 1	<i>Last DAC meeting:</i>
<i>Referred to:</i> Mark Evans	
DAC is invited to: Consider the application for a Notification of Advice	

Napton-on-the-Hill, St Lawrence {2023-089592}	Grade: II*
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Proposals: Introduction of infra-red electrical appliances to supplement existing church heating

<i>Project architect:</i> No Architect consulted or engaged on the proposals	
<i>Contractor:</i> _____	
<i>Total:</i> _____	
<i>No. DAC meetings:</i> 2	<i>Last DAC meeting:</i> 13/09/2023
<i>Referred to:</i> Peter Bemrose	
DAC is invited to: Consider the application for a Notification of Advice	

Pillerton Hersey, St Mary {2023-089838}	Grade: II*
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Proposals: To dig exploratory trench to ascertain underpinning

<i>Project architect:</i> No Architect consulted or engaged on the proposals	
<i>Contractor:</i> _____	
<i>Total:</i> _____	
<i>No. DAC meetings:</i> 1	<i>Last DAC meeting:</i>
<i>Referred to:</i> Chris Patrick Nick Reading	
DAC is invited to: Consider the application for a Notification of Advice	

Radford, St Nicholas {C7124/2023}	Grade: LOCAL	CP – 02
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Proposals: PRIVATE FACULTY: Bettridge memorial

<i>Project architect:</i> No Architect consulted or engaged on the proposals	
<i>Contractor:</i> _____	
<i>Total:</i> _____	
<i>No. DAC meetings:</i> 1	<i>Last DAC meeting:</i>
<i>Referred to:</i> Full Committee	
DAC is invited to: Consider the application for a Notification of Advice	

Stratford-upon-Avon, Holy Trinity {2023-089822}	Grade: I
Proposals: RETROSPECTIVE FACULTY: Installation of AV at Holy Trinity	
<i>Project architect:</i> No Architect consulted or engaged on the proposals	
<i>Contractor:</i>	<i>Total:</i>
<i>No. DAC meetings:</i> 1	<i>Last DAC meeting:</i>
<i>Referred to:</i> Brough Skingley	
DAC is invited to: Consider the application for a Notification of Advice	

b) Site visits

Hampton Lucy, St Peter ad Vincula {C6996/2023}	Grade: I	CP – 03 CP – 04
Proposals: Installation of WC into North porch and installation of servery into South aisle.		
<i>Project architect:</i> Mark Balkham		
<i>Contractor:</i>		<i>Total:</i>
<i>No. DAC meetings:</i> 4		<i>Last DAC meeting:</i> 13/09/2023
<i>Referred to:</i> Site Visit		
DAC is invited to: Support the recommendations of the report on the site visit, 20 September 2023.		

Sherbourne, All Saints {C7118/2023}	Grade: II*	CP – 05
Proposals: Install an accessible WC in the vestry and a clergy vestry into the West end of the North aisle		
<i>Project architect:</i> No Architect consulted or engaged on the proposals		
<i>Contractor:</i>		<i>Total:</i>
<i>No. DAC meetings:</i> 1		<i>Last DAC meeting:</i>
<i>Referred to:</i> Site Visit		
DAC is invited to: Support the recommendations of the report on the site visit, 20 September 2023.		

7. ADDITIONAL CASES

a) Applications submitted after the agenda deadline (separate list)

8. LIST B APPLICATIONS

Berkswell, St John Baptist {2023-089435}

Proposals **Install a bell ringing simulator into church bell tower**

Date issued 29/09/2023

Leamington Spa, St Mark {2023-089703}

Proposals **New altar frontal**

Date issued 29/09/2023

Leek Wootton, All Saints {2023-088643}

Proposals **Installation of noticeboard on external wall of church**

Date issued 29/09/2023

Leek Wootton, All Saints {2023-088746}

Proposals **Installation of cycle racks**

Date issued 29/09/2023

North Radford, St Francis of Assisi {2023-088726}

Proposals **Install a new Wifi network**

Date issued 14/09/2023

Southam, St James {2023-084749}

Proposals **Tree works**

Date issued 05/09/2023

Southam, St James {2023-088118}

Proposals **Tree felling**

Date issued 05/09/2023

Stockton, St Michael and All Angels {2022-074085}

Proposals **Repairs to an 8-metre section of the northern Churchyard wall which adjoins 2 neighbouring properties.**

Date issued 29/09/2023

9. GENERAL MATTERS

a) Quinquennial Inspection Reports received

Church	Architect	Inspection Date	Report Received	Report complies with Scheme?
Ball Hill (Coventry), St Margaret of Antioch	Adrian Mathias	14/08/2023	10/10/2023	Yes
Leamington Spa, Holy Trinity	Mark Evans	15/08/2023	22/09/2023	Yes
Styvechale, St James	Mark Stewart	12/10/2023	16/10/2023	Yes
Wootton Wawen, St Peter	Steven Matthews	19/09/2023	27/09/2023	Yes

b) Advisors Reports to be sent to PCCs

i) Foleshill, St Laurence

CP – 06

Heating Report by Peter Bemrose

DAC is invited to Authorise the Reports for dispatch to PCCs

10. ANY OTHER BUSINESS

To be notified to the Secretary not less than three working days before the meeting.

11. DATE OF FUTURE MEETINGS

Wednesday 6th December 2023 at 2pm

Wednesday 24th January 2024 at 2pm

Wednesday 6th March 2024 at 2pm

Wednesday 24th April 2024 at 2pm

Wednesday 12th June 2024 at 2pm

Wednesday 24th July 2024 at 2pm

Wednesday 11th September 2024 at 2pm

Wednesday 4th December 2024 at 2pm